



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Monday, November 27, 2023

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live streamed on the [Town GMATV YouTube Channel](#) when possible.
- **JOIN ONLINE:** [Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#)
- **MUTE YOUR MICROPHONE:** When not speaking, please mute your microphone on your computer/phone.
- **RAISE YOUR HAND:** Click on the hand button feature to request to speak.
- **PROVIDE FULL NAME:** Please provide your full name whenever prompted.

NOTE: Selectboard members will discuss the agenda items before opening the discussion to the public. Comments from the public on the agenda items will be taken for two minutes per person with each person being allowed to speak a second time after every one in attendance has had a chance to be heard. The Community Comment agenda item provides an opportunity for the community members to speak once, for two minutes each, to share their perspective with the Selectboard. For topics raised that are not on the agenda, the Selectboard may answer a question, but one should not expect a two-way dialogue or any actions to be taken. The Board will listen carefully to inform if the topic may be included in future agendas.

I. CALL SELECTBOARD MEETING TO ORDER

II. AGENDA CHANGES/ADDITIONS

III. NEW BUSINESS

1. Approve Private Family Burial Site for property owned by T. Alvin
2. Discuss Highway Budget

IV. OTHER BUSINESS

1. Possible Executive Session - Legal, Personnel

V. ADJOURN



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: November 27, 2023
Subject: Approve Private Family Burial Site for property owned by T. Alvin

Background:

Thea Alvin is planning for her mother's passing. A request to have a home gravesite has been received and the Selectboard will need to sign the application attached.

Attachments:

1. Private Family Burial Site T Alvin

DOCUMENT FOR RECORDING:

PRIVATE FAMILY BURIAL SITE

The Morristown Board of Health has reviewed and approved your request for the establishment of a private family burial site under the provisions of Title 18, V.S.A. 5319(a). This approval is granted subject to the following conditions:

- The burial site must be at least 100 feet from drilled wells and 150 feet from shallow wells or surface waters.
- The bottom of the coffin exterior must be at least five (5) feet below the natural surface of the ground.
- The burial site may only be used for immediate family members (property owner's parents, spouse, children and siblings).
- This document must be recorded with the Morristown Town Clerk.
- A state approved Burial Transit Permit and a Death Certificate signed by a physician must be submitted for each interment within the site.
- The Town of Morristown assumes no obligation for the perpetual care of this plot.

Burial site location (physical description, GPS coordinates):

- Property Owner: THEA ALVIN
- Town Parcel ID #: 12116.01
- Address of Parcel: 1626 LAPORTE RD
MORRISTOWN VT 05661
- Location of Burial Site: 44.54599° N, 72.61872° W
- Size of Burial Site: 2X8 X 5' D

I certify to _____, the property owners listed above, that the private family burial site meets the criteria of the Vermont Department of Health and the Morristown Board of Health.

Date: _____
Authorized signer for the Town of Morristown **SIGNATURES:** By signing below, the property owner(s) agree to the terms and conditions contained in Title 18, V.S.A., Section 5319(a), and acknowledges the receipt of a copy of this Private Family Burial Site permit on this date.

Samuel H. Hobens

Witness

[Signature]

Signature of Property Owner

Dated: Nov 21. 2023

Witness

Signature of Property Owner

Dated: _____

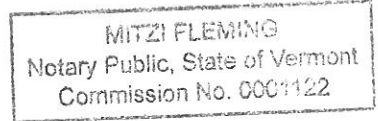
State of Vermont, County of Lamoille} ss.

At Morristown this 21st day of Nov, 2023, personally appeared
Althea Alvin

signer(s) and sealer(s) of the foregoing instrument, and acknowledged the same to be his/her/their free act and deed.

Before me: Mitzi Fleming
Notary Public

Commission expires 02/01/31/2025



The Vermont Statutes Online



The Vermont Statutes Online have been updated to include the actions of the 2023 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 18 : Health

Chapter 121 : Cemeteries

Subchapter 001 : General Provisions

(Cite as: 18 V.S.A. § 5319)

§ 5319. Disposition of remains of dead

(a)(1) The permanent disposition of human remains shall be by:

(A) interment in the earth;

(B) deposit in a chamber, vault, or tomb formed wholly or partly above the surface of the ground of a cemetery conducted and maintained pursuant to the laws of the State;

(C) deposit in a crypt of a mausoleum;

(D) cremation; or

(E) natural organic reduction.

(2) However, this shall not be construed to prevent a private individual from setting aside a portion of the private individual's premises owned in fee by the private individual and using the premises as a burial space for the members of the private individual's immediate family, provided the private individual's use for such purpose is not in violation of the health laws and rules of the State and the town in which the land is situated.

(b)(1) Interment of any human body in the earth shall not be made unless the distance from the bottom of the outside coffin or body shall be at least three and one-half feet below the natural surface of the ground. Nothing in this subdivision shall be construed to prohibit the interment of a human body at a depth greater than three and one-half feet below the surface of the ground.

(2) The burial boundaries of a new or expanded cemetery shall be located:

(A) not less than 200 feet up gradient of a drilled bedrock well or a drilled well in a confined aquifer that is part of an exempt or permitted potable water supply or a transient noncommunity public water system source;

(B) not less than 500 feet up gradient from any other groundwater source that is part of an exempt or permitted potable water supply or a transient noncommunity public water system;

* (C) not less than 150 feet cross or down gradient from any groundwater source that is part of an exempt or permitted potable water supply or transient noncommunity public water system;

(D) outside zone one or two of the source protection area for an existing or permitted public community water system;

(E) outside the source protection area for an existing or permitted nontransient, noncommunity public water system;

(F) outside a river corridor as defined in 10 V.S.A. § 1422 and delineated by the Agency of Natural Resources; and

(G) outside a flood hazard area as defined in 10 V.S.A. § 752, and delineated by the Federal Emergency Management Agency, National Flood Insurance Program.

(c) With the exception of human remains processed by natural organic reduction, the permanent disposition of human remains shall not be made in a single chamber, vault, or tomb wholly or partly above the surface of the ground unless the part thereof below the natural surface of the ground be of a permanent character, constructed of materials capable of withstanding extreme climatic conditions, be waterproof and air tight, and can be sealed permanently so as to prevent all escape of effluvia. That portion of the same above the natural surface of the ground shall be constructed of natural stone of a standard not less than that required by the U.S. government for monuments erected in national cemeteries, of durability sufficient to withstand all conditions of weather, and of a character to ensure its permanence.

(d) The remains of a human body after cremation or natural organic reduction may be deposited in a niche of a columbarium or a crypt of a mausoleum, buried, or disposed of in any manner not contrary to law. (Amended 2015, No. 24, § 2; 2017, No. 19, § 1; 2021, No. 169 (Adj. Sess.), § 11, eff. January 1, 2023; 2023, No. 6, § 172, eff. July 1, 2023.)

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Highway/Street Department
Budget Worksheet

					Proposed
		Budget	Actual	Budget	Budget
Account Number	Account Description	2022-23	2022-23	2023-24	2024-25
ADMINISTRATION					
100-50-5100-10.13	Salaries & Wages	939,495	746,886.94	962,260	1,052,462
	See Detail - Projected Wage Worksheet				
100-50-5100-10.15	Cash In Lieu of Health	0	6,801.12	5,545	5,722
100-50-5100-10.16	Deferred Compensation	6,507	6,820.58	7,134	7,855
100-50-5100-15.00	FICA/MEDI	72,369	57,856.67	74,583	80,513
100-50-5100-15.01	Retirement	65,377	50,929.68	67,517	75,406
100-50-5100-15.02	Health Insurance	189,518	129,834.07	164,274	186,129
100-50-5100-15.03	Life/Disability Insurance	4,800	4,410.42	4,850	5,513
100-50-5100-15.04	Health Reimb Arrangement	60,375	60,375.00	52,775	54,075
100-50-5100-15.09	Miscellaneous Employee Benefit	6,500	2,641.36	8,000	8,000
	Includes annual testing for Hearing Conservation Program @ \$900. Add'l funding for new hires to be tested, CDL physicals and other miscellaneous items. This includes workboot allowance.				
100-50-5100-20.00	Office Supplies	2,500	214.36	4,500	1,000
100-50-5100-22.46	Tower	1,000	1,000.00	1,000	1,000
	Annual contract with Bruce & Gloria Paine for use of the tower for our radio communication equipment.				
100-50-5100-34.12	Phones - Landline	1,404	870.21	900	660
	GoTo Network - local services 2 phone lines - estimated @ \$55 / month				
100-50-5100-34.13	Cell Phone/Pager	2,000	1,899.32	2,200	1,800
	Cell phones for Highway Superintendent, 2 Foreman @ \$45/month each through AT&T First Net. \$148. annually for two pager				
100-50-5100-34.35	Internet	2,028	3,123.94	2,300	4,000
	Consolidated - Cochran Rd @\$142/mos. Comcast - Old Creamery Road @ \$172/mo Includes 3 e-mail license \$8/mo x12 = 288/year				
100-50-5100-40.02	Meetings & Trainings	2,000	210.00	4,000	3,000
	Leadership trainings, OSHA, Safety classes and other Professional Development				
100-50-5100-56.00	Other Purchased Svcs	37,000	320.00	25,000	15,000
	Sidewalk Inventory				
Total Administration		1,392,873	1,074,193.67	1,386,839	1,502,135
TRUCKS & EQUIPMENT					
100-50-5105-21.00	Operating Supplies	10,500	10,990.45	7,000	10,500
	Safety equipment and other items that do not fall under any other line item. Vehicle inspection stickers.				
100-50-5105-21.30	Gas	473	0.00	XXXXX	XXXXX
	Used in roller and chainsaws				
	FY 2020-21: used 144.445 gallons @ \$2.216 = \$320.02				
	FY 2021-22: used 141.583 gallons @ \$3.577 = \$506.45				
	Budgeted FY 2022-23: 135 gallons @ \$3.50 = \$472.50				
	Budgeted under Fuel				
100-50-5105-21.31	Fuel	127,500	102,982.85	131,800	116,100
	Gas & Diesel Fuel used in trucks, loaders, graders, sweeper, bobcat & mower.				
	FY 2021-22: used 33161.268 gallons @ \$3.264 = \$108,575.52				
	FY 2022-23: used 26,813 gallons @ \$3.84 = \$102,982.85				
	Budget FY 2023-24: 33,200 gallons @ \$3.97 = \$131,800				
	Estimated for FY 24-25: 30,000 gallons @ \$3.87/gallon				
100-50-5105-21.32	Oil & Grease	10,000	8,477.34	10,000	10,000
	Used in all town equipment: Equipment is using different kinds of hydraulic oil. Includes estimate of 8 barrels of Blue DEF.				

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Highway/Street Department
Budget Worksheet

					Proposed
		Budget	Actual	Budget	Budget
Account Number	Account Description	2022-23	2022-23	2023-24	2024-25
100-50-5105-21.33	Filters	7,000	4,568.20	7,500	7,500
	Oil and air filters for equipment				
100-50-5105-21.34	Grader Blades	6,500	3,339.03	6,500	6,000
100-50-5105-21.35	Plow Blades/Plow Shoes	15,000	13,431.13	25,500	15,000
	Using carbide blades for plows & wings.				
100-50-5105-21.36	Plow Shoes	3,000	0.00	XXXXX	XXXXX
	Budgeted under Plow Blades/Plow Shoes				
100-50-5105-21.81	Oxygen & Acetylene	2,500	0.00	XXXXX	XXXXX
	Budgeted under Welding Supplies				
100-50-5105-21.83	Welding Supplies	2,000	680.11	4,000	4,000
	Cost of renting/leasing tanks through Haun as well as refills for Oxygen/Acetylene.				
100-50-5105-21.84	Paint & Thinner	1,000	0.00	XXXXX	XXXXX
	Budgeted under Operating Supplies				
100-50-5105-22.21	Steel	1,500	1,510.23	2,500	2,500
	Purchased as needed to make repairs to equipment				
100-50-5105-22.31	Repair Parts	55,000	49,079.32	60,000	60,000
	Parts that are purchased and installed by our own personnel.				
100-50-5105-22.32	Nuts & Bolts	1,750	2,086.97	2,500	2,500
	Used in repair of equipment				
100-50-5105-22.33	Sweeper Brooms	2,000	2,819.00	1,000	1,500
100-50-5105-22.34	Tires, Chains & Rims	25,000	23,431.19	25,000	25,000
	For trucks, skid-steer & pickups - purchased at VT State contract pricing when possible.				
100-50-5105-23.00	Small Tools	5,000	4,656.42	5,000	2,250
	Welder				
100-50-5105-23.49	Small Equipment	5,000	6,194.88	2,000	4,500
100-50-5105-56.42	Uniforms	18,200	17,387.49	20,000	20,000
	We have a contract with Cintas. Village garage = \$110/week; Highway garage = \$190/week. Contract expires May 31, 2024				
100-50-5105-68.00	Rep/Maint Services	85,000	90,087.80	140,000	110,000
	Vehicle maintenance performed by outside services. These are services that we are unable to do in-house.				
100-50-5105-83.01	Replacement Equipment	8,500	3,135.71	0	9,200
	Replace tamper				
100-50-5105-83.02	Capital Equipment	0	0.00	20,500	0
100-50-5105-83.05	Radios	4,000	5,719.00	4,000	4,000
	Repair or replacement of existing radios and purchase of new radios for truck purchases				

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Highway/Street Department
Budget Worksheet

					Proposed
		Budget	Actual	Budget	Budget
Account Number	Account Description	2022-23	2022-23	2023-24	2024-25
100-50-5105-87.00/ 100-50-5105-87.01	2022 Tandem Truck & Interest (ID# 16084)	29,704	31,937.28	31,450	31,450
100-50-5105-87.10/ 100-50-5105-87.11	2023 Dump Truck & Interest (ID# 16085)	24,600	24,693.28	24,700	24,700
100-50-5105-87.20/ 100-50-5105-87.21	2022 Ford F-350 Truck & Interest (#16081)	16,100	16,076.78	16,100	16,100
100-50-5105-87.30/ 100-50-5105-87.31	2022 Ford F-350 Truck Super Cab & Int (#16083)	13,950	13,949.28	13,950	13,950
100-50-5105-87.50/ 100-50-5105-87.51	2022 Volvo Loader 2022 (ID#16088)	14,000	18,712.62	18,715	18,715
100-50-5105-93.00/ 100-50-5105-93.01	2021 Int'l Truck & Interest (ID #16077)	28,309	28,299.56	28,309	28,309
100-50-5105-94.00/ 100-50-5105-94.01	2018 Sweeper & Interest (ID #16080)	34,188	34,187.32	34,188	34,188
100-50-5105-95.00/ 100-50-5105-95.01	2020 Int'l Truck & Interest (ID #16075)	42,503	42,503.04	21,250	0
100-50-5105-96.00/ 100-50-5105-96.01	2020 Tandem & Interest (ID #16074)	52,330	52,230.24	26,115	0
100-50-5105-97.00/ 100-50-5105-97.01	2022 Ford F-250 Super Duty Truck & Int (#16087)	16,000	9,818.90	9,820	9,820
	2024 Ford F-350 (Replace #67)	0	0.00	0	15,000
	2024 Dump Truck (Replace #45)	0	0.00	0	40,415
	Lease \$169,503.00 for 5 years. Includes 7 year warranty. \$55,000 to come out of equipment reserve				
	2024 Tandem Truck (Replace #59)	0	0.00	0	47,756
	Lease \$200,294.00. for 5 years. Includes 7 year warranty. \$75,000 to come out of equipment reserve				
100-00-1010-01.10/ 100-50-5105-97.10	2023 Holder Sidewalk Machine	0	0.00	35,256	32,800
	Inter Fund Loan - note for 5 years ending in 2027 @ \$32,800 per year				
	Total Trks & Equipment	668,107	622,985.42	734,653	723,753
	SUMMER MAINTENANCE				
	<i>This account handles all the work done in the summer on the Class II and III highways that is general maintenance. This includes graveling of roads, chloride, mowing of road sides, tree work, filling of potholes, painting of street lines, fixing guard rails, sign work, culvert replacement where needed, and ditching.</i>				
100-50-5110-21.00	Operating Supplies	6,500	6,223.62	7,500	7,500
	Mulch, doggie disposal bags, shovels, rakes, support equipment, etc.				
100-50-5110-21.85	Line Paint	5,000	5,900.30	18,500	6,500
	Used for parking spaces & crosswalks in the Village.				
100-50-5110-21.87	Chloride	51,798	44,007.41	58,000	56,000
	We have combined Summer Chloride and Winter Chloride in this expense category.				
100-50-5110-21.88	Gravel	0	13,077.60	25,000	XXXXX
	Budgeted under Duhamel Pit				
100-50-5110-22.23	Guard Rail Repair/Supplies	1,500	0.00	1,500	1,000

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Highway/Street Department
Budget Worksheet

					Proposed
		Budget	Actual	Budget	Budget
Account Number	Account Description	2022-23	2022-23	2023-24	2024-25
100-50-5110-22.25	Rip Rap	28,000	13,728.76	45,000	40,000
	Using more for ditches and bank stabilization (5-8" minus stone). State storm water regulations require this. (Act 64)				
100-50-5110-22.26	Hot Mix	5,000	16,669.04	15,000	25,000
	Used to repair holes, install culverts and unexpected digging around town and village. Village Water & Sewer will be doing more work. They will repair at their cost.				
100-50-5110-22.27	Signs Safety Packages	1,500	0.00	3,000	3,000
	These are the signs and safety equipment the department uses when working along a highway.				
100-50-5110-22.28	Sta-Mat	750	1,323.50	4,000	4,000
100-50-5110-56.23	Contract - Line Painting	5,000	24,867.60	25,000	25,000
	Contractor services for painting center lines not covered by the State.				
100-50-5110-56.24	Chipping/Tree Trimming	7,000	0.00	20,000	0
	Contractor services for tree trimming and chipping.				
100-50-5110-66.42	Equipment Rental/Contractor Svc	40,000	11,176.93	40,000	40,000
	Rental of various equipment and hiring contractors to do various projects.				
100-50-5110-82.01	Culverts/Improvements	17,500	3,972.91	20,000	16,000
	Includes regular culvert maintenance and GPS mapping software.				
100-50-5110-85.00	Capital Infrastructure Improve	0	31,659.28	50,000	0
	Any capital improvements over \$10,000.				
Total Summer Maint.		169,548	172,606.95	332,500	224,000
TRAFFIC CONTROL					
100-50-5130-22.27	Signs - Road	5,500	6,499.72	10,000	7,500
	Replace Park Street radar sign, parking signs, municipal parking lot signs and road signs				
Total Traffic Control		5,500	6,499.72	10,000	7,500
SIDEWALK CONSTRUCTION					
100-50-5200-21.00	Operating Supplies	1,000	74.81	3,000	2,000
	Items used to fix or repair sidewalks				
100-50-5200-22.22	Granite Curb	0	0.00	0	0
100-50-5200-56.00	Contracted Services	39,000	34,317.25	50,000	0
	Replace Court Street sidewalk				
Total Sidewalk Construction		40,000	34,392.06	53,000	2,000
WINTER MAINTENANCE					
100-50-5140-21.82	Stone	10,000	6,020.00	30,000	20,000
100-50-5140-21.86	Salt	220,500	244,919.69	243,000	258,000
	For FY 2021-22 total tonnage: 2,942.81 @ \$75.00 per ton (estimated 3,100 tons)				
	For FY 2022-23 estimating total tonnage: 2,800 @ \$78.75 per ton (current FY 21-22 price) plus 5% increase				
	For FY 2023-24 estimating total tonnage: 2,700 @ \$90.00 per ton				
	For FY 2024-25 estimating total tonnage: 2,700 @ \$91.00 per ton (current FY 23-24 price) plus 5% increase = \$257,985.00				
100-50-5140-21.88	Sand	0	0.00	40,000	XXXXX
	Budgeted under Duhamel Pit				
100-50-5140-22.24	Cold Patch	5,000	2,154.24	5,000	4,500
100-50-5140-56.00	Other Purchased Services	500	0.00	0	0
Total Winter Maint.		236,000	253,093.93	318,000	282,500

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Highway/Street Department
Budget Worksheet

					Proposed
		Budget	Actual	Budget	Budget
Account Number	Account Description	2022-23	2022-23	2023-24	2024-25
STORM DRAINS					
	This section is for repair and cleaning of catch basins around the village.				
100-50-5220-22.00	Repair/Maint Supplies	1,000	3,365.43	5,000	5,000
	Anything used to repair our storm drains				
100-50-5220-56.04	Swirl Separator & Disposal Fees	7,000	4,850.00	7,000	8,000
	Annual Maintenance for Swirl Separator Basin				
100-50-5220-68.00	Repair and Maintenance Services	0	970.00	0	0
	Hiring outside contractors to help replace/repair storm drains.				
100-50-5220-72.25	Discharge Permits	5,000	2,550.00	5,000	3,000
	Annual Fee to State of VT for discharge of treated stormwater runoff from Jersey Hts Subdivision into Randolph Brook (#30159010.R) - \$1392.00, General Roads - \$1,800.00, Duhamel Pit \$160.00, Other permits \$300.00. Includes 10% inflation				
Total Storm Drains		13,000	11,735.43	17,000	16,000
BRIDGE MAINTENANCE					
100-50-5241-31.00	Bridge Maintenance	4,000	0.00	2,000	2,000
	Includes any maintenance done for our bridges either by contractors or by our crew.				
100-50-5241-99.01	Reserve Fund - Bridge	30,000	0.00	XXXXX	XXXXX
	This is it's own fund that is funded by 1/2 cent on grand list.				
Total Bridge Maint.		34,000	0.00	2,000	2,000
OPERATE/MAINTAIN BUILDING					
	These items are to maintain and heat both the Old Creamery Road garage and Cochran Road garage.				
100-50-5310-21.00	Operating Supplies	5,000	8,391.34	5,000	5,000
100-50-5310-56.00	Environmental Impact Fees	XXXXX	0.00	XXXXX	XXXXX
100-50-5310-56.01	Waste/Recycle - Building	10,000	7,008.66	10,500	10,500
	The landfill fees are to dump shop waste and roadside trash that we get from time to time, removal of trash barrels on the street. Garages - \$415/mo; Barrels on the street - (8 months @ \$677/mo & 4 months @ \$135/mo), Shingle disposal				
100-50-5310-56.03	Water	500	378.40	500	400
	Water for Highway & Street Depts contract through WB Mason				
100-50-5310-56.21	Duhamel Pit Operations	12,000	29,106.18	20,000	XXXXX
	Budgeted under Duhamel Pit				
100-50-5310-56.24	Crushing	30,000	0.00	30,000	XXXXX
	Budgeted under Duhamel Pit				
100-50-5310-56.99	Act 250 Amendment for Pit	10,000	48,492.30	10,000	0
100-50-5310-60.00	Phase 3 Duhamel Pit Operations	20,000	0.00	50,000	XXXXX
	Budgeted under Duhamel Pit				
100-50-5310-68.00	Repair/Maint Services	15,000	10,044.79	20,000	20,000
	Repair/Replace Garage Doors				
100-50-5310-76.01	Heating Oil	5,384	13,006.00	19,300	12,915
	FY 2021-22: used 4694.60 gallons @ \$1.95 = \$9,184.20				
	FY 2022-23: used 3,140 gallons @ \$4.14 = \$13,006				
	Budget FY 2023-24: 4,800 gallons @ \$4.02 = \$19,300				
	Estimate for FY 2024-25: 3,500 gallons @ \$3.69/gallon				
100-50-5310-76.02	Propane	12,284	12,325.25	14,850	13,230
	FY 2021-22: used 7,599.10 gallons @ \$1.59 = \$12,115.03				
	FY 2022-23: used 6,425 gallons @ \$1.92 = \$12,325.25				
	Budget FY 2023-24: 7,600 gallons @ \$1.92 = \$14,850				
	Estimate for FY 2024-25: 7,000 gallons @ \$1.89				

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Highway/Street Department
Budget Worksheet

					Proposed
		Budget	Actual	Budget	Budget
Account Number	Account Description	2022-23	2022-23	2023-24	2024-25
100-50-5310-76.13	Electricity	5,926	7,034.30	8,225	7,500
	Contract with Novus. Will reduce electrical costs				
100-50-5310-76.24	Water & Sewer	1,150	1,030.09	1,000	1,200
100-50-5310-80.00	Village Garage Lease	96,350	120,773.00	96,350	100,550
	Leasing garage from Vermont Asbestos Group, Inc. Lease for 5 years at \$87,200/year through 2025. With a 5 year renewal option at the same rate. Lease increases to \$95,920 annually from 2030 to 2040. We have to pay 1/2 of the property tax bill. The other 1/2 is leased by another company. Currently our 1/2 is \$9,137.25. If building becomes available to purchase, the Town has the first option to buy.				
100-50-5310-81.00	Buildings & Improvements	4,000	0.00	0	0
Total Building Maint.		227,594	257,590.31	285,726	171,295
DUHAMEL PIT					
100-50-5410-56.00	Pit Maintenance	0	0.00	0	25,000
	Water testing. Port-o-let rent is \$125/mo for March - November - The pit closes Dec 1 and re-opens March 1. Includes water testing. Includes Japanese Knotweed control				
100-50-5410-56.10	Crushing	0	0.00	0	20,000
	Crushing stone to mix with gravel - packs better and roads hold up longer.				
100-50-5410-68.00	Phase 3 Duhamel Pit Operations	0	0.00	0	50,000
	Create a haul road and finish reclaiming and mulching				
100-50-5410-70.00	Gravel	0	0.00	0	32,500
	Dale Percy Inc. is contracted to extract gravel				
100-50-5410-75.00	Sand	0	0.00	0	32,500
	Dale Percy Inc. is contracted to extract sand				
		0	0.00	0	160,000
GRAND TOTAL - HIGHWAY BUDGET		2,786,622	2,433,097.49	3,139,720	3,091,185
					-48,535
					-1.55%

DRAFT



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: November 27, 2023
Subject: Possible Executive Session - Legal, Personnel

Suggested Motion:

I move to go into Executive Session because I find that premature general public knowledge would clearly place the public body, or a person involved, at a substantial disadvantage.

I move to go into Executive Session to discuss the appointment or employment or evaluation of a public officer or employee subject to T1 V.S.A. § 313 (a)(3). To include Interim Town Administrator, Jason Luneau, Interim HR Director, Tina Sweet.

I move to go into Executive Session because I find that premature general public knowledge of pending or probable civil litigation or prosecution, to which the public body is or may be party, will clearly place the town at a substantial disadvantage by disclosing its negotiation strategy.

I move to go into Executive Session to discuss the pending or probable litigation or prosecution under the provisions of Title 1 section 313 (a) (1) of the Vermont Statutes, to include Interim Town Administrator, Jason Luneau.

Attachments:

None