



**BOARD OF CIVIL AUTHORITY MEETING MINUTES  
OF NOVEMBER 2, 2023**

Members: Donald Blake, Ed Wilson, Leah Hollenberger\*, Monte Mason, Richard Craig, Shelley Nolan, Siri Rooney, Urban Martin, Don McDowell\*, Sara Haskins (Clerk)

Absent:

Aimee Towne, Darcie Abbene, Jane Foster, Julia Compagna, Shap Smith, Yvette Mason, Judy Bickford, Laura Streets, Chris Palermo

Guests:

*\*participating via Zoom*

---

**CALL MEETING TO ORDER**

Chair Ed Wilson called the meeting to order at 7:24 PM at the Morrystown Municipal Building.

**AGENDA CHANGES/ADDITIONS**

No changes

**APPROVE MINUTES**

**1. Approve minutes of September 7, 2023**

*Motion made by Richard Craig to approve the minutes of September 7, 2023. Motion seconded by Donnie Blake. Urban Martin & Shelley Nolan recused themselves as they were absent at the meeting. Motion carried. (8/0)*

**2. Approve minutes of September 28, 2023**

*Motion made by Monte Mason to approve the minutes of September 28, 2023. Motion seconded by Ed Wilson. Urban Martin, Donnie Blake & Shelley Nolan recused themselves as they were absent from the meeting. Motion carried. (7/0)*

**3. Approve minutes of October 5, 2023**

*Motion made by Shelley Nolan to approve the minutes of October 5, 2023. Motion seconded by Urban Martin. Motion carried. (10/0)*

**NEW BUSINESS**

**1. Review checklist changes**

Sara Haskins presented a list of changes to the voter checklist since the last time it was reviewed on August 28, 2023. There have been 49 new voter registrations, 16 voters challenged, 162 voters purged and 30 voters transferred to other towns in Vermont. There are currently 4153 voters on the

checklist. The BCA reviewed the changes and offered additional names to review. ***Motion made by Urban Martin to accept the list as presented. Motion seconded by Shelley Nolan. Motion carried (10/0).***

## **2. Biennial checklist review**

The BCA performed the biennial review of the voter checklist and confirmed the names to be challenged. ***Shelley Nolan made a motion to instruct the Town Clerk to send out challenge letters to the voters indicated on the challenge list and report the findings to the Secretary of State's Office. Donnie Blake seconded the motion. Motion passed (10/0).***

## **OLD BUSINESS**

### **1. Tax Appeal Assessment review**

The BCA discussed the tax assessment appeal process. Sara Haskins thanked the BCA for all their hard work and hours spent on the tax assessment appeals. Ed Wilson thanked the BCA members for all being willing to be on inspection committees and sharing the workload as that hasn't always been the case in the past. Shelley Nolan shared that she learned a lot about the community and was grateful to be part of the process. Many other Board members agreed with her.

## **OTHER BUSINESS**

Sara Haskins shared that she has been working with the School District regarding using the gym for a community information day prior to town meeting and they agreed to let the Town use it the morning of January 6, 2024. Sara also shared that she recommended to both the schoolboard and selectboard that for the consistency of voters both boards should work together to decide if both boards will either mail all active voters their ballots or have all voters request their ballots. Lastly, the School District has purchased a tabulator for the school district as we cannot borrow Elmore's as they will be using it for the presidential primary.

## **ADJOURN**

***Motion made by Shelley Nolan to adjourn. Motion seconded by Richard Craig. Motion carried. (10/0)***

Meeting adjourned at 7:38PM  
Submitted and filed this  
Sara Haskins, Clerk

*Please note all minutes are in Draft form and are subject to approval at the next Board of Civil Authority meeting.*