State of Vermont Chartered in 1781
MORRISTOWN

SELECTBOARD MEETING OF NOVEMBER 28, 2005

Members Present: Shaun Bryer; Chair, Steve Bousquet, Brian Kellogg, Todd Yando, David Yacovone

Department Heads: David Crawford; TA, Mary Ann Wilson; Town Clerk, Bob Melfy; Highway Superintendent, Police Chief Richard Keith, Fire Chief Wally Reeve,

Guests: John Bauer, Karen Temple-Lynch, Heidi Krantz

Chair Shaun Bryer called the meeting to order at 6:15 PM at the Morrisville Water & Light Facility.

AGENDA CHANGES & ADDITIONS

Retreat dates to consider.
Add Warrants to consent agenda.

NEW BUSINESS

TOWN VEHICLE IDLING POLICY: Discussion held over proposal for Policy on Idling Vehicles as presented by Chief Keith and David Crawford. It was decided to change the wording of Item C from "Vehicles must" to "Vehicles should".

Motion by David Yacovone, seconded by Brian Kellogg to adopt the policy as amended. Motion passed unanimously.

CONSIDER SPECIAL MEETING DATES: Special meeting between Planning Commission, Selectboard and Trustees will be held on December 6. Copley Board will need to meet in December. Lisa will contact Attorney Sargent and Gloria Wing to check availability, Board had no preference. Board agreed to hold Selectboard Retreat on a weekday. Tentatively set for December 27th 8:00 am – 3:00 pm, with an alternate date of December 20. Heidi will reserve TEGU. Board will contact office to firmly set date.

ALTERNATIVE MERIT PAYMENT PROGRAM: The Board gave brief overview, stating that the hope is to have the final adoption of the Performance Evaluation Compensation Plan in May of 2006. In lieu of having the plan in place, all full time, non-union employees would receive a one-time special payment of 1% on December 15, 2005. (Copy of Policy is attached).

Motion by Steve Bousquet, seconded by Brian Kellogg to adopt the Policy of a one-time payment of 1% to all full time, non-union employees. Motion passed unanimously.

STORM WATER PROJECT CONTRACT AWARD: Board reviewed the bidders on the Storm Water project.

Motion by David Yacovone, seconded by Steve Bousquet to approve awarding the bid to the lowest bidder, G.W. Tatro, contingent upon the approval of VTrans. Motion passed unanimously.

ADELPHIA CABLE MEETING REQUEST: Board reviewed memo from Adelphia Cable outlining plans for the area. It was the consensus of the Board to have Adelphia representatives attend a future meeting on January or February.

2006/07 BUDGET REVIEW: David Crawford reviewed the budget with the Board and discussed various items.

2006/07 CAPITAL BUDGET: Board reviewed memo drafted by David Crawford for Departments Capital Budget requests for 2006/07. Board went through each Department to evaluate for further discussion. Board request David meet with George Cormier to have budget discussions.

Highway Department: Board had questions regarding sweeper and the Allis Chalmers Tractor. Discussed pros of purchasing side dump trucks instead of rear dump.

Police Department: Brief review of listed items. The Chief indicated that the trading of the 2003 Ford Explorer for a 2006 Ford Explorer along with a new lease/purchase agreement was in process. The Board members indicated their concurrence with the trade.

Fire Department: Wally informed Board that the Department did not receive grant for ladder truck but will try again next year. If they do not receive the grant next year will have to utilize tax dollars in the purchase of a used ladder truck.

Rescue Squad: Brief review of listed items.

General Government: Board had questions on sidewalk portions, which David Crawford explained and outlined the proposed use of reserve funds.

David Crawford will revise and make changes according to Board comments. Board stated they will meet with each Department and arrange future work sessions.

FIRE DEPARTMENT BREATHING APPARATUS EQUIPMENT PURCHASE: Wally gave background and detailed the need for the purchase.

On a motion by Steve Bousquet, seconded by Dave Yacovone the Board approved the expenditure of approximately $5,100.00 towards the purchase of a breathing apparatus. Motion passed unanimously.

TOWN ADMINISTRATORS REPORT

Dave gave overview of events of past two weeks.

SELECTBOARD MEMBERS CONCERNS
David Yacovone addressed Morristown Centennial Center Finance Committee issues.

CONSENT AGENDA
Motion by David Yacovone, seconded by Steve Bousquet to pass the Consent Agenda. Motion passed unanimously.

Items included in Consent Agenda:

- Minutes of 11/14/05.
- Warrants of 11/23/05.
- Authorization of Town Administrator to apply NCRS for culvert replacement on Patch Road. Authorize MRS to hire PT Fund Raiser by using building fund reserve & day shift coverage dollars.
- Communications Included: Reminder of SB meeting notices for 11/26 & 11/29, SB Zoning hearing notice for 12/12/05 & ZA memo, Notice of District #5 (Env. Comm) Board ruling, VLCT memo re: application to VLCT Board.

On a Motion by Brian Kellogg, seconded by Steve Bousquet, the Board entered Executive Session at 8:15 PM for the purpose of discussing personnel and legal issues, allowing Town Administrator; David Crawford to remain. Motion passed unanimously.

On a motion by Steve Bousquet, seconded by Brian Kellogg the Board moved out of Executive Session at 9:34 PM.

On a motion by David Yacovone, seconded by Todd Yando the Board amended the Merit Pay Policy to apply only to employees who have passed the 6 month probationary period as of December 1, 2005.

ADJOURN
On a motion by Steve Bousquet, seconded by Brian Kellogg the Board adjourned their meeting at 9:38 PM. Motion passed unanimously.

Respectfully submitted and filed this 29th day of November 2005.

Lisa Laughlin; *Administrative Assistant*

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Minutes Approved Date