



SELECT BOARD MEETING OF DECEMBER 2, 2019

Members Present: Brian Kellogg, Chris Towne, Eric Dodge & Judy Bickford

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Bill Mapes, Chief of EMS; Kevin Barrows, Highway Foreman; Tina Sweet, Finance Director; Sara Haskins, Town Clerk/Treasurer; Denny DiGregorio, Fire Chief and Tricia Follert, Community Coordinator

Guests: Gizelle Guyette, Gloria Wing, Richard Lowe, Kristi McAllister, Andrew Martin, Lee Sturtevant, Jim Lovinsky, Tyler Mumley, Meredith McGee, Mary Lou Nichols, Ron Stancliff, & Paula Beattie.

Chris Towne called the Select Board Meeting to order at 6:00 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Add Quit Claim Deed to New Business
2. Discuss Summer Recreation separate from General Government under first section of budget discussions.

II. APPROVE MINUTES OF PREVIOUS MEETING

Motion made by Eric Dodge to approve minutes of November 13, 2019. Motion seconded by Judy Bickford. Motion carried. (4/0)

Motion made by Eric Dodge to approve minutes of November 18, 2019. Motion seconded by Judy Bickford. Motion carried. (4/0)

III. COMMUNITY CONCERNS

1. Richard Lowe- asked about the Geoltz Rd. Bridge/Culvert. Dan said they had an engineer look at it and they said there was nothing wrong with it. Richard also asked about the Sidewalk machine and if/when it would be fixed. Dan said it was still in the shop and should be done in the next week or so.

IV. LIQUOR CONTROL

1. None

V. BUDGET:

1. Discussed the Pleasant View Cemetery budget, MACC, Library and Summer Recreation.

VI. OLD BUSINESS

1. **Pickle Ball League** – Dan talked with VLCT and this would have to be a league directly under Town Management in order to be covered under the Town's Insurance Policy.

VII. NEW BUSINESS-

1. **Quit Claim- Lease hold lands**

Motion made by Eric Dodge to approve Quit Claim Deed and authorize the Towns Agent to convey real estate to sign on behalf of the Town. Motion seconded by Brian Kellogg. Motion carried. (4/0)

2. **EMS Updates-**

- Part time Hire- Lori Martin Permanent Part-time Hire @ 23 hours per week.

Motion made by Eric Dodge to hire Lori Martin as a permanent part-time EMS department employee working no more than 23 hours per week with no benefits effective November 27, 2019 with a rate of pay of \$15.50 per hour. Motion seconded by Brian Kellogg. Motion carried. (4/0)

- Add Larkin Graves as an EMS volunteer.

Motion made by Judy Bickford to hire Larkin Graves as a volunteer for the EMS department. Motion seconded by Eric Dodge. Motion carried. (4/0)

- Remove Ben Collier, Brad Carrier and Zachary Isham from the EMS Roster.

Motion made by Eric Dodge to remove Ben Collier, Brad Carrier, and Zachary Isham from the EMS Roster. Motion seconded by Brian Kellogg. Motion carried. (4/0)

3. **Hire Part-time Administrative Assistant for the Police Department-** Richard Keith, Police Chief would like to hire Darlene Creighton as a part-time Administrative Assistant.

Motion made by Eric Dodge to hire Darlene Creighton as a permanent part-time Administrative Assistant for the Police Department working no more than

20 hours a week with no benefits effective December 3, 2019 with a rate of pay of \$17.50 per hour. Motion seconded by Brian Kellogg. Motion carried. (4/0)

4. Renewal/ Appointments

Peter Hughes - Renewal

Motion made by Eric Dodge to renew Peter Hughes as a fulltime Police Officer as per the union contract. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Garth Christensen- Appoint as Sargent

Motion made by Eric Dodge to appoint Garth Christensen as Sergeant for the Morristown Police Department effective December 8, 2019. Rate of pay determined by the Police Union Bargaining Contract. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Jason Luneau- Appoint as Sargent

Motion made by Eric Dodge to appoint Jason Luneau as Sergeant for the Morristown Police Department effective December 8, 2019. Rate of pay determined by the Police Union Bargaining Contract. Motion seconded by Brian Kellogg. Motion carried. (4/0)

5. Parking Plan for Village Center Apartments-

Jim Lovinsky of Lamoille Housing Partnership is in the process of permitting for the construction of a 24 unit apartment building to be located on a vacant lot on Hutchins Street. The requirement from the DRB is 18 parking spaces. They will have space for 2 onsite. They are looking to use the Pleasant Street Municipal Parking lot for the additional 16 spaces. The Municipal parking lot is within 500 feet of the proposed building so LHP can seek a waiver from the DRB to use the Municipal parking lot for their parking needs. The Municipal parking lot needs restructuring. In its current state it does not have the space available for another 16 spaces. The Selectboard would like to have time to review options for the Pleasant Street Parking lot before making a decision on the LHP project.

Motion made by Eric Dodge to request the DRB to take action on any issues regarding the LHP project except that of the parking and recess that piece until January 22, 2020. Motion seconded by Brian Kellogg. Motion carried. (4/0)

VIII. BUDGET

1. **General Budget** – Discussed General Government budget. We are currently at a 5.1% increase from last year's budget. The Selectboard will be discussing in

the coming meetings where they can make cuts to try to decrease the percentage.

IX. APPROVE WARRANTS

**Motion made by Eric Dodge to approve Warrants through December 2, 2019.
Motion seconded by Judy Bickford. Motion carried. (4/0)**

X. TA REPORT

- Nothing to report

XI. SELECTBOARD CONCERNS

Chris Towne - None

Brian Kellogg – Town looks great with all the lights for the holidays. When will the sidewalk machine be fixed? Dan said they had to order another part but it should be ready in the next week or so.

Eric Dodge – Congrats to Jason & Garth. This is the first time we have appointed Sergeants in the Morristown PD history.

Bob Beeman – Not present

Judy Bickford – Congratulations to Sara for the Clerks Association Award. Congrats to Tammy Lurvey for the Frank Stillfies Nomination. There will be a presentation on January 29 for this award. Thanks to Bill for volunteering for the Governors Emergency Advisory Committee.

XII. OTHER BUSINESS

None

XIII. ADJOURN

**Motion made by Eric Dodge to adjourn. Motion seconded by Judy Bickford.
Motion carried. (4/0) Meeting adjourned at 8:25PM**

Respectfully submitted and filed this 3rd day of December, 2019
Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.