



SELECTBOARD MEETING OF DECEMBER 17, 2018

Members Present: Bob Beeman, Eric Dodge, Brian Kellogg, Judy Bickford & Chris Towne

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Todd Thomas, Planning Director; Corey Boisvert, Acting Chief of EMS; Sara Haskins, Town Clerk & Treasurer; Charlie McArthur, Listing Coordinator & Tina Sweet, Finance Director.

Guests: Paula Beattie, Gary Nolan, Tyler Mumley, Duane Sprague, Richard Tomlinson.

Bob Beeman called the Selectboard meeting to order at 6:00 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Add Review Revised Fiscal 18/19 Compensation Plan
2. Review & Approve Amended Audit Report

II. APPROVE MINUTES OF PREVIOUS MEETING

Motion made by Chris Towne to approve minutes of December 3, 2018, motion seconded by Brian Kellogg. Motion carried. (4/0) Judy Abstained.

Motion made by Chris Towne to approve minutes of December 10, 2018, motion seconded by Brian Kellogg. Motion carried. (5/0).

III. COMMUNITY CONCERNS

1. Valarie Valcour from the Vermont Department of Health discussed ways to make our community a more healthy community.

IV. LIQUOR CONTROL

1. None

V. NEW BUSINESS-

1. **Cottage Street Pavement Cut-** Dan Lindley, Town Administrator asked to table this until the next meeting. We have not received a site map yet.
2. **Road Take Over for Jersey Heights II Subdivision-** Selectboard discussed taking over the roads within the second phase of the Jersey Heights Subdivision. Our current

road policy states that the Town will not take over any dead end roads. The Subdivision was approved in 2008 but never built. The developer had to amend their Act 250 permit which required them to change the location of one of the roads and it was no longer connectable to the current Jersey Heights Subdivision. Although the new subdivision will add to our tax base it will also most likely require adding a position within the highway department and another vehicle. We are seeing more growth in the Town and eventually will need to improve our infrastructure to support it.

Motion made by Chris Towne to amend Paragraph #9 of the Road Acceptance Policy that as of December 17, 2018 the Selectboard has determined that accepting dead end roads shall be determined on a case by case basis through consultation with the highway department and with the consideration of the overall public good. Motion seconded by Brian Kellogg. Motion carried. (5/0)

- **2a). Approve Road Names for New Jersey Heights Subdivision-** Road names presented Manosh Meadows Lane & Village Limits Lane

Motion made by Judy Bickford to approve road name request for Manosh Meadows Lane. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Chris Towne to approve road name request for Village Limits Lane. Motion seconded by Brian Kellogg. Motion carried. (3/2)

- 3. Town Sewer Ordinance Changes-** Village Trustees are working on amending the Sewer Ordinance and is asking the Selectboard to review. We will have a hearing and take public comment at a later date.
- 4. EMS Roster-** Corey Boisvert, Acting EMS Chief would like to remove 3 Volunteers from the EMS Roaster. They no longer are able volunteer.

Motion made by Chris Towne to remove Tracy Olson, Michael Riddell, and Vicky Foster from the EMS Roster. Motion seconded by Brian Kellogg. Motion carried. (5/0)

- 5. EMS Roster Additions-** Corey would like to also add Jennifer Piette, AEMT; Michael Bragati, Paramedic; and Rob Darling, EMT to the Ems Roster as volunteers.

Motion made by Eric Dodge to add Jennifer Piette, Michael Bragati and Rob Darling to the EMS Roster as volunteers. Motion seconded by Chris Towne. Motion carried. (5/0)

- 6. EMS Part-Time Hire-**
Motion made by Brian Kellogg to hire Bill Smith as a Paramedic part-time 23 hours per week at \$19.00 per hour. Motion seconded by Judy Bickford. Motion carried. (5/0)

7. **Approve Revised Compensation Pay Plan for FY 18/19-** We have been given information that our pay grade 3 for fulltime Paramedics was not consistent with surrounding agencies. We have updated FY 18/19 pay compensation plan to reflect the current rates paid by other agencies. Any corrections in pay will be retro active to July 1, 2019

Motion made by Chris Towne to approve revised FY18/19 Compensation Plan as presented. Motion seconded by Brian Kellogg. Motion Carried. (5/0)

8. **Approve Compensation Pay Plan for FY 19/20-** This is the new Pay Plan that will start July 1, 2019.

Motion made by Chris Towne to approve Pay Compensation Plan for FY19/20. Motion seconded by Judy Bickford. Motion carried. (5/0)

9. **Review Revised Audit Agreement-** There were a few things that were left out of the contract. The Auditor is not charging us for these items.

Motion made by Chris Towne to approve revised contract with the Auditor. Motion seconded by Judy Bickford. Motion carried. (5/0)

VI. OLD BUSINESS-

1. **Purchase Lift for Highway Garage-**

Motion made by Eric Dodge to approve purchase of Lift in amount not to exceed \$51,921.85. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge to amend his motion to include Total Tool as the sole source vendor. Motion seconded by Brian Kellogg. Motion carried. (5/0)

2. **Set Revised Tax Rate for FY 18/19-** Due to the clerical error on the Grand List the new tax rate will increase by .0177 cents. New Municipal Tax rate will be .8821.

Motion made by Eric Dodge to set the revised Municipal Tax Rate at .8821 cents. Motion seconded by Brian Kellogg. Motion carried. (5/0)

3. **Waiver for Tax Bills-** Sara Haskins, Town Clerk/Treasurer is asking the Selectboard to waive the small supplemental tax bills. There are 68 tax bills that will be \$1.00 or less. This will cost the Town more to send out/collect than we would gain. We also have 222 tax bills that will be \$5.00 or less under the revised tax rate. Collecting tax on the \$5.00 or less billing would be a net gain to the town of \$266.18 but this does not include staff time.

Motion made by Eric Dodge to waive the collection of the 2018-19 supplemental property tax bills of \$5.00 or less. Motion seconded by Brian Kellogg. Motion carried. (5/0)

VII. WARRANTS

Motion made by Chris Towne to approve warrants through December 17, 2018, motion seconded by Brian Kellogg. Motion carried. (5/0)

VIII. TA REPORT

- Town Report- We need the Selectboard Report and the Dedication. ASAP.
- January 2, 2019 will be the next meeting. This is a Wednesday.
- Limited Staff next week for Holidays.

IX. SELECT BOARD CONCERNS

Chris Towne

- Happy Holidays

Brian Kellogg

- None

Eric Dodge

- Thank you to MACC for lights on the bridge. Todd Thomas said the funds for the lights and the installation came from the Village Trustees & Water & Light.

Bob Beeman

- Glad to see the red flashing light at the Bridge & Brooklyn Intersection

Judy Bickford

- None

XI. ADJOURN

Motion made by Eric Dodge to enter executive session to discuss appointment or employment or evaluation of a public officer or employee under the provisions of Title 1 section 313(3) (a) (3) of the Vermont Statutes, to include Dan Lindley, Town Administrator; Charlie McArthur, Lister Coordinator; Duane Sprague, Lister; Richard Tomlinson, Lister; Richard Keith, Chief of Police. Motion seconded by Chris Towne. Motion carried. (5/0)

Motion made by Eric Dodge to find that premature general public knowledge of pending or probable civil litigation or prosecution, to which the public body is or may be party will clearly place the town at a substantial disadvantage by disclosing its negotiation strategy. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge to enter executive session to discuss the pending or probable litigation or prosecution under the provisions of Title 1 section 313 (a) (1)

of the Vermont Statutes, to include Dan Lindley, Town Administrator. Motion seconded by Chris Towne. Motion carried. (5/0)

Motion made by Eric Dodge to come out of executive session, motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge that the Board ratify and consent to the settlement of the Lanpher lawsuit, as recommended by the Vermont League of Cities and Towns. Motion seconded by Chris Towne. Motion carried. (5/0)

Motion made by Eric Dodge to authorize the follow public statement for any media inquiries regarding the Lanpher lawsuit

“While we do not believe the Town did anything wrong, the Vermont League of Cities and Towns has negotiated a settlement of this lawsuit. The settlement does not require Morristown to make any payment except for its standard \$2500 deductible for insurance claims such as this. It does let all parties have closure, and move forward without additional legal expense. We wish Joyce the best in her future endeavors.”

Motion seconded by Chris Towne. Motion carried. (5/0)

Motion made by Eric Dodge to accept the resignation of Mike Reeve for his personal reasons effective December 8, 2018. Motion seconded by Chris Towne. Motion Carried. (5/0)

Motion made by Eric Dodge to authorize the Town Administrator to offer the full-time permanent position of Lister Coordinator to Gina McHugh at a paygrade 4, step 10, \$21.62 per hour. Motion seconded by Chris Towne. Motion carried. (5/0)

Motion made by Eric Dodge to authorize Dan Lindley, Town Administrator, to offer the position of permanent full time EMS Chief to William Mapes at grade 7 step 12 at a rate of \$28.35 per hour. Motion seconded by Christ Towne. Motion carried. (5/0)

Motion made by Judy Bickford to adjourn at 8:35PM, seconded by Eric Dodge Motion carried. (5/0)

Respectfully submitted and filed this 18th day of December.
Erica Allen, Scribe

Please note all minute are in draft form and are subject to approval at the next Selectboard meeting.