



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Monday, May 6, 2024

[Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#) | The meeting will be live streamed on the [Town GMATV YouTube Channel](#) when possible

I. 5:30PM - CALL SELECTBOARD MEETING TO ORDER

II. 5:31PM - CONTINUE VICIOUS DOG HEARING FROM 4-22-24

III. 5:33PM - AGENDA CHANGES/ADDITIONS

IV. 5:34PM - APPROVE MINUTES

1. Approve minutes 4-22-24

V. 5:40PM - NEW BUSINESS

1. May 20th SB Meeting canceled due to School Vote
 1. Consider making a motion to approve Chair to sign warrants May 20, 2024
2. Private Road Name - Horse Heaven Hill
3. Annual Financial Plan - Town Highways

VI. 5:55PM - OLD BUSINESS

1. Fire Department Class A pumper fire truck resolution

VII. 5:56PM - APPROVE WARRANTS

VIII. 5:58PM - COMMUNITY COMMENTS

IX. 6:10PM - SCHEDULE

1. Monday, June 3, 2024 - SB Meeting 5:30PM
Monday, June 17, 2024 - SB Meeting 5:30PM

X. 6:15PM - OTHER BUSINESS

1. Deliberative Session - Vicious Dog Hearing

XI. 6:30PM - ADJOURN



**SELECTBOARD MEETING MINUTES
OF APRIL 22, 2024**

Members: Don McDowell, Laura Streets, Richard Craig, George Cormier

Absent: Chris Palermo

ADMINISTRATION and STAFF: Carrie Johnson, Interim Town Manager; Judi Alberi, Executive Assistant

PARTICIPANTS/GUESTS: Tom Cloutier, Kristen Marriott, Dan McLaughlin, Mary Lou Nichols, Martha Battle, Alan Ward, Tony Cote, Jerry Throne, Evelyn Throne, Martin Green, Laura Green, Maria Ward, Brent Raymond, Peter Danforth, Jamie Jaret, Nancy Banks, Alexander Cyr, Christy Snipp, Brent Teillion, Ron Stancliff, Tom Stamos, Mason Kemerer, Nancy Dunavan*

**participating via Zoom*

5:30PM - CALL SELECTBOARD MEETING TO ORDER

Don McDowell called the Selectboard Meeting to order at 5:32 PM at the Tegu Building.

5:31PM - CONTINUE VICIOUS DOG HEARING FROM 4-15-24

Motion made by Richard Craig to hold this item for Other Business. Motion seconded by George Cormier. Motion carried (40).

5:35PM - AGENDA CHANGES/ADDITIONS

None

5:37PM - APPROVE MINUTES

1. Approve SB Special - Duhamel Pit minutes 4-1-24

Motion made by Laura Streets to approve the minutes of 4/1/2024. Motion seconded by George Cormier. Motion carried. (4/0)

2. Approve minutes 4-1-24

Motion made by Richard Craig to approve the minutes of 4/1/2024. Motion seconded by George Cormier. Motion carried. (4/0)

3. Approve minutes 4-5-24

Motion made by Richard Craig to approve the minutes of 4/5/2024 Motion seconded by George Cormier. Motion carried (4/0) with amendments.

Correct the minutes to reflect the motion made under Agenda changes/Additions to change the date of April 2, 2023 to April 2, 2024.

4. Approve minutes 4-15-24

Motion made by Richard Craig to approve the minutes of 4/15/2024. Motion seconded by George Cormier. Motion carried. (4/0)

5. Approve minutes 4-18-24

Motion made by Richard Craig to approve the minutes of 4/18/2024. Motion seconded by George Cormier. Motion carried. (4/0)

5:43PM - NEW BUSINESS

1. New Town Manager update

1. Approve Town Manager Contract

The new Town Manager, Brent Raymond, was introduced to the Selectboard. He expressed his excitement to work for the people of Morristown. He is scheduled to start on or before June 2, 2024.

Motion made by Richard Craig to approve the Town Manager Contract. Motion seconded by Laura Streets. Motion carried (4/0).

2. Board of Liquor & Tobacco Control

1. Approve Liquor License Renewals

2. Approve Tobacco License Renewals

3. Approve Request to Cater Permits

Liquor License: Renewals

Applicant	DBA	Location	First Class	Second Class	Third Class	Outside Consumption
Bombastic Industries, LLC	10 Railroad	10 Railroad St	X		X	X
Charlmont Restaurant, Inc		116 VT Rte 15 W	X		X	X
Lost Nation Brewery LLC		87B Old Creamery Rd	X			X
Morrisville Food Coop, LLC		46 Pleasant St		X		
R L Vallee, Inc	Maplefields VT Rte 15 West	33 VT Rt 15W		X		
R L Vallee, Inc	Maplefields Laporte Rd	621 Laporte Rd		X		
Ten Thirteen, LLC	Moog's Place	97 Portland St	X		X	
Vermont Harvest	Ryder Brook Golf Club	3266 Laporte	X		X	X

Catering Rd

Tobacco License: Renewals

Applicant	Location	Tobacco	Substitute	Endorsement
R L Vallee, Inc	Maplefields Laporte Rd	621 Laporte Rd	X	X
R L Vallee, Inc	Maplefields VT Rte 15	33 VT Rt 15W	X	X
DG Retail, LLC	West Dollar General	66 Northgate Plaza Ste 13	X	

Request to Cater Permits

Applicant	Event Name	Location	Date	Start Time	EndTime	# of people
Ten Thirteen, LLC	Music Festival	257 Portland St	6/29/2024	6:00 AM	Midnight	300

Motion made by Richard Craig to recess the Selectboard and open as the Board of Liquor & Tobacco Control. Motion seconded by Laura Streets. Motion carried (4/0).

Motion made by Laura Streets to approve the Liquor License renewals as presented. Motion seconded by Richard Craig. Motion carried (4/0)

Motion made by George Cormier to approve the Tobacco License renewals as presented. Motion seconded by Richard Craig. Motion carried. (4/0)

Motion made by Richard Craig to approve the Request to Cater Permits as presented. Motion seconded by Laura Streets. Motion Carried. (4/0)

Motion made by Richard Craig to adjourn the Liquor and Tobacco Control Meeting. Motion seconded by George Craig. Motion carried (4/0).

Motion made by Richard Craig to reconvene the Select Board meeting. Motion seconded by George Craig. Motion carried (4/0).

3. Fire Department Truck
 - a. Class A pumper fire truck resolution
 - b. Class A pumper fire truck replacement

The Fire Department has ordered the Class A pumper fire truck which was previously approved in the budget.

4. Oxbow Park update

The Oxbow Park was damaged by the recent flooding. The upper deck, where the community gardens and concerts are held, is usable. The lower deck has been damaged. Discussion ensued regarding the maintenance of these areas by planting trees to avoid erosion. Peter Danforth, of Lamoille County Conservation District, spoke in favor of planting a variety of trees and shrubs on the east side of the lower Oxbow deck. Peter presented to the Selectboard in September 2023, a large scale plan to plant trees and shrubs around the entire perimeter and enhance the lower deck. The proposal has been reduced to a small scale project for the west side of the river bank. There is grant money available for the purchase of trees and plants and the maintenance of the area. The bottom line is no cost to the town. There is no permit required to plant the trees. Todd Thomas, Floodplain Officer, spoke about the lower deck as being a flood zone and questioned the planting of trees that would flood again next year. Discussion followed on the impact of trees planted on the lower deck. It was agreed that more comprehensive planning was needed to address the usage of the Oxbow Park. It was agreed to proceed with the plan submitted by Peter Danforth at this time.

Motion made by George Cormier to go forward with Peter Danforth's proposal of planting 300 trees on the western side of the lower deck of Oxbow park with the potential of an engineering study. Motion was seconded by Laura Streets. Motion carried. (4/0).

5. Oxbow Park event

Motion made by Laura Streets to approve the Oxbow Music Festival to use the Oxbow Park for a concert on June 29th, 2024. Motion seconded by Richard Craig. Motion (4/0).

6. Police Department Truck update

The Police Department will be trading in two 2017 Silverado 1500 vehicles and will be starting a four-year lease on a 2024 Silverado 1500 vehicle.

7. Town Charter

1. Review draft charter

2. Charter

a. Accept committee recommendations

The Selectboard reviewed the Town Charter that the Charter Committee had been working on and passed it onto the Selectboard. It is advisable to keep the Charter document clean and simple and with the language that has been passed through the legislature as accepted.

6:25PM - OLD BUSINESS

1. Highway update

a. Goeltz Road

b. Spring maintenance

Carrie Johnson reported on the highway department activities as submitted by Kevin Barrows, Highway Superintendent.

The culvert has been purchased for Goeltz Rd repairs after going out to bid.

Carrie Johnson reminded the audience that personnel will not be discussed in open meeting now that we are at Town Manager form of government.

6:30PM - APPROVE WARRANTS

Motion made by Richard Craig to approve the warrants. Motion seconded by George Cormier. Motion carried (4/0).

6:32PM - COMMUNITY COMMENTS

Several community members expressed their opinions about the topics covered during this meeting.

6:40PM - SCHEDULE

1. Monday, May 6, 2024 - SB Regular Meeting 5:30PM

Monday, May 20, 2024 - SB Regular Meeting 5:30PM

There is a change to the schedule as listed. The May 20th Selectboard meeting will not be able to happen due to the School Budget revote.

6:41PM - OTHER BUSINESS

1. Deliberative Session - Vicious Dog Hearing

Motion made by Richard Craig to go to a Deliberative session - Vicious Dog Hearing. Motion seconded by George Cormier. Motion carried (4/0).

Motion made by Laura Streets to come out of deliberative session, recess the vicious dog hearing and continue it to Monday, May 6th at 5:30pm. Motion seconded by George Cormier. Motion carried. (4/0)

2. Executive Session - Personnel

Motion made by Richard Craig to enter Executive Session to discuss a personnel issue and including Carrie Johnson and Brent Raymond. Motion seconded by Laura Streets. Motion carried (4/0).

Motion made by George Cormier to come out of Executive session at 7:55pm. Motion seconded by Laura Streets. Motion carried. (4/0)

6:50PM - ADJOURN

Motion made by Richard Craig to adjourn. Motion seconded by Laura Streets. Motion carried. (4/0)

Meeting adjourned at 7:56 pm

Submitted and filed this 4/26/2024.

Bonnie McDermott, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: May 6, 2024
Subject: Private Road Name - Horse Heaven Hill

Background:

Patrick & Laurel Persico are applying to subdivide their property, which triggers a new road name. The new road name will not affect any neighbor's changing address.

Suggested Motion:

Consider approving Horse Heaven Hill as a private road and authorize Chair McDowell to sign on behalf of the Selectboard.

Attachments:

1. Horse Heaven Hill



4/30/2024

Select Board
43 Portland Street
Morrisville, VT 05661

RE: New road name - Horse Heaven Hill Pvt

Dear Select Board

I write this letter to let you know Patrick & Laurel Persico are applying to subdivide their property through the zoning department. The subdivision triggers a new road name. Please find the proposed subdivision map for reference.

The state emergency E911 coordinator, Tyler Hermanson, approved a road name change from **Park Street** to **Horse Heaven Hill Pvt**. Mr. Persico recommends Horse Heaven Hill as well, with Joyea Lane being his second choice. Patrick & Laurel are both sole owners of this property and this new road name will not affect any neighbor's changing address.

I am forwarding this request to the selectboard (SB) for final approval.

Abigail Griggs
Town of Morristown
Listing Coordinator
E911 Coordinator



In accordance with 24 V.S.A. §2291(16) and 4426, the Selectboard of the Town of Morristown, established an ordinance to develop a more uniform street naming & street addressing system throughout the Town of Morristown that would enable people to locate addresses effectively for providing services and deliveries. Section V-Future Development states: Prior to the issuance of a subdivision permit a developer shall furnish a plan for street naming and street numbering system in accordance with this ordinance to the Selectboard. Final approval of a certificate of occupancy of any principal building erected after July 19, 1996 shall be withheld until permanent and proper numbers have been displayed in accordance with this Ordinance. Private road/street sign shall be the responsibility of the land owner(s). For further information, refer to Ordinance Article 0807-11 on file in the Town Clerk's Office. The Selectboard will allow the option of identifying the road as a private road.

Applicant's Name:

Phone:

Laurel & Patrick Persico

802-760-8339

Mailing address:

784 Park Street, Morrisville VT 05661

Location of the Road

784 Park Street

Reason for naming road?

Name of Road

New subdivision

Choice 1: Horse Heaven Hill
Choice 2: Joyea Lane

What gives you the right to name this road?

Ownership in simple fee

Complete this application and submit it to the Zoning Administrator, with a map of your road attached. You will be notified promptly of the decision of the Selectboard.

Applicants Signature

Date

Patrick Persico

4/26/2024

Reason

☐ Approved

☐ Denied

For the Selectboard

Date



Private Road Naming

When a private road name is approved by the Morristown Selectboard a road sign must be ordered and installed. The Town will order the private road sign. The cost of the sign and post must be reimbursed to the Town. For an additional cost the Town can install the private road sign. The sign can be installed by residents **with sign location approved by the Town.** State regulations require Town approval of sign placement.

Please check one of the boxes below

☒ I would like the Town of Morristown to install the sign and post.

☐ I would like to install the sign and post **with sign location approved by the town.**

Name and number to call when sign is delivered to town:



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: May 6, 2024
Subject: Annual Financial Plan - Town Highways

Background:

The Town is required to annually submit an "Annual Financial Plan". The financial plan provides macro revenue and expense information for the Highway Department.

Suggested Motion:

Consider making a motion to approve and sign the 2025 VTAOT Form TA-60-Annual Financial Plan.

Attachments:

1. Annual Financial Plan

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)

TA-60

Town of Morristown Fiscal Year Begin 7/1/24 End 6/30/25

INCOME

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1 3.053	\$ 36,433.00
Class 2 15.410	\$ 67,639.00
Class 3 73.67	\$ 120,072.00
Town Tax Funds – 19 V.S.A. Section 307	\$ 3,018,983.00
Special Funds (e.g., bonds or earmarks):	
a. Misc.	\$ 30,075.00
b.	\$
c.	\$
TOTAL	\$ 3,273,202.00

EXPENSES

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ 1,212,775.00
Non-Winter Maintenance	\$ 1,886,278.00
Major Construction Projects	
a. Retreatment/Paving	\$ 108,950.00
b. Bridges	\$ 63,200.00
c. Construction	\$ 2,000.00
TOTAL	\$ 3,273,203.00

Comments:

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

TA-60 Rev 09-13

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS

TA-60

19 V.S.A. § 306(j)

(page 2)

We, the Legislative Body of the Municipality of Morristown certify
that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00**
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

Date: _____

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

Date: _____

District Transportation Administrator



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: May 6, 2024
Subject: Fire Department Class A pumper fire truck resolution

Background:

April 22, 2024 - The Interim Town Manager made the Selectboard aware that the Fire Department Class A pumper truck was being ordered. The financing is over five years, therefore a resolution must be signed. The Resolution was not accepted and signed at the April 22, 2024 meeting by mistake.

Suggested Motion:

Consider making a motion to accept and sign the resolution as presented.

Attachments:

1. 2024 Resolution Warning



RESOLUTION

Be it RESOLVED that the public interest and necessity demand that certain public improvements be made, viz:

the purchase of a Class A pumper fire truck

Be it further RESOLVED that the cost of purchasing said equipment will be too great to be paid out of the annual revenue of the Town, and

Be it further RESOLVED that a proposal for providing such improvements and the authority to borrow or bond for such funds in the aggregate amount not to exceed Five Hundred Thousand Dollars (\$500,000) to be borrowed for a period not to exceed Ten years to pay for the cost of the same should be submitted to the legal voters of the Town of Morrystown at the Annual Town Meeting thereof, to be duly called and held for that purpose on March 5, 2024 from 7:00 AM to 7:00 PM; and

Be it further RESOLVED that all acts relating to the proposition of incurring indebtedness for the purpose of financing such improvements, as well as the maintenance and operation of such improvements within the corporate limits of the Town be in accordance with the provisions as set forth in Chapter 53, Title 24 of the Vermont Statutes Annotated; and

Be it further RESOLVED that the attached Warning and form of Ballot be adopted for use in connection with consideration of the above-stated proposition of making said public improvements and incurring such indebtedness therefore.

Dated: April 22, 2024

Signed by the Morrystown Selectboard:

Don McDowell

Laura Streets

Chris Palermo

Richard Craig

George Cormier