State of Vermont — Chartered in 1781

MORRISTOWN

SELECTBOARD MEETING OF November 15, 2010

Members Present:	Brian Kellogg, Min Cote, Bob Beeman and Dave Yacovone.
Department Heads:	Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Bob Melfy, Highway Superintendant and Richard Keith, Chief of Police and Mary Ann Wilson, Town Clerk/Treasure.
Guests:	Leon Whitcomb, Rhoda Bedell, Steve Rae, Ray Toolan, Doug Small, Robert Budliger, Bryan Furze and Mickey Smith.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. Agenda Changes, Announcements & Additions

1. Add discussion of bylaw changes to signage- Hannaford's Supermarket
2. Appoint Tricia Follert to LCPC Regional Board.

II. COMMUNITY CONCERNS

1. None

III. OLD BUSINESS

1. **Memorandum of Understanding for Discontinuance of Miller Bridge Rd. –** We need to sign the memorandum of understanding with AOT, that states that we will start the process to discontinue Miller Bridge Rd. by December 31, 2010. Part of the process is to hold hearings giving the public a chance to comment. There will be an onsite hearing in the near future.

Motion made by Min Cote, seconded by Dave Yacovone to approve Memorandum of Understating with the State Agency of Transportation that we will start the process to discontinue Miller Bridge Road.

Discussion: Leon would like the Selectboard to wait to sign until they resolve their concerns with AOT. The Selectboard understand his concerns but feel that they need to move forward with this.

Motion approved (4/0)

IV. NEW BUSINESS

1. **Hannaford's Signs-**
   - Bryan Furze, on behalf of Hannaford Brothers Supermarkets wanted to express his concerns with the proposed 1 sq. ft signboards on pylons. He feels that this would this would create a hardship on Hannaford's ability to present their business effectively, and could affect other tenants in the plaza. They would like to upgrade their existing sign to a more attractive sign, but if the proposed bylaw goes into effect they will keep their existing sign. The Selectboard thanked him for coming and will have a full discussion regarding signs and other bylaw changes at the hearing that is scheduled for Tuesday November 16th at 6:00PM.

2. **Town Forest-**
    - Ray Toolan is still working on inventory of the Town Forest
    - There is an access which crosses a stream on Bryan Pond Rd. It will require a culvert as well as a streams alteration permit. Ray will calculate the size needed for a culvert. Dan will then follow up with the permit.The access will also need to have a maintenance plan in place for future use once the logging is complete
    - Logging could occur once the access is installed and the ground freezes provided that the market is viable.
    - Steve Rae walked the forest with Bob Beeman and has had someone from the State Aquatic Division and requested to have someone from the Wildlife Management Division but there wasn't anyone available due to budget cuts in that department.
    - Dan felt that the Conservation Commission should take the lead on the Town Forest and what should be done with it.

3. **Industrial Park Sewer and Hearth Stone Sewer lines-** The Village Water & Light department would like to take over ownership of the Hearth Stone Sewer lines. The Village will work on an agreement to present to the Selectboard with regard to the Town recouping some of the dollars spent installing the line. They would also like to take over the role of expanding the industrial park sewer lines. We have paid for engineering services for the Industrial Park Sewer Expansion which the Village will split with the Town.

4. **Longevity Policy**- Mary Ann Wilson brought up some concerns a few months back regarding the Longevity Policy and why Employees couldn't receive their step increase on their anniversary date rather than once a year on July 1st. The Selectboard asked the Personal Advisory Committee (PAC) to look into it. Currently the Longevity Pay Policy allows for an employee in good standing to increase one step every other year (years 3, 5, 7, 9, 11, 13, 15) through year 15. After that an employee in good standing would increase one step every five years (in years 20, 25, 30. Etc) Step increases are adjusted annually for July 1st based on the CPI-U Northeast reading for April. PAC met and discussed having step increases on the anniversary date of the employee and voted to keep the policy as it is. PAC felt that is a fair policy and all employees are treated the same.

5. **Highway Budget**- Reviewed Highway Budget with Bob Melfy, Highway Superintendent. Not much for changes to regular Highway Budget. Some increase to hot mix, Chloride and Salt. Capital Budget will be discussed on November 29th, 2010

6. **LCPC Regional Planning Commission-** Heidi Krantz was one of our representatives on the Regional LCPC Board and when she stepped down as the Town's Community Coordinator Heidi also stepped down from this position. Tricia Follert is the new Community Development Coordinator and would like to serve on the LCPC Regional Board.

Motion made by Dave Yacovone, seconded by Min Cote to appoint Tricia Follert as Representative to the LCPC Regional Board. Motion approved. (4/0)

V. TA REPORT
- Cady Falls Bridge is back open. Eric from Calderwood will be coming back to inspect the work done.

- Bypass is moving forward, the Pedestrian tunnel was the main topic of discussion at the last transportation meeting and it looks like the issues have been resolved.
- Arthurs is closing. They would like to be closed by Thanksgiving. MACC is working with them to keep the windows decorated after they are closed. There are some local investors interested in the property, but the density in the downtown area needs to be changed in the bylaws in order for the apartments above Arthurs to be rented. Todd is working on the language and will be presenting it to the Planning Commission in the near future.

VI. SELECTBOARD CONCERNS

Brian Kellogg- None.
Bob Beeman- None
Todd Yando- Not Present
Dave Yacovone- None
Min Cote- What is going on at Melbans? Are they filling in the Basement? Dan said they are drilling holes as part of the State's remediation process. How come the fore beam on Cady's Falls Bridge is not fixed? Dan will talk to Eric about it.

VII. CONSENT AGENDA

1. Approve Minutes of 11-1-10 & 11-8-10
2. Approve & Sign Warrants

Motion made by Dave Yacovone, seconded by Min Cote to approve consent agenda as presented. Motion approved. (4/0)

Motion made by Min Cote, seconded by Dave Yacovone to enter Executive Session for Personnel and Real Estate Issues 7:30PM. Motion approved. (4/0)

Motion made by Dave Yacovone, seconded by Min Cote to exit Executive Session at 8:15PM. Motion Approved. (4/0)

Motion made by Bob Beeman, seconded by Dave Yacovone to hire Tim Cookson as a Temporary Full-time Laborer for the Highway Department at $14.50 per hour without benefits. Motion approved (4/0)

Motion made by Bob Beeman, seconded by Min Cote to accept donation of the Micciche Property of 1.39 acres located at 75 Mayo Rd. in Morristown. Motion approved. (4/0)

2. ADJOURN

Motion made by Dave Yacovone, seconded by Min Cote to adjourn the meeting at 8:30PM. Motion approved (4/0).

Respectfully submitted and filed this 16th day of November, 2010
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.