State of Vermont MORRISTOWN Chartered in 1781

SELECTBOARD MEETING OF November 4, 2013

Members Present: Bob Beeman (Chair), Min Cote, Brian Kellogg, Steve Rae and Mickey Smith

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Police Chief; Bill Spear, Fire Chief; Joyce Lanpher, Operational Lead; and Carol Bradley, Finance Director

Guests: Shawn Goodell, Donny Hill, Vicky Foster, Tina Sweet

Meeting was called to order at 6:00PM in the Community Meeting Room by Bob Beeman.

I. AGENDA CHANGES OR ADDITIONS

1. Two additions to the agenda:
   i. Pavement Cut Approval
   ii. Personnel Issue – Executive Session

II. BUDGET DISCUSSIONS – PUBLIC SAFETY

1. **POLICE DEPARTMENT -** Reviewed Proposed Budget FY 14-15. The Wages include the COLA of 1.5% as well as step of 1.5%. In Communications, there are still items that are unknown at this time, specifically VT DPS-CAD and Computers/Printers. As we are currently in the process of changing over to the Valcour System, we are getting closer to determining what will be necessary for the budget. We are working on getting the K-9 unit set up. The Air Handler System is slated for this budget year of 13-14. We are proposing five (5) window replacements in FY 14-15. The building is in pretty good shape as we have been steadily fixing and maintaining it. The VT State Police contract for rent is still in negotiations.
2. **FIRE DEPARTMENT –** Reviewed Proposed Budget FY 14-15. Personal Protective Clothing was raised from $6,000 to $9,000. We need to replace at least 4 sets of turnout gear @ $1,900 each. We recently sent fire fighters to fire school and they were turned away because their gear did not meet current standards. A new item – Reserve for Building Addition – for $20,000 was added. As the new Fire Trucks are longer and bigger, an addition would remove storage from inside the current station and allowing more room for vehicles. SCBA was increased from $2,500 to $9,000. All our SCBA bottles were purchased at the same time through a Homeland Security Grant. They expire in 2020. We have 36 left to replace @ $900 each. We plan to replace 6 each year to level the cost out. The new Fire Tanker Truck chassis has been delivered to Valley Fire, and the body is half-done. Valley Fire hopes to deliver the completed truck to us mid-to late December.
3. **RESCUE DEPARTMENT –** Reviewed Proposed Budget FY 14-15. Paid Volunteer Runs were increased from 615 calls to 670 calls. FT and PT Clerical/Support Staff wages include the COLA of 1.5%. Training has been increased from $6,000 to $10,000 – to support additional training requirements and new classes. Stipend program is currently helping to fill holes in the schedule. Joyce added one item that was not included in the budget/capital: a Pulse Oximeter/Carbon Monoxide unit.. They would be useful to determine carbon monoxide levels in fire fighters as well as patients when responding to carbon monoxide/structure fire calls. The cost is

approximately $5,000 for a unit and Joyce would like two – one for each ambulance. The question was raised if the VLCT Safety Grant could be used. They match up to $2,500. The Selectboard agreed to add it to the list at this time.

III. OTHER BUSINESS

1. Purchase Hose for new Fire Tanker Truck – It will cost approximately $13,000 to outfit the new Fire Tanker Truck with 5" hose (that doesn't need to be dried). There is $10,000 left in the borrowing approved at Town Meeting 2013. The balance will come from the Fire Department budget.

Motion made by Min Cote, seconded by Brian Kellogg to purchase hose for the new Fire Tanker Truck for $13,000. Motion approved. (5/0)

2. Pavement Cut Approval – Jerry Audy has applied for a pavement cut at 294 Upper Main Street to repair a sewer leak – approximately a 4 x 4 cut. Mike Day has met with Jerry and he has agreed to pay the Town to pave the cut.

Motion made by Min Cote, seconded by Brian to approve pavement cut for Jerry Audy at 294 Upper Main Street. Motion approved. (5/0)

Motion made by Min Cote, seconded by Brian Kellogg to enter executive session for Personnel to include Dan Lindley at 7:14 PM. Motion approved. (5/0)

Motion made by Min Cote, seconded by Brian Kellogg to exit Executive Session at 7:30 PM and enter Regular Session. Motion approved. (5/0)

Motion made by Min Cote, seconded by Brian Kellogg to adjourn the meeting at 7:33 PM. Motion approved. (5/0)

Respectfully submitted and filed November 4, 2013

Carol Bradley, Temporary Scribe

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.