MORRISTOWN
State of Vermont — Chartered in 1781

SELECTBOARD MINUTES DECEMBER 2, 2002

Members Present: Brian Greenia, James Paige, Mark Struhsacker and Lee Sturtevant
Members Absent: Shaun Bryer

Department Heads: Paul D. McGinley, TA and Highway Superintendent Bruce Kelley

Guests: Scott Corse, Alec Tuscany, Mary West and J. B. McKinley

Chair Brian Greenia called the meeting to order at 6:00 PM at the Morrisville Water & Light Facility.

GUESTS

MAPLE STREET PROJECT:

Scott Corse of Morrisville Water & Light distributed a sheet (Doc #1) with nine issues or steps of the project with a brief rendition of the Maple Street project and how it came to be. He then turned the meeting over to Alec Tuscany of Dufresne-Henry, the Engineering firm for the project. Mr. Tuscany presented a memo (Doc #2) to the Selectboard with a detailed project description. As the Board reviewed the information on the documents provided, the Chairman stated he did not recall any such agreement as listed in line item #5 on Doc #1. Mr. Corse replied that it was a conceptual agreement. Mr. Tuscany also provided prints and computer-generated photos depicting various stages of construction. A cost-estimate spreadsheet (Doc #3) was given to the Board prior to the meeting. This document gave the total projected costs, as well as a breakdown by each entity. (MWLD and the Town of Morristown)

Chair Greenia stated that he felt $620 thousand was not affordable for a road that in not a main highway such as Bridge Street, Brooklyn Street or Congress Street. The Town Administrator arrived at this time. Mr. Tuscany had requested projected payments over a 20-year period from a Bond Bank and presented the estimates to the Selectboard. (Doc #4) Bond issues and projected dollar figures for maintenance were discussed.

Further discussion included construction of the sidewalk with or without granite curbing; the benefit of curbs regarding stormwater issues; the speed of traffic on the street; cutting costs by using in house labor for constructing the sidewalk; whether to remove the concrete, and if done how to dispose of and the affect it would have on the pavement if only sections were cut out to repair or replace the utility pipes.

The Board felt if a request of this size were taken to the people at Town Meeting, it would be turned down. Scott concurred that this was a first class estimate, but they could come back with an "econoline" estimate if that is what the Board wanted. Scott and Alec left at this time.

The Selectboard discussed the possibility of applying for grant funds for the Maple Street project. Lee stated he did not know how the Board could ask the taxpayers for more money on top of what they already are discussing for the next budget. The Town Administrator recommended asking Bill Moulton to come in to rehash previous discussions on Maple Street. He explained that when he faxed his memo to the office, one sheet did not go through, therefore he will give it to Barb to type for the next meeting and will also give the Board copies of letters pertaining to the project. Chair Greenia reported that Senator Susan Bartlett had responded to the Board's invitation to the January 20th meeting.

DEPARTMENT BUDGET REVIEW

HIGHWAY DEPARTMENT:

Superintendent Bruce Kelley reported that he was working on getting highway plans and inventories in place. Last year the culverts were located and documented, and they are working on roads, bridges, sidewalks, storm drains and catch basins. He plans to set up and coordinate a schedule for repairs and maintenance. Bruce is involved with LCPC and the VT Local Roads group to get training for himself and the crew.

Budget discussion included the purchase of a new grader and whether the Town really needed two graders or could they get by with just one and rent a second one when needed. The implementation of pagers for both crews was discussed. Bruce stated that pagers had been Dwight's suggestion. Further discussion included the Bobcat replacement and whether it was used year round; the Bobcat at the MWWTF; clutch problems with the F350; employees' preferences to the John Deere and or the Champion grader and the possibility of rebuilding the engine on the old grader versus buying a new one.

Board Member Sturtevant referred to a plowing complaint on Gallup Road and sand issues (i.e. size of stones) being used. Bruce explained that there were two reasons for the sand issue. One is the new screen and the second had to do with the stockpiling of the sand.

The Town Administrator explained that some of the increases in the budget under debt service were due to the article items approved by the voters at the 2002 Town Meeting such as the Fire Truck and Ambulance purchases, MPD Union request for VMERS Plan D as well as match monies for sidewalk grants that have already been agreed upon.

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MORRISTOWN CENTENNIAL LIBRARY:

Librarian Mary West and Library Trustee J. B. McKinley presented their budget to the Selectboard. Although their appropriation request increased by 16% ($12,000), expenses increased less than $2,000. When asked about filing a petition of 5% of the voters due to the increase, Mr. McKinley stated that this practice had been discontinued several years ago when the library budget was included as a section of the Town's general budget per request of the Selectboard.

The Board questioned the difference in actual Payroll expenses being lower than budgeted Payroll expenses for 2001-2002. It was explained that Freeman Foundation funds were used to cover part of these expenses as part of their grant and Freeman monies are kept in separate accounts. Discussion included the Investment Income & Gains account Actual figure and whether is correct; whether changes should be looked at in their investments, improvements to the Library building using Freeman monies and payroll rates of pay.

The Selectboard asked if there would there be advantages to the Library if the Town turned the building over to the Library Association. Mary West stated there has been more Associations turned back over to towns, which would be more beneficial to the employees as they then would be considered *Town Employees.* Further discussion included the Alexander Hamilton Copley Trust request and borrowing against the money versus taking the actual funds. Mary and J.B. left at this time.

FIELDS AND PARKS:

The Administrator explained that the payroll figures listed in the budget were for town employees and not the school employee who works on the F&P crew. He is paid through the school's payroll system. When asked his opinion on the F&P program, Paul stated the program definitely works and was well worth it. Jim Farnham from the school acts as lead of the three-man crew with Mike Day overseeing the whole process. The other two employees are seasonal employees. Time is saved with using equipment from both the town and school. It was questioned whether the program should be expanded to include plowing next year. Chair Greenia said the Administrator had done a good job coordinating efforts with the school.

CAPITAL BUDGET:

Bruce Kelley left at this time. The Capital Budget was briefly reviewed. Discussion included the overview showed the MFD seemed heavy compared to the other departments. It will be discussed in detail later.

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REVENUES:

The Administrator explained the anticipated revenue section. He stated we do not yet have all of the insurance estimates at this time. The Board decided to review the budget and scheduled an additional meeting to see where cuts can be made. Other issues discussed included funding for the Community Development Coordinator's position and the additional monies budgeted for the Chair of the Selectboard. The Board agreed to meet on Thursday, December 12th at 6:00 PM in the Municipal Conference Room for strictly budget review. The Administrative Assistant will notify Member Shaun Bryer of the meeting by email.

Each member was encouraged to list where they thought cuts could be made and asked the Town Administrator to make recommendations as well.

ADJOURN

On a motion by James Paige, seconded by Lee Sturtevant, the Selectboard adjourned their meeting at 9:18 PM.

Respectfully submitted and filed this 6th day of December

Barbara Cochran, Scribe

Minutes to be presented for approval at the next Selectboard meeting.

Barbara Cochran 12/9/02

Minutes Approved Date

TOWN OF MORRISTOWN SELECT BOARD

PLEASE SIGN IN

PRINT NAME	PRINT ADDRESS
Scott Corse	MWL
Alec Tuscany DH	PO Box 2246 South Burlington VT 05403