State of Vermont MORRISTOWN Chartered in 1781

SELECTBOARD MEETING OF December 13, 2010

Members Present: Brian Kellogg, Min Cote, Todd Yando, and Bob Beeman

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer; Bob Melfy, Highway Superintendent; Richard Keith, Chief of Police; Bill Spear, Fire Chief

Guests: Steve Rae, Tina Sweet, Chris Ransom

Motion made by Min Cote, seconded by Bob Beeman to enter Executive Session for Personnel Issues at 5:45PM. Motion approved. (4/0)

Motion made by Todd Yando, seconded by Bob Beeman to exit Executive Session for Personnel Issues at 5:57PM. Motion approved. (4/0)

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. AGENDA ADDITIONS/CHANGES/ANNOUNCEMENTS

1. None

II. COMMUNITY CONCERNS

1. None

III. NEW BUSINESS

1. **New Hire for Fire Department-** Zach Goodell has been doing some work on an as needed for the Fire Department as directed by the Fire Chief. For finance purposes we need to add him to the payroll.

Motion made by Bob Beeman, seconded by Min Cote to add Zach Goodell to the Town's payroll at $15.00 per hour to perform work as needed by the Fire Department. (4/0)

2. **Fire Department Capital Budget-** the Fire Department would like to purchase a new pumper truck. Bill Spear would like to use part of the Capital Budget reserves for the down payment. Dan suggests using $75,000- $90,000 for a down payment then the Town would finance the rest.
3. **Revenues & Wages-**
   a. Revenues are down a bit due to Court fines. The State now keeps about 60% of the fines and we get 40% back less any surcharges.
   b. Step increases have been added into the department budgets. The COLA increases have been added as a line item @2.5%. If there is no COLA then there will be no increase and the 2.5% will be added to reserves.

c. We are about $98,000 above last year's budget without adding paving, the Town Clock and the new fire truck. The Steeple on the Town Clock needs to be fixed; Dan hopes to have a price on that in the next week or two. We do need to do some paving. We could ask for $50,000 from the Highway Capital Equipment Reserve Fund and add $50,000 to the budget to cover the paving. We also need to look at purchasing a new or newer grader.

Carol & Dan will rework the numbers and have a preliminary outlook to the Board before the Christmas break to discuss at the January 10th meeting.

4. **Cell Phone Usage-** there are two phones in the PD that are not used as well as two in rescue and one in the fire department. We are paying a monthly fee per line for these phones whether they are used or not. Dan suggested eliminating these lines and giving a stipend of the $30.00 per month for the Chief, Town Administrator, Lister and the Highway Superintendent rather than have a Town cell phone plan. Joyce the EMS Operational Lead has stated that she does not need to be covered under the Town Plan so that position would not get a Stipend. The cost savings to the Town would be about $3,000. The Selectboard agreed that this is a better option for the Town.

5. **Appointment Selectboard Member to sign warrants-**

Motion made by Min Cote, seconded by Todd Yando to authorize Bob Beeman to sign warrants the week of December 27th 2010. Motion approved. (4/0)

6. **Errors & Omissions-**

Motion made by Min Cote, seconded by Bob Beeman to approve Errors and Omissions for the Grand List as presented. Motion approved (4/0)

III. OLD BUSINESS

2. Bridge Street Bridge Letter to State – Eric Calderwood from Calderwood Engineering drafted a letter addressing the issues as stated in the State Inspection report. We will send his letter along with the report that the Board signed last meeting?

IV. TA REPORT

- One of the Highway pick-ups was in an accident. Roland was run off the road. The Town's insurance will cover this under the uninsured motorist portion.
- Dan received the Phase I Brownfield's Report for Arthurs and the creamery. Arthurs used to be a Dry Cleaner. He is waiting for the final report on that. Also waiting for the air quality report on Melbans.
- Todd has some good proposals to present to the Planning Commission regarding the downtown zoning. Also working on the language in the bylaws regarding signs.
- Will be out from December 23, 2010- January 3, 2010.

V. SELECTBOARD CONCERNS

Brian Kellogg- None
Bob Beeman- None
Todd Yando- None
Dave Yacovone- None

Min Cote-Dog Complaint from Harrell Street? Brian said he checked on this but couldn't find the dog.

VI. CONSENT AGENDA

1. Approve Minutes of 11-29-10
2. Approve & Sign Warrants

Motion made by Min Cote, seconded by Todd Yando to approve consent agenda as presented. Motion approved. (4/0)

- **ADJOURN**

Motion made by Bob Beeman, seconded by Min Cote to adjourn the meeting at 7:20 PM. Motion approved (4/0).

Respectfully submitted and filed this 14th day of December 2010
Tina Sweet for Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.