TOWN OF MORRISTOWN **NOVEMBER 12, 2001**
SELECTBOARD MEETING MINUTES

Members Present: Brian Greenia, James Paige, Donald Anderson, Lee Sturtevant and Mark Struhsacker

Department Heads: Paul D. McGinley, Mary Ann Wilson, Bill Moulton, Carol Bradley, Lynn Miller and Bud Geary

Guests: Sandra Utton

Chair, Brian Greenia called the meeting to order at 6:00 PM in the Municipal Conference Room.

OLD BUSINESS

MINUTES:

On a motion by Don Anderson, seconded by Mark Struhsacker, the Board voted to accept the minutes of 10/29/01 as presented. Lee Sturtevant abstained, as he was absent at that meeting.

MDF REVISITED:

On a recommendation from Brian Greenia, the Board decided to invite the MDF Directors to attend the November 26, 2001 Selectboard meeting for further discussion on the request made by the Economic Group at the last Selectboard meeting.

NEW BUSINESS

LVCC MEMBERSHIP:

The Selectboard received an information packet from the Lamoille Valley Chamber of Commerce with an invitation to join their organization. After a brief discussion of the benefits provided, the Board decided not to accept their invitation.

ERRORS & OMISSIONS:

Lister, Lynn Miller presented an Errors and Omissions Report of the Morristown 2001 Grand List to the Selectboard for their approval.

On a motion by Jim Paige, seconded by Don Anderson, the Board unanimously voted to accept the report as presented and to send corrected bills, for both debits and credits to be adjusted with the May 15, 2001 Tax installment. (Report attached)

SPEED ISSUES:

Paul has received a verbal request for speed limit signs from a Goeltz Road resident. A similar request at the October 29th Selectboard meeting was tabled for further discussion until the end of November so that more information could be researched. It was decided to act on this request at the same time.

WARRANTS

On a motion by Don Anderson, seconded by Lee Sturtevant, the Board unanimously approved the Warrants as listed on the Memorandum dated 11/12/01. (Attached)

BUDGETS

The Highway and Ambulance Departments presented their budget proposals to the Selectboard for review. (See Attached Worksheets) The Ambulance Department requested two changes be made, to increase Communications from $500 to $600 under Administration and to increase New Equipment under Ambulance Services, from $6,300 to $8,300. The Selectboard reviewed each account block by block asking questions of each department head. Bill Moulton, along with the Board expressed thanks to Paul and Carol for all of their efforts in preparing the new Budget Workbooks.

The budget workbook format is somewhat different this year in appearance. They show all proposed expenses *and* revenues, including Grant funds, Zoning fees, State issued monies etc. as well as revenues anticipated for billing for ambulance services.

There will be a special Selectboard meeting on November 19th to continue the budget review process. Scheduled departments are: Town Clerk/Treasurer, Listers, Planning/ Zoning, Town Administrator and Police.

OTHER BUSINESS

AMBULANCE:

The MRS received 420 calls last year. They estimate 450 to 460 runs this year. They have included purchasing another ambulance in 2004 in their Capital Plan. Keeping the old ambulance for transfer use may be an option. There are several nursing facilities locally, which now use Lamoille Ambulance for transfers. Brian Greenia asked Paul to look into the possibility of housing Stowe's second ambulance when ours is in the shop versus hiring Lamoille Ambulance to cover.

ERRORS & OMMISSIONS
MORRISTOWN 2001 GRAND LIST

Under Title 31 Section 4261 and 4151, it is documented that Errors & Omissions in the Grand List may be corrected by the Listers with the approval of the Selectboard until December 31st.

Please consider approval of the following errors & ommissions:

Parcel ID	Owner	Current G.L.	Corrected G.L.	Tax Difference	
12011	**Dreissigacker**	3167	3238	**$ (179.63)**	
	(Land Use has as 1 parcel - we had 2 parcels - discrepany in acreages)				
12113	**Elmorris Farms**	2013	1908	**$ 265.65**	Credit on May 02 Tax Payment
	(Discrepancy in acreages)				
08002	**Greaves Farms**	3870	3872	**$ (5.06)**	
	(Numbers transposed when calculating)				
11084	**Lande**	4521	4472	**$ 123.97**	Credit on May 02 Tax Payment
	(Different breakdown of forest & ag land than the State had calculated)				
13041-0508	**Lanphear**	2078	1614	**$ 1,173.92**	Credit on May 02 Tax Payment
	(Exemption not given on farm buildings in original calculation)				
06001	**Lepine**	1688	1665	**$ 58.19**	Credit on May 02 Tax Payment
	(Different breakdown of forest & ag land than the State had calculated)				
13031	**Leriche**	2646	2657	**$ (27.83)**	
	(Numbers transposed when calculating)				
12001	**Sweezey**	3321	3320	**$ 2.53**	Credit on May 02 Tax Payment
	(Different breakdown of forest & ag land than the State had calculated)				
13001	**Valcour**	1850	1840	**$ 25.30**	Credit on May 02 Tax Payment
	(Discrepancy in acreages)				

TOTAL CREDITS **$ 1,649.56**

TOTAL DEBITS **$ (212.52)**

BOARD OF LISTERS

Lynn Miller

Lynn Miller, Chair

Francis Favreau

Francis Favreau

David Sanborn

TOWN OF MORRISTOWN – HIGHWAY DEPARTMENT

2002-2003 BUDGET – LINE ITEM REVIEW

Draft Copy

November 4, 2001

Highway/Street Department
Budget Worksheet

Account Number	Account Description	Budget 2000-01	Actual 2000-01	Budget 2001-02	Proposed Budget 2002-03	APPROVED Budget 2002-03
100-50-5121- .	CONSTRUCTION: CLASS I					
100-50-5121-10.02	St.-Salaries & Wages	-500	0.00	-500	-500	0
100-50-5121-15.02	St.-Employee Benefits	-177	0.00	-179	-179	0
100-50-5121-21.02	St.-Operating Supplies	-100	0.00	-100	-100	0
100-50-5121-22.02	St.-Repair/Maint Supplies	-50	0.00	-50	-50	0
100-50-5121-66.02	St.-Rentals	-50	0.00	-50	-50	0
	Total	-877	0.00	-879	-879	0
100-50-5122- .	CONSTRUCTION: CLASS II					
100-50-5122-10.01	Hwy-Salaries & Wages	-23,909	8,023.80	-24,626	-24,626	0
100-50-5122-15.01	Hwy-Employee Benefits	-8,445	2,395.53	-8,826	-8,826	0
100-50-5122-21.01	Hwy-Operating Supplies	-500	55.00	-300	-300	0
100-50-5122-56.01	Hwy-Retreatment & Paving	-115,000	113,152.93	-115,000	-115,000	0
100-50-5122-66.01	Hwy-Rentals	-5,500	0.00	-5,500	-1,500	0
100-50-5122-81.01	Hwy-Bomag	0	133.00	-12,000	0	0
100-50-5122-82.01	Hwy-Culverts/Improvements	-2,500	1,757.00	-2,500	-2,500	0
	Total	-155,854	125,517.26	-168,752	-152,752	0
100-50-5123- .	CONSTRUCTION: CLASS III					
100-50-5123-10.01	Hwy-Salaries & Wages	-25,571	15,591.20	-26,338	-27,128	0
100-50-5123-15.01	Hwy-Employee Benefits	-9,029	13,596.97	-9,440	-9,494	0
100-50-5123-21.01	Hwy-Operating Supplies	-300	0.00	-300	-300	0
100-50-5123-24.01	Hwy-Signs	-1,000	0.00	-1,000	-1,000	0
100-50-5123-56.01	Hwy-Retreatment/Paving	-45,500	42,352.01	-45,500	-49,000	0
100-50-5123-66.01	Hwy-Rentals	-4,000	252.00	-4,000	-4,000	0
100-50-5123-81.01	Bomag Lower Elmt. Rd.	0	0.00	0	-15,000	0
100-50-5123-82.01	Hwy-Culverts/Improvements	-3,000	5,566.82	-3,000	-3,000	0
	Total	-88,400	77,359.00	-89,578	-108,922	0
100-50-5130- .	TRAFFIC CONTROL					
100-50-5130-22.01	Hwy-Repair/Maint Supplies	0	0.00	0	0	0
100-50-5130-25.01	Hwy-Signs	-400	25.07	-400	-400	0
	Total	-400	25.07	-400	-400	0
100-50-5140- .	WINTER MAINTENANCE					
100-50-5140-10.01	Hwy-Salaries & Wages	-160,630	164,642.72	-160,630	-169,581	0
100-50-5140-15.01	Hwy-Employee Benefits	-56,720	55,086.76	-57,573	-59,353	0
100-50-5140-20.01	Hwy-Small Tools & Equip.	-100	125.20	-100	-150	0
100-50-5140-21.01	Hwy-Operating Supplies	-5,500	7,368.12	-5,500	-8,000	0
100-50-5140-22.01	Hwy-Plow Blades	-4,500	4,160.84	-4,500	-5,000	0
100-50-5140-23.01	Hwy-Plow Shoes	-3,000	1,786.99	-3,000	-2,000	0
100-50-5140-24.01	Hwy-Nuts & Bolts	-500	217.47	-300	-300	0
100-50-5140-25.01	Hwy-Chain Stock	-600	0.00	-600	-600	0
100-50-5140-67.01	Hwy-Salt	-60,000	68,872.17	-60,000	-63,000	0
100-50-5140-71.01	Hwy-Cold Patch	-1,000	843.20	-1,000	-1,300	0
	Total	-292,550	303,103.47	-293,203	-309,284	0

Highway/Street Department
Budget Worksheet

Account Number	Account Description	Budget 2000-01	Actual 2000-01	Budget 2001-02	Proposed Budget 2002-03	APPROVED Budget 2002-03
100-50-5310- .	OPERATE/MAINTAIN BLDG.					
100-50-5310-10.01	Hwy-Salaries & Wages	-1,655	1,525.97	-1,655	-1,655	0
100-50-5310-15.01	Hwy-Employee Benefits	-585	356.86	-593	-593	0
100-50-5310-21.01	Hwy-Operating Supplies	-600	485.59	-600	-600	0
100-50-5310-22.01	Hwy-Repair/Maint Supplies	-500	396.23	-500	-500	0
100-50-5310-48.01	Hwy-Insurance	-1,800	1,987.00	-2,200	-2,200	0
100-50-5310-56.01	Hwy-Landfill Fees	-800	1,164.86	-1,200	-1,400	0
100-50-5310-57.01	Hwy-Environ.Impact Fees	-150	90.00	-150	-300	0
100-50-5310-57.02	St.-Environ. Impact Fees	0	100.00	0	-700	0
100-50-5310-66.01	Hwy-Rentals	-200	128.00	-200	-200	0
100-50-5310-68.01	Hwy-Repair/Maint Services	-2,500	1,533.33	-2,500	-2,500	0
100-50-5310-76.01	Hwy-Utilities	-6,500	7,447.09	-7,000	-7,500	0
100-50-5310-77.01	Hwy-Oil	-3,500	2,281.68	-4,000	-4,000	0
100-50-5310-78.02	St.-Propane Gas	-3,000	5,720.89	-3,500	-6,000	0
100-50-5310-81.01	Hwy-Improvements	-1,000	1,691.78	-1,000	-1,600	0
	Total	-22,790	24,909.28	-25,098	-29,748	0
100-50-5610- .	DUHAMEL GRAVEL PIT					
100-50-5610-10.01	Hwy-Salaries & Wages	-500	0.00	-500	-500	0
100-50-5610-15.01	Hwy-Employee Benefits	-177	0.00	-179	-179	0
100-50-5610-20.01	HWY-Administrative (MSHA)	0	381.00	-500	-500	0
100-50-5610-21.01	Hwy-Operating Supplies	0	219.42	-200	-225	0
100-50-5610-66.01	Hwy-Rentals	0	3,067.40	-3,500	-3,500	0
	Total	-677	3,667.82	-4,879	-4,904	0
	Operating Totals	-1,070,736	1,160,169.08	-1,125,517	-1,237,461	0
	GRANTS					
100-50-5200-82.02	Sidewalk - Enhancement #1	0	527.80	-10,000	250,000	0
100-50-5200-83.02	Oxbow -Enhancement #2	0	0.00	0	28,500	0
	Total	0	527.80	-10,000	278,500	0

TOWN OF MORRISTOWN – AMBULANCE DEPARTMENT

2002-2003 BUDGET – LINE ITEM REVIEW

Draft Copy

November 4, 2001

Ambulance Department
Budget Worksheet

					Proposed	APPROVED
		Budget	Actual	Budget	Budget	Budget
Account Number	Account Description	2000-01	2000-01	2001-02	2002-03	2002-03
100-60-6170- .	MAINTAIN BUILDING					
100-60-6170-10.00	Salaries & Wages	-1,000	1,100.00	-1,000	-1,872	0
100-60-6170-15.00	Employee Benefits	-80	84.16	-80	-143	0
100-60-6170-22.00	Repair & Maint. Supplies	-450	346.04	-450	-450	0
100-60-6170-48.00	Insurance	-250	238.00	-275	-275	0
100-60-6170-68.00	Repair & Maint. Services	-3,000	1,248.96	-1,000	-1,500	0
100-60-6170-76.00	Utilities	-2,400	3,062.32	-2,400	-3,500	0
100-60-6170-81.00	Building Improvements	-1,500	1,347.66	-6,000	-6,000	0
100-60-6170-83.00	New Equipment	-1,000	0.00	-1,000	-1,000	0
	Total	-9,680	7,427.14	-12,205	-14,740	0
	Grand Total	-70,002	71,951.78	-121,920	-142,030	0

* + 100.
** + 2000.

11/06/2001