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MORRISTOWN

December 6, 2004

Members Present: Brian Greenia, James Paige, Cathy Voyer, Shaun Bryer and Brian Kellogg

Department Heads: Paul D. McGinley, TA; Mary Ann Wilson, Roland Boivin, Mike Day, Bob Melfy and Chief Richard Keith

Guests: Bill Rossmassler, Heidi Krantz, Graham Govoni, Sandi Utton and Dominic Cloud of VLCT

Chair Brian Greenia called the meeting to order at 6:03 PM at the Morrisville Water & Light Facility.

OLD BUSINESS

MINUTES:

On a motion by Cathy Voyer, seconded by James Paige, the Board unanimously approved the minutes of November 12th, 22nd, and 29th as presented.

COPLEY HOUSE NOTE:

The Board acknowledged receipt of a November 24, 2004 letter from the Agency of Commerce and Community Development Office regarding the VCDP Loan Agreement #0123/99IG(08). The letter advised how the $435,000 Copley House note with first payment due December 31, 2030 could be changed to a grant agreement that would not need to be paid back.

On a motion by James Paige, seconded by Brian Kellogg, the Board voted four to one to forgive the loan agreement for the Copley House Inc. project and instruct Richard Sargent to prepare the necessary paperwork. Cathy Voyer was the descending vote.

BLACK RIVER DESIGN LETTER:

Cathy Voyer made a motion to spend up to $2,500 for Black River Design (BRD) to work with the Library, Town Offices and Committee members (6), a sub-committee looking at options as outlined in the December 1, 2004 BRD letter. James Paige seconded the motion, which passed unanimously.

The Board, on a motion by Cathy Voyer and seconded by James Paige thanked Steve Bousquet for his donation of consultation services of $200 for his time working with the Town Hall Committee.

Chief Keith, Mike Day and Roland Boivin arrived at the meeting.

NEW BUSINESS

BILL ROSSMASSLER & HEIDI KRANTZ:

Bill and Heidi came to discuss the TSSA conflict resolution. They gave the Board a memo dated 12/6/04 on Pass, Present and Future issues, which was discussed. Bill stated that he and Heidi were going to discuss the matter with the Village Board of Trustees on Friday. The Selectboard would like to wait three months before they give an answer on the issue.

GRAHAM GOVONI:

Though not on the agenda, Graham came to the meeting with Sandi Utton and had been sitting through the meeting to this point. He had questions that he would like the Board to answer. Is Cathy Voyer, the MRS Liaison their contact person over all projects for their building, or is the Town Administrator? Do they have $1,500 for design work for Town Meeting? Dot had discussed this with Brian Greenia on the phone. The $1,500 was voted at the last meeting.

The Board established that Paul or the new Town Administrator is the contact person for the Ambulance Building.

DEPARTMENT BUDGETS:

Community Development Coordinator – MACC needs help getting started. (No one from the group was at the meeting.) This position does work in the role of Economic Development and liaison to other groups. The Board is looking into Heidi's position and what roll it plays in the community.

The Board requested that minutes from MACC meetings be sent to them through Barb.

Highway Department – Mike Day, Roland Boivin and Bob Melfy were there representing the Highway Department and Fields & Parks.

The Selectboard intends to hire a Highway Superintendent of Highways soon.

When discussing the $130,000 ten-wheel truck, Roland enquired about purchasing a used ten-wheeler with a new seven yard plow truck and not use the ten wheeler to plow and sand. He felt they could purchase a good used tandem to use for hauling the pit material for around $25,000 to $30,000, so the costs will be similar.

Other Capital Budget issues: the 2002 chipper is getting old fast; also the sweeper is on its last legs of transmission and will cost $4,000 - $5,000. It will be needed sooner than 2008, when it is in the Capital Budget for replacement.

The John Deere Loader in the Village, postponed from last year's budget, is up for replacement at $76,900, a good price for budget purposes. Chloride can be done differently with our own tanker and spreader, although we need to look into liability etc. for contamination.

Fields & Parks – Bob, along with Jim Farnham from the school and another summer person can handle the work. They have budgeted for another Zero turn mower to trade very four years with 2,400 hours.

WARRANTS

On a motion by James Paige, seconded by Brian Kellogg, the Board approved the warrants as listed on the memorandum dated 12/6/04. (Attached)

EXECUTIVE SESSION

On a motion by Cathy Voyer, seconded by James Paige, the Board moved into Executive Session to discuss Pay Plan Classification and Employment Contracts at 8:46 PM with the Town Administrator and Dominic Cloud.

On a motion by James Paige, seconded by Shaun Bryer, the Board moved out of Executive Session at 9:49 PM.

On a motion by James Paige, seconded by Brian Kellogg, the Board voted four to one to adopt the VLCT Performance Management System dated December 6, 2004 (on letterhead); the letter dated December 6, 2004 to the employees on the Performance Management System and FY04-05 Compensation Plan (step and grade). Cathy Voyer voted no.

The Board will meet in Executive Session regarding an employment contract on Monday, the 13th of December at 5:30 PM.

ADJOURN

On a motion by James Paige, seconded by Shaun Bryer, the Board adjourned at 9:59 PM.

Respectfully submitted and filed this 10th day of December 2004.

Paul D. McGinley, Town Administrator

Barbara Lowell
Minutes Approved

12/20/04
Date