



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Tuesday, January 2, 2024

[Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#) | The meeting will be live-streamed, when possible, on the [Town GMATV YouTube Channel](#).

I. 5:30 - CALL SELECTBOARD MEETING TO ORDER

II. 5:31 - AGENDA CHANGES/ADDITIONS

III. 5:32 - APPROVE MINUTES

1. Approve minutes 12-18-23

IV. 5:35 - NEW BUSINESS

1. Board of Liquor & Tobacco Control

1. Liquor License Renewals
2. Tobacco License Renewals

2. Town Meeting Petitions

3. Private Family Burial Site Form

V. 5:55 - OLD BUSINESS

VI. 5:56 - APPROVE WARRANTS

VII. 5:58 - COMMUNITY COMMENTS

VIII. 6:10 - SCHEDULE

1. Saturday, Jan 6th at 8:30-11:30AM at PA Gym - Community Meeting Day
Monday, Jan 8th at 5:30PM Budget Review
Tuesday, Jan 16th at 5:30PM SB Meeting
Monday, Jan 29th at 5:30PM Warning Approval
Monday, Jan 29th at 5:45PM Charter Committee Meeting

IX. 6:15 - OTHER BUSINESS

1. Executive Session - Contracts

X. 6:30 - ADJOURN



SELECTBOARD MEETING MINUTES OF DECEMBER 18, 2023

Members: Judy Bickford, Don McDowell, Christopher Palermo, Laura Streets, Richard Craig*

Absent:

ADMINISTRATION and STAFF: Carrie Johnson, Interim Town Manager; Judi Alberi, Executive Assistant; Todd Thomas, Planning/Zoning Administrator

PARTICIPANTS/GUESTS: Ron Stancliff, Tom Cloutier, Seth & Grace Costa, Martin Green, Laura Green, Anna Kern, Amy Dohner, Jerry Throne, Evelyn Throne

**participating via Zoom*

5:30 - PUBLIC HEARING

Judy Bickford opened the Public Hearing at 5:30. Richard Craig joined the Selectboard via Zoom but was not able to be heard until Executive Session.

1. Final Public Hearing Vermont Community Development Program Funds

Amy Dohner, Evernorth Representative, was present to entertain any questions regarding the project on Hutchins Street that is now complete. The Town of Morristown received \$550,000 from the State of Vermont for a grant under the Vermont Community Development Program. The town passed along the funds to the applicant, The Lamoille Housing Partnership. These funds received have been used to acquire and construct 28 new units of affordable rental housing, with 20 units being low income residents. The grant's requirements were met before the deadline in spite of a significant fire in the building.

Judy Bickford closed the Public Hearing at 5:37

5:45 - CALL SELECTBOARD MEETING TO ORDER

Judy Bickford called the Selectboard Meeting to order at 5:38 PM at the Tegu Building.

5:47 - AGENDA CHANGES/ADDITIONS

The following agenda item was added as Item 4:
Approve private road name: Home Acre Street.

5:50 - APPROVE MINUTES

1. Approve minutes 12-4-23

Motion made by Chris Palmero to approve the minutes of 12/4/23. Motion seconded by Don McDowell. Motion carried. (4/0)

2. Approve minutes 12-11-23

Motion made by Chris Palermo to approve the minutes of 12/11/23 . Motion seconded by Laura Streets. Motion carried. (4/0)

5:55 - NEW BUSINESS

1. Errors & Omissions Certificate

Motion made by Chris Palmero to approve the errors and omissions certificate of Emily and Scott Green Family Trust as presented. Motion seconded by Don McDowell. Motion carried. (4/0)

2. Conservation Commission - Appointments

Ron Stancliff, Chair of the Conservation Commission, is recommending the appointment of Pamela Stanyon and Sandra Zebal as new members.

Both were introduced and have received a copy of the bylaws.

Motion made by Don McDowell to approve the appointment of Pamela Stanyon with the term ending 3/24 and Sandra Zebal with the term ending 3/25. Motion seconded by Chris Palermo. Motion carried. (4/0)

3. Planning Council - Appointment

The Planning Council is recommending Jamie Morris be appointed to fill the empty seat on the Planning Council. As there were two good candidates, the council chose the candidate who applied first for the position. The council had previously voted not to have alternative members, thus only one candidate was chosen.

Motion made by Chris Palermo to approve Jamie Morris as a member of the Planning Council. Motion seconded by Laura Streets. Motion carried. (4/0)

4. Approve private road name - Home Acre Street

Motion made by Chris Palermo to accept that the road is private and will be named "Home Acre Street". Motion seconded by Don McDowell. Motion carried. (4/0)

5. Charter Committee - Appointments

Carrie Johnson, Interim Town Manager, announced that the Charter Committee membership has been determined and will consist of all five Selectboard members, three members of the community and Sara Haskins, Town Clerk. The meeting will be held once a month.

Motion made by Don McDowell to approve the committee membership of all Selectboard members, Sara Haskins (Town Clerk/Treasurer), Christopher Moks, Brian Yeaton (Lister), Craig Santenello. Motion seconded by Chris Palermo. Motion carried. (4/0)

6:45 - OLD BUSINESS

None

6:46 - APPROVE WARRANTS

Motion made by Don McDowell to approve the warrants. Motion seconded by Chris Palermo. Motion carried. (4/0)

6:48 - COMMUNITY COMMENTS

The Selectboard heard comments from community members and thanked them for their time.

The Highway Department was thanked for cleaning the snowbanks and sidewalks, which makes it easier for

shoppers to get to their cars.

Ron Stancliff requested that the budget support the Conservation Commission. He will be invited to public meetings.

7:00 - OTHER BUSINESS

1. Executive Session - Legal

Motion made by Don McDowell to go into Executive session because I find that premature general public knowledge of the pending contract negotiations will clearly place the Town at a disadvantage by disclosing its negotiation strategy. Motion seconded by Chris Palermo. Motion carried. (4/0)

Motion made by Don McDowell to go into Executive session to discuss pending contract negotiations under provisions of Title 1, Section #13(a)(1) of the Vermont Statutes and to include Interim Town Manager, Carrie Johnson. Motion seconded by Laura Streets. Motion carried. (4/0)

Motion made by Chris Palermo to come out of Executive session at 6:25pm. Motion seconded by Laura Streets. Motion carried. (5/0)

7:30 - ADJOURN

Motion made by Chris Palermo to adjourn. Motion seconded by Laura Streets. Motion carried. (5/0)

Meeting adjourned at 6:28 pm

Submitted and filed this December 20, 2023.

Bonnie McDermott, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.



SELECTBOARD MEMORANDUM

To: Selectboard
From: Sara Haskins, Town Clerk
Date: January 2, 2024
Subject: Board of Liquor & Tobacco Control

1. Liquor License Renewals
2. Tobacco License Renewals

MOTION: I move to recess the Selectboard meeting and open as the Board of Liquor & Tobacco Control Meeting.

MOTION: I move to approve the liquor license renewals as presented.

MOTION: I move to approve the tobacco license renewals as presented.

MOTION: I move to adjourn the Board of Liquor & Tobacco Control Meeting.

MOTION: I move to reconvene the Selectboard meeting.

Attachments:

1. Liquor 01.02.2024

Board of Liquor Control

January 2, 2024

Liquor License Renewals					
Applicant	Location	First Class	Second Class	Third Class	Outside Consumption
Slim Point Inc	18 Bridge Street		X		
Cumberland Farms of Vermont Inc	20 Upper Main Street		X		
Price Chopper Operating Co. of Vermont Inc	370 Munson Ave		X		

Tobacco License Renewals			
Applicant	Location	Tobacco	Tobacco Substitute Endorsement
Slim Point Inc	18 Bridge Street	X	
Cumberland Farms of Vermont Inc	20 Upper Main Street	X	X



PRIVATE FAMILY BURIAL SITE

This request is for the establishment of a family burial site on private property under the provisions of 18 VSA §5319(a). Private burial sites are limited to immediate family members of the undersigned property owner(s). This approval is granted subject to the property owner(s) certifying the proposal burial fully complies with most current language contained 18 VSA §5319(a), which presently requires as follows: The burial boundaries of a new or expanded cemetery shall be located:

(A) not less than 200 feet up gradient of a drilled bedrock well or a drilled well in a confined aquifer that is part of an exempt or permitted potable water supply or a transient noncommunity public water system source;

(B) not less than 500 feet up gradient from any other groundwater source that is part of an exempt or permitted potable water supply or a transient noncommunity public water system;

(C) not less than 150 feet cross or down gradient from any groundwater source that is part of an exempt or permitted potable water supply or transient noncommunity public water system;

(D) outside zone one or two of the source protection area for an existing or permitted public community water system;

(E) outside the source protection area for an existing or permitted nontransient, noncommunity public water system;

(F) outside a river corridor as defined in 10 V.S.A. § 1422 and delineated by the Agency of Natural Resources; and

(G) outside a flood hazard area as defined in 10 V.S.A. § 752, and delineated by the Federal Emergency Management Agency, National Flood Insurance Program.

The requesting property owner further agrees that:

- This document shall be recorded with the Morristown Town Clerk.
- Property owner is responsible for payment of recording fees.
- A state approved Burial Transit Permit and a Death Certificate signed by a physician must be submitted for each interment within the site.
- The interment of any human body shall have at least 3.5 feet of ground cover, below the natural surface of the ground.
- The applicant shall record an easement for the burial site prior to selling the land on which it sits.
- The Town of Morristown assumes no obligation for the perpetual care of this plot.

Burial site location (physical description, GPS coordinates):

- Property Owner: _____
- Town Parcel ID #: _____
- Address of Parcel: _____
- Description of Burial Location: _____
- Size of Burial Site: _____
- GPS Coordinates of Burial Site: _____

SIGNATURES: By signing below, the property owner(s) agree to the private burial requirements found in the most current reading of 18 VSA §5319(a) and acknowledge the receipt of a copy of this Private Family Burial Site permit on this date.

Witness

Signature of Property Owner

Dated: _____

Witness

Signature of Property Owner

Dated: _____

State of Vermont, County of Lamoille.

At Morrisville this ____ day of _____, 20____, personally appeared

_____, signer(s)
and sealer(s) of the foregoing instrument and acknowledged the same to be his or her free act and deed.

Before me: _____

Notary Public

Commission expires

As Morrisville/Morristown Health Officer, I certify that I have conducted an on-site inspection and the requested private family burial site meets the criteria stated in 18 VSA §5319(a), and the additional requirements of this application.

Health Officer signature for private burial approval

Dated: _____



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: January 2, 2024
Subject: Executive Session - Contracts

MOTION 1: I move to go into Executive session because I find that premature general public knowledge of the pending contract negotiations will clearly place the Town at a disadvantage by disclosing its negotiation strategy.

MOTION 2: I move to go into Executive session to discuss pending contract negotiations under provisions of Title 1, Section #13(a)(1) of the Vermont Statutes and to include Interim Town Manager, Carrie Johnson.

Attachments:

None