



**SELECTBOARD MEETING MINUTES
OF NOVEMBER 18, 2024**

Members: Don McDowell*, Christopher Palermo, Laura Streets*, Richard Craig, George Cormier

Absent:

ADMINISTRATION and STAFF: Brent Raymond, Town Manager; Judi Alberi, Executive Assistant

PARTICIPANTS/GUESTS: Charles Burnham, Alexander Cyr, Jamie Jaret, Dani Martinez, Jerry Throne, Martin Green

**participating via Zoom*

5:30PM - CALL SELECTBOARD MEETING TO ORDER

Chris Palermo called the Selectboard Meeting to order at 5:36 PM at the Tegu Building.

5:31PM - AGENDA CHANGES/ADDITIONS

None

5:32PM - APPROVE MINUTES

1. Approve minutes of 10-28-24 Informational Meeting

*Motion made by George Cormier to approve the minutes of the 10-28-24 Informational Meeting.
Motion seconded by Don McDowell. Motion carried by roll call. (4/0/1). Richard Craig abstained*

5:35PM - NEW BUSINESS

1. Consideration of Errors and Omissions Certificate - Charlie Burnham

Charlie Burnham presented the Errors and Omissions Certificate to RMN Properties, LLC and 165 Beacon Hill, LLC, owners due to clerical errors.

*Motion made by George Cormier to approve the Errors and Omissions Certificate as presented.
Motion seconded by Richard Craig. Motion carried by roll call (5/0).*

2. Consideration of Private Road naming - Joseph Street

Motion made by George Cormier to approve the private road named Joesph Street and authorize the Vice Chair to sign on behalf of the Selectboard. Motion seconded by Richard Craig. Motion carried by roll call (5/0).

3. MERP Implementation Grant Award \$171,476.44

Brent Raymond reported that he and the LCPC worked together on the MERP grant, and the Department of Buildings and General Services (BGS) has approved our application for funding in the amount of \$171,476.44 through the MERP Implementation Grant program. This grant will help our municipality increase energy resilience, reduce energy use and operating costs, and curb greenhouse

gas emissions in our municipal buildings. This is a great opportunity for our municipality to lead by example in energy efficiency and sustainability. The Selectboard thanked Brent Reynolds, Judi Alberi and all those who worked to make this happen. The initial application requested funds totaling \$137,214 for energy conservation measures and \$9,010 for ADA improvements.

4. Consideration of revised Work in the Right-of-Way Policy

Carrie Johnson, Project Manager, and Brent Raymond have been reviewing various policies and ordinances that are in need of updating. The revised Work in the Right of Way policy was presented to the Selectboard this evening. Questions were raised in regard to general liability insurance by Jerry Throne, a community member with a varied background in engineering. After the insurance specifications are determined, this item will be returned to the Selectboard.

5:55PM - OLD BUSINESS

None

5:56PM - APPROVE WARRANTS

Motion made by Richard Craig to approve the warrants. Motion seconded by George Cormier. Motion carried by roll call (3/0/2) Laura Streets and Don McDowell abstained as they were present by Zoom.

6:00PM - COMMUNITY COMMENTS

Jerry Throne suggested the insurance coverage be increased for the Right-of-Way policies. James Brewster suggested that the town manager report monthly on his activities.

6:10PM - SCHEDULE

1. Upcoming Schedule:

- a. Monday, December 2, 2024 - SB & MDF Joint Meeting - 5:30PM (SB Meeting to continue following)**
- b. Wednesday, December 4, 2024 - SB Workshop- 4:00PM- 9:00PM (Rescheduled from Nov 20th)**
- c. Monday, December 16, 2024 - SB Meeting - 5:30PM**

6:15PM - OTHER BUSINESS

None

6:30PM - ADJOURN

Motion made by George Cormier to adjourn. Motion seconded by Richard Craig. Motion carried by roll call. (5/0)

Meeting adjourned at 6:08 pm

Submitted and filed this 11/18/2024.

Bonnie McDermott, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.