



SELECTBOARD MEETING OF November 25, 2013

Members Present: Bob Beeman (Chair), Min Cote, Brian Kellogg, Steve Rae and Mickey Smith

Department Heads: Dan Lindley, Town Administrator; Mary Ann Wilson, Clerk/Treasurer; Todd Thomas, Planning Director; Carol Bradley, Finance Director, Richard Keith, Chief of Police, and Tricia Follert, Comm. Development Coordinator.

Guests: Tina Sweet, Tim Scandale, Caleb Magoon

Meeting was called to order at 6:30 PM in the Community Meeting Room by Bob Beeman.

I. AGENDA CHANGES OR ADDITIONS

1. Fire Truck bank note bids
2. LRSWMD Transfer Station Update

II. COMMUNITY CONCERNS – None.

III. NEW BUSINESS

1. **FIT & HEALTHY GRANT FOR OXBOW BIKE RACKS** – Todd Thomas presented his proposal for a \$500 grant to install 2 bike racks for the “bicycle rest area at the trailhead for the Lamoille Valley rail-trail, adjacent to Oxbow Park.

Motion made by Min Cote, seconded by Brian Kellogg approves Fit & Healthy grant application for two bike racks for trailhead. Motion approved. (5/0)

2. **MORRISVILLE BI-PED ADVISORY COMMITTEE** – Todd Thomas would like to get a volunteer committee together to make the Town more pedestrian friendly. It would be an advisory committee working primarily to suggest bike and pedestrian improvements to the Select board. He would post on Front Porch Forum to generate interest. The Select board indicated their consent for the committee.
3. **RESOLUTION FOR BY-LAWS** – Todd Thomas asked the Select board to sign the resolution for the By-laws that were adopted on September 16, 2013. Steve Rae would like an opportunity to review them as he was absent in September. The Board will address it at the next meeting on Dec 9, 2013.
4. **ELECTRIC CHARGING STATIONS – PLEASANT ST PARKING LOT** – Tricia Follert asked for the Select Board to approve a grant application that would install a charging station for electric cars. The grant application is due early December. The grant will pay $\frac{3}{4}$ of the cost and the Town would be responsible for $\frac{1}{4}$ of the cost. The estimated costs for a station run from \$7,000 to \$10,000. We have all the power right on the site which should help to reduce costs. Also, the Town can provide in-kind services for its share. Tentatively, Morrisville Water & Light is considering paying the electric usage. The charging station would be listed on statewide information (i.e.

maps) that would get the word out. It was suggested that next to the charging station a kiosk could be installed with information as to how people could spend their time in Morrisville while charging their cars. Two cars can be charged at each station.

Motion made by Min Cote, seconded by Mickey Smith to approve the grant application for an electric charging station. Motion approved. (5/0)

Tricia thanked the Select Board for the Hannaford gift card issued to Town employees. As the Community Development Coordinator, she commented that the Town should consider buying local.

5. **FIRE TRUCK BANK NOTE BIDS** – Mary Ann Wilson presented the results of her RFP for bids on the Fire Department 2014 Freightliner M2106 Pumper/Tanker at \$210,000 approved at Town Meeting in March 2013 for three years.

<u>Bank</u>	<u>Interest Rate</u>
Union	1.89%
People's United	1.75%
Comm. Nat'l	1.65%
Merchants	1.82%

Motion made by Steve Rae, seconded by Min Cote to accept the bid from Community National Bank for the 2014 Freightliner M2106 Pumper/Tanker of \$210,000 at the interest rate of 1.65%. Motion approved. (5/0)

6. **LRSWMD TRANSFER STATION UPDATE** - The current transfer station site has moved as the Village (property owner) is beginning a logging operation on the site in December. The temporary solution is moving it just down the road to the electric substation. This would only be for 8 months, as the Village is also looking to sell this land. Highway Foreman, Roland Boivin has been to this site, and although tight, he can make it work for snow removal. Questions were raised regarding other long-term sites to consider: Sewer Plant, Cadys Falls Power Plant, A Street, Power Generating Plant on other side of the bridge. Issues to consider include additional office space, space for more recycling, permitting. It was requested that Village Trustees come in to the next meeting to provide more information – Dec 9, 2013.

IV. BUDGET REVIEW

1. **MACC** – Caleb Magoon updated the Board on the activities and focus of MACC. They will be expending \$2,000 for lampposts at the Library in conjunction with the Village. They sponsored RocktoberFest for \$6,000. They spent \$500 on their “I Love It Here” promotion and \$1,000 on planters and beautification. The Art-able Chair project generated enough income from the auction that MACC has the money to purchase next years chairs with a bit left over. Memberships in MACC have increased from 37 last year to 60 members this year. They are working at developing viable, active committees of volunteers to carry out their work. The next event is the Festival of Lights. Looking to eventually add a spring and summer event.

They are subsidizing the LEDC business education series for members – approx. \$2,500. They are exploring co-operative advertising for the mutual benefit of competing businesses. They want to work on a welcome new businesses packet to be

sure that new businesses know what MACC can do for them. They are very interested in working on the electric charging station for cars.

Tax credits are a big reason that people are investing in our downtown. For 11 projects, \$665,000 in tax credits have been awarded to individuals. The total worth of these 11 projects is estimated to be \$8.67 million. Some are done, some are underway, and some may never be realized.

Caleb wants to have a conversation with Select Board to discuss plans for the post truck route improvements to include signage and beautification. DTF grant money could be a possible source for a signage plan. The most common complaint is about the rundown buildings in the Village needing to be fixed up. Currently have a consultant coming to discuss derelict buildings and what can be done. Community engagement moving forward will be vital to MACC.

2. **RECREATION COORDINATOR** – Tim Scandale reviewed his budget. As the Coordinator, he works with the Council and Commission. The Council provides the Summer Program. The Commission provides oversight for all other programs/events. Tim had asked for \$750 as seed \$ for grants to improve the Skating Rink area in the off-seasons. Possible ideas include horseshoes, tether ball, and bocce ball.

Tim updated the Board on his activities for the past year working with the Recreation Commission, on the Skating Rink, Clark Park, Oxbow Park, Skate Park, Summer Program, Advocacy, and RocktoberFest. Proposed goals for the coming year are to develop the rink space on Copley Ave for year round use, obtain lease for Clark Park, increase the use of the skating rink, develop & approve plans for recreation amenities, draft a comprehensive Recreation master plan, improve the summer program, approve a master plan for the Oxbow Park, identify group to be responsible for Skate Park and increase collaboration with Town boards, committees, and community members.

It was suggested that Tim make his update to the board every spring on the coming season, and again in the fall to review work done.

3. **CAPITAL BUDGET REVIEW** – Just prior to this meeting, Dan received a capital improvement list from the Noyes House. He hasn't had time to review in depth, but it appears that the primary need is to fix drainage in the basement in order to prevent rotting of the current structure. The secondary issue is a perimeter drain that will need an archeological survey to be done first at an estimated cost of \$10,000. The Town has not officially taken over the building yet. Museum operations will be run and funded by the Museum Board. The Town would be responsible for the building.

It was noted that the Town does own the Brigham St parking lot. No money has been allocated to it, but it is mentioned as a reminder that it will need attention in the future. We have a figure of \$34,000 to insert in the Highway Capital plan for replacing the poly tank on the water truck. Dan discussed saving up money in the Hwy Capital Equipment Fund before buying a new sweeper. A question about how much reserve funds have been used for equipment was raised. Carol will research and get back to the Select Board. There is a need to do something with the Maple Street Garage as the trucks barely fit in the bays. Dan is getting an estimate for a new pre-engineered building on a slab. The existing bays would be torn down to make room for the new structure. The existing bays are made from the old Tenney Bridge structure. Questions were raised about historical value? Could we use parts from the bridge

structure for kiosks or something else? Are there other options that we should consider? All Board members were encouraged to stop by and check it out.

Richard Keith, Chief of Police, informed the Board that his capital budget as presented was fine with the exception of the 2007 Impala. Current service revealed that it is rusting from the inside out. Richard will plan to get rid of it. He has no plans to replace it. A lot of work has been done on his building, and he plans to begin replacing windows in FY 14-15. The conference room windows facing the parking lot have dry rot.

The Fire Capital Equipment Fund will have built up sufficient cash to refurbish the 1995 Freightliner Pumper truck at an estimated cost of \$175,000.

Dan reiterated that he has tried to rearrange equipment needs based on the department heads input. Some things get put off.

4. **RESERVE FUNDS** – The unassigned fund balance for FY 2012-2013 for the General Fund is \$179,662.00. The bulk of that was \$108,953 leftover from not having paid Cadys Falls Road. We combined that with the \$210,000 paving budget in FY 13-14 and subtracted what was spent this year in paving of \$225,944 resulting in a balance of \$93,009 to be reserved. Dan also requested \$1,395 for a 5 x 8 trailer to haul equipment in the Street Department, \$8,452 for a cleanout bucket for the Excavator, and \$2,215 for the grant match to build a permanent SEASONAL ADA compliant bathroom facility at the Oxbow.

Motion made by Min Cote, seconded by Brian Kellogg to reserve from the FY 2012-2013 unassigned General Fund for: Paving - \$93,009; trailer - \$1,395; cleanout bucket for excavator - \$8,452; and \$2,215 for grant match for seasonal bathroom facility at Oxbow. Motion approved. (5/0)

V. BOARD OF LIQUOR CONTROL

Motion made by Mickey Smith, seconded by Min Cote to go into the Board of Liquor Control. Motion approved. (5/0)

Tim Monahan, current manager of Bourne's Food Mart, is going to run Bourne's Food Mart under his name, Slim Point Inc. He is applying for a 2nd class license to sell beer and wine and well as a tobacco license. The Police Chief has no problem with that application.

Motion made by Min Cote, seconded by Mickey Smith to approve a 2nd class license and tobacco license for Tim Monahan, Slim Point Inc., dba Bourne's Food Mart. Motion approved. (5/0)

Motion made by Brian Kellogg, seconded by Min Cote to go out of the Board of Liquor Control. Motion approved. (5/0)

VI. TA REPORT

1. Dan will be attending on December 2, 2013 a public meeting held by the EPA & VT DEC to discuss the new phosphorus plan that is under development. There is the potential for increased costs: 1. Crushed stone for roads, and 2. permitting for culverts that drain more than 10 acres. With 60 miles of dirt road, this could be a long drawn out process just to maintain roads. Replacing culverts could involve geographical

studies in addition to the permitting process. Senator Westman has been contacted regarding this issue. Questions were raised about benchmarks to determine success of this new plan and will there be additional funds to help defray the cost of the impact on our highway budgets.

2. Town Employee List for Town Report - As the Select Board had requested a draft of the employee list was included for review. Discussion resulted in Nancy Merrill and Dustin Mason being added to the list as they were employees in the calendar year 2013. The years of service as of June 30, 2013 is indicated by the number in the parentheses (). Scott Nelson, Matt Friedrich, and Jeff Baker should be corrected to read (0).
3. Clock Tower – Tuesday, Nov 26, is the date the crane is scheduled to come and install the clock faces and weather vane. Friday, Nov 29 is the rain date. Probably with the forecast for tomorrow, it will happen Friday.
4. Town Forest – Doug Small is asking about continuing logging on the Town Forest. Steve Rae updated the Board that Frank Sladyk attended the last Conservation Commission Meeting and was asked when he could get a management plan together for the entire forest. He responded Dec/Jan. Fran would provide the report to the Conservation Commission who would then make recommendations based on the plan to the Select board for additional logging. Since that meeting, there has been information that indicates it would be prudent to have the ash trees harvested before the ash borer infestation shows up.
5. On December 5, 2013 @ 9 am there is a hearing to discontinue part of Watanjay Road. Mickey, Brian, and Steve will attend.
6. Library winter maintenance – Dan spoke with Mike Day and they will stop back at the Library noon-time-ish to make sure walk ways are shoveled out.
7. H.A.Manosh Sewer Agreement – In August 2007, the Town agreed to pay the Village up to \$91,780 of Manosh's wastewater connection fees for the Sunset Motor Inn, Charlmont Restaurant and the Lyndonville Savings Bank to the Village sewer system. Dan has discussed with the Village options. The Village is willing to write off 1/3 of the debt - \$31,593. They are also willing to reduce that by \$15,000 for Dan's in-kind services as Clerk of the Works for the Maple Street project. The Town currently has \$17,995 invested for this purpose. The remaining \$28,192 is unfunded. Dan is continuing to negotiate payment options.
8. Dan will be out on vacation the remainder of this week.

VII. SELECTBOARD CONCERNS

1. Steve Rae inquired about signage at Oxbow. It has been done. Dan will follow up with Trisha about her ideas for speed calming. Steve would like to establish a procedure to get road additions/changes/deletions into the land records for posterity. Mary Ann suggested a separate recorded Highway Book. Even though a certificate of highway mileage form is completed and sent to the State of VT, a separate document should be created for recording.
2. Min Cote asked about the permit the Board issued for the jerk chicken street vendor. What days did that permit cover? Was it year round? Will need to research.
3. Bob Beeman inquired again about the guardrail on the Lower Elmore Mountain Road in the dip near the Towne Farm. It's an old wooden guardrail and it doesn't look as if anything was done to it. Dan will look into.

VIII. CONSENT AGENDA

Motion made by Min Cote, seconded by Mickey Smith to approve consent agenda as presented. Motion approved. (5/0)

IX. OTHER BUSINESS

1. **Next meeting scheduled for December 9th, 2013.**
2. **No meeting on Monday, December 23rd.**
3. **First meeting in 2014 will be on Monday, January 6.**

**Motion made by Min Cote, seconded by Brian Kellogg to adjourn the meeting at 9:00 PM.
Motion approved. (5/0)**

Respectfully submitted and filed, November 26, 2013

Carol Bradley, Temporary Scribe

Please note that all minutes are in draft form unless otherwise state and are approved at the next meeting.