



SELECTBOARD MEETING OF November 14, 2011

Members Present: Brian Kellogg, Min Cote, Bob Beeman, Mickey Smith. Dave Yacovone arrived (6:25PM).

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Financial Director; Richard Keith, Chief of Police ; Mary Ann, Town Clerk; Treasure; Roland Bovin, Highway Foreman and Mike Day, Village Foreman

Guests: Tim Scandale and Tina Sweet.

Meeting was called to order at 6:00PM in the Community Meeting Room by Brian Kellogg.

I. AGENDA ADDITIONS/ CHANGES /ANNOUNCEMENTS

- Add to Board of Liquor Control Catering Application Process

II. NEW BUSINESS

1. Discussion of Recreation Center at the Armory Building- Tim Scandale

Tim gave update on Recreation Commission-

- He is working with the Conservation Commission to get Kiosks at the Duhamel Rd. Trails.
- Received grant for the bike rack, benches and picnic tables.
- Recreation Commission is going to take over the operations of the Skating Rink.
- Will be working on a master plan for all assets of recreation
- Looking at recreation for Oxbow, Clark Park, etc. in collaboration with the Trails Committee
- Looking at the Armory as a recreation center there are several that have been turned into recreation centers across Vermont and other States. Dan Lindley, Town Administrator said it would be about two years before the Armory was ready to move and he thinks that Copley is looking into the space as well. Tim is seeking permission from the Selectboard to pursue this as an option for more recreation for the Town.

2. Approve & Sign Police Contract- Selectboard and Richard, Chief of Police agreed upon a 4 year contract renewal, Richard's target date for retirement is 2015.

Motion made by Min Cote, seconded by Bob Beeman to approve Police Chief's letter of understanding for contract renewal. Motion approved(5/0)

3. Review Highway Budget, Highway Capital Budget- Discussed Champion grader and School Plowing. The Champion grader is going to be approximately \$22,500 to fix Roland thought if we traded it we could get about \$80,000 for it. Roland would like the Selectboard to consider trading grader for a new one rather than fix it. Roland will look into prices for a new one. The Highway and the Village would like to discontinue plowing salting sanding and sweeping and painting the school parking lot. It is costing us a lot more than we are getting in the current contract. Selectboard agreed to do everything for this winter plowing season but let the School Board know that we will not be renewing our contract next fiscal year.

4. Hearing Conservation Program- As part of our safety program, this is a new policy that would require our Highway and Village crew to acquire hearing testing on an annual basis.

Motion made by Dave Yacovone, seconded by Min Cote to approve the Hearing Program Policy as presented. Motion approved. (5/0)

III. BOARD OF LIQUOR ONTROL

Motion made by Dave Yacovone, seconded by Min Cote to enter session as Board of Liquor Control at 7:20 PM. Motion approved. (5/0)

Mary Ann would like permission to update the policy for catering permits to the following
The following is a recommended policy.

The Town Clerk may grant catering permits when the following terms and conditions are met:

1. The caterer holds a valid first and third class liquor license approved by the Local Liquor Commissioners and issued by the Vermont Dept of Liquor Control.
2. The caterer has no violations with the VDLC or the Morristown Police Dept.
3. The catered premise will not be located as to be disruptive to the surrounding neighborhood.
4. In the case that a catered event is in any open area, the following requirements must be fulfilled:
 - A defined area for serving and consumption of alcohol beverages must be designated with physical barriers.
 - Separate toilet and lavatory facilities must be available for both men and women.
 - A sufficient number of employees must be provided for control purposes.
5. The catered event will be for one day only and must be concluded by 12:00 AM.
6. The Town Clerk will advise the Town Administrator and Police Chief of all requests for catering permits.
7. If any of the above conditions cannot be met, the Town Clerk will submit the request for a catering permit to the Selectboard for their approval or denial at a regularly scheduled meeting.
8. The Selectboard shall be advised of all permits approved by the Town Clerk.

Motion made by Dave Yacovone, seconded by Bob Beeman to approve Catering Permit Policy Change as presented. Motion approved. (5/0)

Motion made by Bob Beeman, seconded by Mickey Smith to Exit Session as Board of Liquor Control and enter Regular Selectboard Session at 7:22PM. Motion approved. (5/0)

IV. TA REPORT

- The Oxbow Park is now fixed. The lower deck has been graded, reseeded. Have been talking with the Conservation Commission to help put back the natural vegetation on hopes that when it floods the damage won't be so great. If we put back to the natural vegetation there could be a loss of recreation area on the lower deck of the Oxbow. Dan would like to set up a meeting with the Selectboard and the Conservation Commission to discuss options.
- Will be out for Vacation November 18- 28
- Hot Tamales' is coming into the Malarkey's building and Vermont Peanut butter has taken over the old Fastenal Building.
- Will have Miller Bridge Road up for discussion on December 5th.

IV. SELECTBOARD CONCERNS

Min Cote- None

Dave Yacovone-None

Bob Beeman- Will be gone on November 28th

Mickey Smith- None

Brian Kellogg- None

V. CONSENT AGENDA

1. Approve Minutes of 10-31-2011.
2. Approve & Sign Warrants

Motion made by Dave Yacovone, seconded by Min Cote to approve consent agenda as Presented. Motion approved. (5/0)

Motion made by Min Cote, Seconded by Bob Beeman, to enter Executive Session for Personnel to include Mary Ann, Town Clerk/Treasurer and Dan Lindley, Town Administrator at 7:30PM. Motion approved. (5/0)

Motion made by Bob Beeman, seconded by Mickey Smith to exit Executive Session and enter Regular Selectboard Session at 7:55PM. Motion approved. (5/0)

Motion made by Bob Beeman, seconded by Dave Yacovone to hire Linda Young as Temporary Part-time for \$12.00/ hr. for Digitization project. Motion approved. (5/0)

Motion made by Dave Yacovone, seconded by Min Cote to adjourn meeting at 8:00PM. Motion approved. (5/0)

Respectfully submitted and filed this 18th day of November, 2011

Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.