



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Monday, October 16, 2023

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live streamed on the [Town GMATV YouTube Channel](#) when possible.
- **JOIN ONLINE:** [Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#)
- **MUTE YOUR MICROPHONE:** When not speaking, please mute your microphone on your computer/phone.
- **RAISE YOUR HAND:** Click on the hand button feature to request to speak.
- **PROVIDE FULL NAME:** Please provide your full name whenever prompted.

NOTE: Selectboard members will discuss the agenda items before opening the discussion to the public. Comments from the public on the agenda items will be taken for two minutes per person with each person being allowed to speak a second time after every one in attendance has had a chance to be heard. The Community Comment agenda item provides an opportunity for the community members to speak once, for two minutes each, to share their perspective with the Selectboard. For topics raised that are not on the agenda, the Selectboard may answer a question, but one should not expect a two-way dialogue or any actions to be taken. The Board will listen carefully to inform if the topic may be included in future agendas.

I. CALL SELECTBOARD MEETING TO ORDER

II. AGENDA CHANGES/ADDITIONS

III. APPROVE MINUTES

1. Approve minutes of October 2, 2023

IV. NEW BUSINESS

1. Accept the resignation of Richard Sargent from Morristown Conservation Commission
2. Approve Errors and Omissions Certificate
3. Approve Christina Young as a part-time, unbenefited member of Morristown EMS
4. Adopt Records Management Policy & Retention Plan
5. Approve and sign Cleary Lease for Duhamel parking lot
6. Approve 5 year contract with Mudgett, Jennett & Krogh-Wisner auditors
7. Approval renewal 2024 Health Reimbursement Account (HRA)
8. Approve Payroll software program
9. Approve the lease for the Holder Sidewalk Machine
10. Approve ordering two Tandem trucks and one single Axel truck from Allegiance to Highway department.
11. Approve Public Records Inspection, Copying and Transmission Policy
12. Apply and submit Municipal Energy Resilience Program funding opportunity

V. OLD BUSINESS

VI. APPROVE WARRANTS

VII. DEPARTMENT HEAD REPORTS

VIII. TOWN ADMINISTRATOR'S REPORT

IX. SELECTBOARD COMMENTS

X. COMMUNITY COMMENTS

XI. OTHER BUSINESS

1. Possible Executive Session - Personnel, Contract, Legal

XII. ADJOURN