MORRISTOWN

State of Vermont — Chartered in 1781

SELECTBOARD MEETING OF NOVEMBER 13 , 2012

Members Present: Brian Kellogg, Mickey Smith, Min Cote, Steve Rae and Bob Beeman

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police, and Carol Bradley, Finance Director; Roland Boivin, Highway Department; Mike Day, Village Foreman.

Guests: Tina Sweet, Dereck Lyman, Josh Shultz, Chuck Gregory, Kristen Rutter.

Meeting was called to order at 6:00PM in the Community Meeting Room by Brian Kellogg.

I. AGENDA CHANGES ADDITIONS

1.Add VTRANS & CLD Engineering discussion regarding Rt. 15 & 15 A intersection reconstruction.
2. Todd Zoning Budget Review
3. Executive Session for Personnel

II. COMMUNITY CONCERNS

1. None

III. OLD BUSINESS

1 **. VTRANS/CLD Engineering-** came to discuss with the Selectboard the options they are considering for reconstructing the intersection to make it a safer intersection. There was a Road Safety Audit done which identified it has a high crash site due to the restricted visibility from the west. Some of the option they are considering are more signage, flashing signs that there is a car at the intersection, taking some of the knoll on the western end of RT. 15 out to allow more visibility, and possibly moving 15A to the left a bit. Mickey Smith suggested that when they do decide to do some work that they consider a right hand turn lane. When VTRANS has a more clear plan they will hold a hearing to hear public comments. Currently they are not proposing to begin work until 2015.
2. **Personnel Policy-** Dan has recommended that we amend Section 13 Tobacco Use of our Personnel Policy to read that the use of Tobacco products will be prohibited in all town vehicles.

Motion made by Min Cote, seconded by Mickey Smith to amend Section 13 of the Personnel Policy as presented. Motion approved. (5/0)

3. Harrel St. Traffic Light- The stop bar is clearly not in the right place, but Dan was not able to make any headway with VTRANs in moving the stop bars back. VTRANS suggestion was to wait and see what happens monitor any issues and let them know if there are problems. He would suggest the next move be to contact our Representatives, but wanted to get the Selectboard's approval first. The Selectboard is in agreement that we should contact Senator Westman our representative who is also on the Senate Transportation Committee.

4. **Approve Additional Funding Sources for Cady's Falls Bridge-** Tom Anderson from AOT called to let us know that we would be getting the full $175,000 from the Structures Grant. We will still have a short fall of $153,655.87. Dan recommends using $62,462.00 from the FY 11-12 Unassigned Fund Balance and $91,193.87 from Municipal Building Reserve Fund. We will still have $424,734 in the Municipal Building Fund.

Motion made by Min Cote, seconded by Mickey Smith to approve using $62,462.00 from the FY11-12 Unassigned Fund Balance and $91,193.87 from the Municipal Building Reserve Fund. Motion approved. (5/0)

IV. NEW BUSINESS

1. **Planning/Zoning Budget Review-** Todd Thomas, Planning/Zoning Administrator discussed his budget with the Selectboard. He has done his best to level funded his budget, any increase is from the projected COLA increase, but the expenses have been level funded. He is projecting about $24,000 in revenue from permit fees.

2. **Highway Budget-** Dan gave a brief overview of the total budget. There are some items that we have included that will need to be repaired or replaced at some point, whether this fiscal year or next. The Health Care Reform Law is going to be the biggest item by far. It looks like it will cost the Town about $180,000 more per year if we offer health care to employees as part of the Vermont Health Care Exchange. This is not a definite figure it is just what we have for numbers at this point. No one can seem to get us any answers on how much it's going to cost and how it will affect the smaller employers such as the Town.

Overview of the Highway Budget- Roland Boivin, Highway Foreman & Mike Day Village Foreman, discussed their budget with the Selectboard. There are some increases such as fuel, service work, tires, parts & repair, culverts and guardrails. Tires can only be recapped 3 times and most have been done at least that many times; we will need new tires next year. Fuel is a bit more, the Finance Department uses an average of the last 3 years so it comes out to a little more. The trucks are a little more sophisticated than they used to be so we are limited in the repairs that we can do in house so the outside service work is more than last year. Trucks break down or need to be serviced or repaired causing the repair budget to be more. The Highway Department has replaced a lot of culverts this year and there are more that need to be replaced and they are expensive thus the reason for the increase. Guardrails have not been replaced in about 20 years, so this is something that we have added in for next fiscal year.

Capital Highway Budget- We have 2 trucks slated for replacement for FY13-14. Mike would like to replace the tool cat with a Trackless Machine. The Tool cat is rusting out and does not work well for sanding. It has been welded and repaired many times in the 4 years that we have owned it. This is something that we should look into in the near future. He doesn't feel that it will make it another winter after this one.

V. BOARD OF LIQUOR CONTROL

1. None

VI. TA REPORT

- Mike has finished up the paving on Randolph Rd. Also did the paving on Park Street in front of the library.

- We need to schedule site visit for Hadlock Rd. to so that we can discontinue the old one and approve the new one.
- Working with Erica on holding a Smoking Cessation class here at the Tegu Building for those who are thinking about quitting smoking.

VII. SELECTBOARD CONCERNS

Min Cote

- None

Bob Beeman

- None

Steve Rae

- Would have liked more notice of the email change; have been having problems getting on.
- Went to the Budget workshop through VLCT
- Doesn't like that we are using building funds for Cady Falls Bridge overage, these types of things should be built into budget. We should be thinking about the Maple Street project.

Mickey Smith

- None

Brian Kellogg

- None

VIII. CONSENT AGENDA

1. Approve Minutes of 10-29-2012
2. Approve & Sign Warrants

Motion made by Min Cote seconded by Mickey Smith to approve consent agenda. Motion approved. (5/0)

Motion made by Steve Rae, seconded by Mickey Smith to enter Executive Session at 8:45PM for Personnel Issues. Motion approved. (5/0)

Motion made by Min Cote, seconded by Mickey Smith to exit Executive Session at 9:15 PM. Motion approved (5/0)

Motion made by Min Cote, seconded by Mickey Smith to adjourn at 9:20PM. Motion approved (5/0)

Respectfully submitted and filed this 14th Day of November, 2012
Erica Allen, Clerk

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.