State of Vermont — Chartered in 1781

MORRISTOWN

SELECTBOARD MEETING OF NOVEMBER 3, 2008

Members Present: Shaun Bryer, Todd Yando, Dave Yacovone, and Brian Kellogg (arrived at 6:15PM)

Department Heads: Dan Lindley, TA; Bob Melfy, Highway Superintendent; Carol Bradley, Finance Director and Richard Keith, Chief of Police.

Guests: Alex Garvin, Jeannette Randolph and Pete Randolph.

Meeting was called to order at 6:00 PM in the Morrisville Water & Light Cafeteria by Shaun Bryer.

I. AGENDA ADDITIONS, CHANGES & ANNOUNCEMENTS

1. Move Highway Department Hire and Community Coordinator Hire to Executive Session for personnel at the end of meeting.

II. OLD BUSINESS

1. ***Turbo Tool Cat Municipal Note***-purchase was approved at the last meeting on October 20, 2008. Board Agreed to finance 100% of the purchase instead of using the Highway Capital Equipment Replacement fund.

Motion made by Bob Beeman, seconded by Dave Yacovone to approve Financing of the Turbo Tool Cat with the Union Bank in the amount of $47,526.99 at an interest rate of 3.85% for 48 months. *Motion approved(4/0)*

2. ***Financing the Stage Coach Road Project***- The Stage Coach Road project was voted at Town Meeting for $500,000. In addition to that, we received a grant from the State for $175,000. Mary Ann requested proposals from Union, Citizens, Chittenden, TD Bank North, Community National Banks. The lowest interest rate came from Community National at 3.3% for a 5-year note.

Motion made by Bob Beeman, seconded by Todd Yando to approve financing the Stage Coach Rd. project with Community National Bank at an interest rate of 3.3%. Motion approved. (5/0)

III. NEW BUSINESS

1. **Budget Review Process-**
   a. There are still a few things to work out with the budget such as fuel, and Sheriff's Department Contract. The budget is a level funded budget. At this point we are $7,000 over in a $4 million budget.
   b. Board will develop a list of questions as should the Department Heads. Board will plan to meet with 2-3 per evening.
   c. Dan Lindley, TA will get a schedule put together and e-mail to the Board.
   d. Dave Yacovone asked about possibly delaying the 3% increase to employees until January and doing a one-time 1.5% payment to all employees except those under the Union Contract.

IV. TA REPORT

1. Municipal Planning Grant has been submitted.
2. Looked into Road and Bridge Maintenance; Town is responsible for Class 1, 2 and 3 roads.

3. Sewer Line extension- this will be coming again soon. Dave Kufahl and Art Sanborn have been working on this. Board encouraged Dan to get some history on the subject.
4. Had discussions with George Cormier of Lamoille South Supervisory Union on the Capitol Plan for the Town as a whole.
5. Attended the Town Managers Conference. Most Towns are level funding their budgets.
6. Tomorrow is Voting Day. Depending on the outcome of the vote, the Board will make plans for next steps; IE; sending out RFP's if the vote passes and/or prepare for revote.
7. Town Garage Well agreement has been signed.

V. SELECTBOARD CONCERNS

Todd Yando- None
Brian Kellogg- None
Bob Beeman- None
Dave Yacovone- None
Shaun- received some community concerns on how the Stage Coach road has been plowed. The salt creates slush in the middle and on the sides of the road. Bob said they haven't officially plowed it yet. He said the he plowed a section of it with his pickup truck. The salt has to work before they can plow it; otherwise we plow the snow and the salt off.

VI. CONSENT AGENDA

1. Approve Minutes of October 20, 2008 & October 27, 2008
2. Approve & Sign Warrants
3. Approve & Sign Omissions

Motion made by Dave Yacovone, seconded by Brian Kellogg to approve consent agenda as presented. Motion approved. (5/0)

VII. NEW BUSINESS- EXECUTIVE SESSION

Motion by Dave Yacovone to enter Executive Session at 6:35PM for Personnel Issues to include Bob Melfy, Highway Superintendent and Dan Lindley, Town Administrator. Motion approved. (5/0).

Motion made by Dave Yacovone, Seconded by Brian Kellogg to exit Executive Session at 6:50 PM. Motion approved. (5/0)

Motion made by Dave Yacovone, seconded by Brian Kellogg to hire Greg Adams as a Equipment Operator Laborer II at a pay Grade 3 step 3, with a step increase at 6 months upon successful evaluation and a step increase at 1 year upon successful evaluation. Motion approved (5/0).

Motion made by Dave Yacovone, Seconded by Bob Beeman to hire Heidi Krantz for the Community Coordinator position at a pay Grade 6 Step 9 with a step increase at 6 months after successful evaluation and a step in crease after one year after successful evaluation. Motion approved. (5/0)

ADJOURN

On a Motion by Bob Beeman, seconded by Todd Yando, the Board adjourned their meeting at 7:00PM. Motion passed unanimously (4/0).

Respectfully submitted and filed this 4th day of November 2008.
Erica Reed, Administrative Assistant to the Town Administrator

Please note that all minutes are in draft form unless otherwise stated.