



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Monday, October 2, 2023

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live streamed on the [Town GMATV YouTube Channel](#) when possible.
- **JOIN ONLINE:** [Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#)
- **MUTE YOUR MICROPHONE:** When not speaking, please mute your microphone on your computer/phone.
- **RAISE YOUR HAND:** Click on the hand button feature to request to speak.
- **PROVIDE FULL NAME:** Please provide your full name whenever prompted.

NOTE: Selectboard members will discuss the agenda items before opening the discussion to the public. Comments from the public on the agenda items will be taken for two minutes per person with each person being allowed to speak a second time after every one in attendance has had a chance to be heard. The Community Comment agenda item provides an opportunity for the community members to speak once, for two minutes each, to share their perspective with the Selectboard. For topics raised that are not on the agenda, the Selectboard may answer a question, but one should not expect a two-way dialogue or any actions to be taken. The Board will listen carefully to inform if the topic may be included in future agendas.

I. CALL SELECTBOARD MEETING TO ORDER

II. AGENDA CHANGES/ADDITIONS

III. APPROVE MINUTES

1. Approve minutes of September 18, 2023

IV. NEW BUSINESS

1. Cancel the November 20, 2023 Selectboard Meeting
2. Discuss moving the Proposed Zoning changes hearing date from October 16, 2023 to a different date
3. Selectboard introduction to the proposed Zoning Changes public hearing October 16, 2023
4. Rescind the motion of August 7, 2023 Joint Rules Policy
5. Approve Morristown Historical Society request to remove, replace, and reglaze 10 windows at Noyes House Museum
6. Private road naming - Doctor Tinker Street
7. ROW Application for South Street
8. Approve and sign Errors and Omissions certificate
9. Set the tax rate for Fiscal Year 23/24
10. Halloween Road Closure for 2023
11. Approve and Sign annual financial plan
12. Approve forming a Town Manager search committee

V. OLD BUSINESS

1. Approve Social Service Policy

VI. APPROVE WARRANTS

VII. DEPARTMENT HEAD REPORTS

VIII. TOWN ADMINISTRATOR'S REPORT

IX. SELECTBOARD COMMENTS

X. COMMUNITY COMMENTS

XI. OTHER BUSINESS

1. Possible Executive Session - Personnel, Labor Relations, and Contract

XII. ADJOURN



**SELECTBOARD MEETING MINUTES
OF SEPTEMBER 18, 2023**

Members: Judy Bickford, Don McDowell, Laura Streets, Richard Craig

Absent: Chris Palermo

ADMINISTRATION and STAFF: Chief Jason Luneau, Interim Town Administrator; Judi Alberi, Administrator's Assistant; Kevin Barrows, Highway Superintendent; Tina Sweet, Finance Director; Sara Haskins, Town Clerk/Treasurer;

PARTICIPANTS/GUESTS: Ronald Stancliff, Tom Cloutier, Kristin Marriott, Evelyn & Jerry Throne, Tony Cote, Sheila Tarbox, Guy Fournier, Jed Lipsky, Christy Snipp, Laura Green, Harper Phillips, Hank Glowiak, Kathy Chaffee*

**participating via Zoom*

CALL SELECTBOARD MEETING TO ORDER

Judy Bickford called the Selectboard Meeting to order at 5:37PM at the Tegu Building.

AGENDA CHANGES/ADDITIONS

None

APPROVE MINUTES

1. Approve minutes of 9-11-23

Motion made by Don McDowell to approve the minutes of September 11, 2023. Motion seconded by Richard Craig. Motion carried. (4/0)

NEW BUSINESS

1. Remove Angela Cote from the Morristown Conservation Commission

Motion made by Don McDowell to accept the resignation of Angela Cote. Motion seconded by Laura Streets. Motion carried (4/0).

2. Approve appointing Jerry Throne to the Morristown Conservation Commission

Jerry Throne expressed his desire to be involved in the conservation commission. He has attended many meetings and has assisted with various tasks over the years. Degree in the engineering field and worked in the construction business most of his adult life.

Motion made by Don McDowell to appoint Jerry Throne to the Morristown Conservation Commission. Motion seconded by Laura Streets. Motion carried (4/0).

3. Approve improvements to Beaver Meadow Road to allow passage for logging equipment

Jason Luneau and Kevin Barrows met Harper Philips and his loggers, Jed & Karl Lipsky. The work to be completed consists of removing overhanging trees, brush etc to open the canopy enough to allow a log truck and equipment to pass without damage, removing/ covering small rocks/boulders in the road, opening existing water bars to mitigate water running down and pooling in the road, adding minimal material to the road, clean up drainage ditch and add material to prevent culvert damage, add boulders/stone/gravel to outside of turn on both sides of snowmobile bridge to straighten approach. They will leave the road better than it is now. Fran Sladyk has been overseeing the forest plan and it has been approved.

Motion made by Don McDowell to approve the improvements to Beaver Meadow Rd to allow access for logging equipment to Harper Philips property. Motion seconded by Laura Streets. Motion carried (4/0).

4. Review Delinquent Property Tax Accounts

Sara Haskins discussed the process of communication with delinquent property tax accounts. It cost the town \$75 per demand letter to be sent from our attorney. The board discussed continuing with this process unless the delinquent taxes are below \$75.00. Sara mentioned we had only one delinquent tax account below \$75.

Motion made by Don McDowell to authorize Attorney Jim Barlow to send demand letters to delinquent property tax accounts, except for the one account listed at \$35.76. Motion seconded by Richard Craig. Motion carried (4/0).

5. Discuss Community Informational Meeting

Sara Haskins shared with the board that the Town of Duxbury does an annual "citizens have their say day" the first Saturday in January. Pie for breakfast, socialize with your fellow neighbors and discuss where the budget preparation is at that point, discuss any special town meeting articles and invite all social service agencies requesting appropriations. The Annual Town Meeting floor vote is being discontinued and the community is feeling this void of community discussions with fellow neighbors. All Selectboard members felt this was a good idea. The only concern was "Is there a space big enough?"

Sara also discussed logistics for the upcoming 2024 elections and how each will be unique. The presidential primary in March is a federal election. Voters will have to request their absentee ballot as voters will have to declare which party ballot they want for that election. She does not know yet if the school is thinking about automatically mailing all active voters their ballots. She asked the board to think about whether they want to automatically mail all active voters their town meeting ballots or if they will be mailed by request only and requested that the board make a decision in early November. She further explained that current state statutes do not allow towns to automatically mail everyone their ballots for the State primary in August. On the other hand, all active voters will be automatically mailed their General Election ballot in November 2024.

6. Review Morristown Social Service Appropriations Policy now that we do not have an annual floor meeting

The Social Service Appropriations policy needs to be updated due to the change from the Annual Town Meeting floor

vote to Australian ballot. The Selectboard discussed ideas and gave some guidance to Judi Alberi and Sara Haskins. Ideas discussed included:

- Voting on individual items or grouping them under one article.
- Capping appropriation amounts.
- A community gathering on the first Saturday in January to set up information booths and answer questions.
- Presentations to the community/Selectboard every year by 1/3 of the organizations over a 3 year period.
- Petitions every three years
- New organizations need a petition, if you were voted down needing a new one, or if you ask for an increase.

Selectboard members will email Judi with more specific ideas and a draft policy will be presented and discussed Oct 2nd at the regularly scheduled Selectboard Meeting.

7. Review and award propane and fuel bids

Tina Sweet, Finance Director, requested fuel bid proposal from Fred's Energy, Bourne's Energy, Brosseau Fuels, and Suburban Propane. Bourne's declined the request for proposal and Suburban Propane did not submit a bid. Fred's Energy came in the lowest for #2 and propane.

Motion made by Laura Streets to accept Fred's Energy #2 Fuel bid at \$3.699 per gallon. Motion seconded by Richard Craig. Motion carried (4/0).

Motion made by Don McDowell to accept Fred's Energy propane bid for \$1.590 per gallon. Motion seconded by Laura Streets. Motion carried. (4/0)

8. Discuss ending the suspension of parking waivers

Todd Thomas has received a building permit for 82 Portland Street. This permit will require a parking waiver. The Selectboard previously suspended the ability to issue parking waivers until the Municipal Parking lot was paved and striped. That project is done so the board can end the parking waiver suspension if they choose. After much discussion from the Selectboard members, discussing such things as winter parking availability in town, first come first serve, parking permits, and what the consequences are for the town if the suspension is lifted.

Motion made by Don McDowell to make a motion to end the suspension of parking waivers. Motion seconded by Richard Craig. Motion carried (3/1). Don McDowell nay

9. Discuss discontinuing Stub Towne Road and Lanphear Road

At a previous Selectboard meeting, Kevin Barrows, Highway Superintendent, discussed 15-20 Class 3 roads that the town should consider discontinuing due to the lack of 3 or more homes on the roads or by request of the property owner. The Selectboard members have had several emails and phone calls with citizens regarding concern over this decision this late in the season. Property owners will not have enough time to set up plowing, which is a common concern. The interim Town Administrator, Jason Luneau, also brought up the concern that the administration department is doing double duty due to the lack of a Town Administrator/Town Manager. The Selectboard agreed with these concerns and will discuss whether the roads should be discontinued in the spring.

10. Approve Travel Policy

Former Human Resources Director, Paula Beattie, completed a new travel policy for the Selectboard to review, but did not have time to present it, so Interim HR Director, Tina Sweet brought this policy

forward for approval. The Selectboard discussed the policy and wanted to add language that if a traveler is prepaid for travel and they cancel or the event is canceled, the town can have the money returned to the town.

Motion made by Richard Craig to accept the travel policy with suggested changes. Motion seconded by Don McDowell. Motion carried (4/0).

OLD BUSINESS

none

APPROVE WARRANTS

Motion made by Don McDowell to approve the warrants. Motion seconded by Laura Streets. Motion carried. (4/0)

DEPARTMENT HEAD REPORTS

Sara Haskins mentioned that she, Elizabeth, and Mitzi attended the Vermont Clerk and Treasurer annual conference. They attended various workshops and learned valuable information that they hope will assist in their office. Sara was awarded her Vermont Advanced Level 1 Clerk certificate and her Vermont Advanced Level 1 Treasurer certificate from the Vermont Municipal Clerks & Treasurers Association.

Pending no petition for reconsideration, Morristown property tax bills will be mailed out the 2nd week of October and are due November 15, 2023 and May 15, 2024.

TOWN ADMINISTRATOR'S REPORT

Town Manager will be able to be advertised as of Friday September 29th

New Union formed EMS/General Government

Looking to hire someone to help with zoom/minutes

The annual audit has begun. This will last for 2 weeks and then a single audit will be done

Last Thursday met with FEMA and toured our area.

SELECTBOARD COMMENTS

Richard Craig is still getting his feet wet, still learning.

Laura Streets is concerned with the communication amongst Selectboard members. She would like to remind Selectboard members that they cannot take initiative without direction from the chair/board. As far as Oxbow Park goes, she would like to see a mutually agreed upon direction to head in and would like to see a town employee wage analysis done.

Don McDowell is happy to say the work at the Oxbow is done and the bill was 1/2 of what we were quoted! That is a significant savings. We have gotten our load out of the pit and is happy to see that progress. Don also acknowledges the workers that are doing double duty in the building; Jason Luneau, Judi Alberi and Tina Sweet. Thanks to the clerk's office for working so hard on all the elections.

Judy Bickford mentioned that the municipal parking lot looks great. Judy is also going to try and schedule Selectboard training for the board.

COMMUNITY COMMENTS

Community concerns by the citizens were mostly around the union negotiating and the parking lot. As soon as union negotiations are completed the information becomes public. The municipal parking lot is now completed and there was some discussion about overnight parking permits as an avenue for revenue.

OTHER BUSINESS

1. Possible Executive Session - Personnel, Labor Relations

Motion made by Don McDowell - I move to go into Executive Session because I find that premature general public knowledge would clearly place the public body, or a person involved, at a substantial disadvantage. Motion seconded by Richard Craig. Motion carried. (4/0)

Motion made by Don McDowell - I move to go into Executive Session to discuss the appointment or employment or evaluation of a public officer or employee subject to T1 V.S.A. § 313 (a)(3). To include Interim Town Administrator, Jason Luneau; Interim Human Resources Director, Tina Sweet; Administrative Assistant, Judi Alberi, and St Albans City Manager, Dominc Cloud. Motion seconded by Richard Craig. Motion carried. (4/0)

Motion made by Don McDowell - I move to enter Executive Session because I find that premature general public knowledge of labor relationships with employees to the body will clearly place the town at a substantial disadvantage. Motion seconded by Laura Streets. Motion carried. (4/0)

Motion made by Don McDowell - I move to enter Executive Session to discuss labor relations agreements with employees under the provisions of Title 1 section 313 (a) (1)(b) of the Vermont Statutes, to include Interim Town Administrator, Jason Luneau and Interim Human Resources Director, Tina Sweet. Motion seconded by Richard Craig. Motion Carried. (4/0)

Motion made by Don McDowell to exit Executive Session at 9:30PM. Motion seconded by Richard Craig. Motion carried. (4/)

ADJOURN

Motion made by Don McDowell to adjourn. Motion seconded by Laura Streets. Motion carried. (4/0)

Meeting adjourned at 9:30pm

Submitted and filed this September 22, 2023 .

Judi Alberi, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.

State of Vermont



Chartered in 1781

MORRISTOWN

2022 ZONING AND SUBDIVISION BYLAWS VILLAGE OF MORRISVILLE / TOWN OF MORRISTOWN

Adopted by the Morristown Selectboard & the Morrisville Village Trustees as follows:

Town of Morristown

Interim Zoning Bylaws, June 9, 1971
Permanent Zoning Bylaws, November 1974
Revised Zoning Bylaws, June 23, 1976
Revised Zoning Bylaws, September 16, 1978
Revised Zoning Bylaws, January 3, 1984
Interim Subdivision Bylaws, September 29, 1989
Permanent Subdivision Bylaws, October 14, 1991
Revised Zoning & SD Bylaws, November 15, 1993
Revised Zoning & SD Bylaws, November 15, 1994
Revised Zoning & SD Bylaws, November 27, 1995

Village of Morrisville

Interim Zoning Bylaws, June 9, 1971
Permanent Zoning Bylaws, July 9, 1973
Revised Zoning Bylaws, May 29, 1978
Revised Zoning Bylaws, January 3, 1984
Revised Zoning Bylaws, October 9, 1989

Revised Zoning Bylaws, Nov 15, 1993
Revised Zoning Bylaws, Nov 15, 1994
Revised Zoning Bylaws, Nov 27, 1995

Town of Morristown/Village of Morrisville {unified bylaw}

Revised Zoning & Subdivision Bylaws on 14 October 1998, 10 May 1999, 5 December 2000, 15 July 2002, 1 June 2004, 6 February 2006, 16 November 2009, 14 June 2010, 29 November 2010, and 2 May 2011
Revised Zoning & Subdivision Bylaws, November 6, 2011 (Town)/ December 12, 2011 (Village)
Revised Zoning & Subdivision Bylaws, September 16, 2013 (Town)/ October 7, 2013 (Village)
Revised Zoning & Subdivision Bylaws, May 19, 2014 (Town) / May 26, 2014 (Village)
Revised Zoning & Subdivision Bylaws, November 24, 2014 (Town) / November 17, 2014 (Village)
Revised Zoning & Subdivision Bylaws, September 28, 2015 (Town) / October 5, 2015 (Village)
Revised Zoning & Subdivision Bylaws, July 18, 2016 (Town)/ August 1, 2016 (Village)
Revised Zoning & Subdivision Bylaws, June 26, 2017 (Town) / June 19, 2017 (Village)
Revised Zoning & Subdivision Bylaws, September 10, 2018 (Town)/ September 5, 2018 (Village)
Revised Zoning & Subdivision Bylaws, June 19, 2019 (Town) / June 19, 2019 (Village)
Revised Zoning & Subdivision Bylaws, September 21, 2020 (Town) / October 7, 2020 (Village)
Revised Zoning & Subdivision Bylaws, January 4, 2021 (Town)/ January 6, 2021 (Village)
Revised Zoning & Subdivision Bylaws, December 5, 2022 (Town) / December 7, 2022 (Village)
Revised Zoning & Subdivision Bylaws, MONTH X, 202X (Town)/ MONTH X, 202X (Village)

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Section 202. Zoning Maps. The official zoning maps entitled "Morrisville Zoning Map and Morristown Zoning Mapn, located in the office of the Zoning Administrator, are hereby adopted as part of these Bylaws.

Section 203. Special Protection Areas. For the purposes of these Bylaws, the Town is divided into the following overlay Special Protection Areas that shall be part of any of the zones established in §200. Development within these Special Protection Areas is subject to the additional requirements described in §300-§348 of these Bylaws: Ground Water Source Protection Areas (SPA), Flood Hazard Areas (FHA), & Environmental Protection Areas (EPA). The official maps for the Special Protection Areas, as described in §300-§348, shall be kept on file at the office of the Zoning Administrator, and are hereby adopted as part of these Bylaws.

Section 204. Permitted and Conditional Uses, Variances, Waivers, dimensions and design requirements.

- 204.1 **Permitted uses.** Uses that the Zoning Administrator may issue zoning permits for without requiring a hearing provided that any specific requirements are met. The letter np" designates in what zones permitted uses are allowed on the nuse table" found on the next page.
- 204.2 **Conditional uses.** Uses for which the ORB must conduct a warned public hearing and may approve the application with conditions as appropriate. The letter "C" designates in what zones conditional uses are allowed on the "dimension table" on the next page.
- 204.3 **Variances.** Variances for frontage, setbacks, and other various requirements of these Bylaws and of §4469 of the Act may be granted by the ORB after submittal of a \$500 Site Plan and a public hearing per §4465-§4469 of the Act. Issuing variances for Development controlled by §320 Flood Hazard Areas and 24 VSA §4469 should be avoided. The Board shall notify applicants that the issuance of a variance to construct a structure below the base flood elevation will result in increased premium rates for flood insurance
- 204.4 **Waiver.** The ORB may reduce up to 25% of any dimensional or numerical requirement, with said percentage calculated by dividing the area lacking the minimum requirement by the required minimum area, provided the waiver request can be found to meet at least 2 of the following goals:
- Maintains compact development patterns in the village and the rural feel of the Town
 - Minimizes impacts to the environment and natural surroundings
 - Does not disrupt the neighborhood's existing settlement pattern
 - Does not detract from the value of adjacent properties on the Town's Grand-List
 - Protects or enhances historic resources
 - The installation of a permanent public art installation. Eligible public art installations include, but are not limited to, murals, place-making architecture, and sculptures. The ORB shall be in receipt of a supporting letter from a community group such as River Arts or MACC stating that the proposed art installation is durable, desirable, and makes the town a more interesting place to work and live. A maximum waiver of 2 additional dwelling units is available via this waiver.
 - The creation of new affordable housing per 24 VSA §4303 (1-2) that is permanently deed restricted. The Waiver percentage allowed for the creation of new affordable housing which includes a waiver for minimum parking requirements, shall match the percentage of affordable units proposed in any Affordable Housing Development (ex. a development that is 50% affordable gets up to a 50% Waiver). Said waiver% shall not exceed 75% even if a higher level of affordability is proposed.

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204.5a **Uses Allowances.** The use definitions allowed in each zone are shown in the following table:

USE TABLE	CB	COM	MOR	IND	HOS	HDR	MDR	LDR	RRA
Accessory Retail & Food	p	p	p	p	p				
Acc. Use / Acc. Apartment	p	p	p	p	p	p	p	p	p
Bar	C	C							
Brewery	p	p		p					
Bulk Storage of Fuels				C					
Business Services	p	p		p					
Clubs, Private	p	p	C			C	C	C	
Commercial Use	C	C		p					
Community Facility	p	C	C	C		C	C		
Day Care Facility	p	C	C	C	C	C	C	C	
Drive-Through	C	C							
Dwelling Unit, Single-Family	C		p		C	C	p	p	p
Dwelling Unit, Two-Family	C	C	p		C	p	C		
Dwelling Unit, Multi-Family	p	C			C*	C			
Family Child Care Facility	p	C	p	p	p	p	p	p	p
Fence (non-barbed)	C	C	C	C	C	C	C	C	C
Firewood Processing				C				C ^{oo}	C
Gas Station									
Group Home	C		p		C	C	p	p	p
Health Care Facility	p	p			p				
Home Business			C		C	C	C	C	C
Home Occupation	p	p	p		p	p	p	p	p
Hotel, Inn or Motel	C	C		C					
Motor Vehicle Sales & Repair		C							
Parking Facility	C	C							
Professional Office	p	p	p	p					
Recreation Facility	p	p	C	C	C	C	C	C	C
Restaurant	p	C							
Retail Sales of Goods & Services	p	p							
Sale of Goods Produced On-Site	p	p		p					
Sexually Oriented Business				CA					
Shelter	C	C	p		C	C			
Special Industrial									CV
Short-Term Housing	p	p	C	p	C	C	C	C	C
Structures above 35 feet in height			C		C	C	C	C	C
Structures above 50 feet in height	C	C		C					
Warehouse & Storage Facility				p					

* = The Dwelling Unit Multi-Family use is only allowed in the Hospital Zone as part of a Health Care Facility

A = Sexually Oriented Business are only allowed in Zone IND #3 (Trombley Hill)

V = The Special Industry use is only allowed east of Garfield Road between the river (south) and the town line (north)

^{oo} = The Firewood Processing use is only allowed in the LDR-2 Zone. It is not allowed in Zones LDR-1, 3, 4, and 5.

^o = Regardless of any density calculations in the HOR Zone, the adaptive reuse of existing buildings that existed on 1 January 2023 into 1 or 2 new dwelling units may be administrative. Approved by the Zoning Administrator.

Please Note: All permitted uses with new footprints larger than 20,000 ft² require 500 ORB Site Plan Approval.

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204.5b **Dimensional requirements.** Development Class, Minimum lot sizes, areas, frontage and setbacks in each zone are shown in the following table: Additional Requirements.

Dimension									
Table	CB	COM	MOR	IND	HOS	HDR	MDR	LDR	RRA
Development Class	1	1	1	1,2*&3*	1	1	1	1,2**&3**	3
Minimum Lot Size	1,500	10,000	4,000	40,000	8,000	2,000	4,000	10,000**	80,000
Minimum Area Single-Family	750	10,000	4,000	-	8,000	2,000	4,000	10,000**	80,000
Minimum Area Two-Family	1,500	10,000	10,000	-	16,000	4,000	10,000	-	-
Minimum Area Multi-Family (per unit)	No limit	2,000***	-	-	-	2,000****	-	-	-
Minimum Lot Frontage	20	50	50	50	50	20	50	50	50
Maximum Front Setback	ea	-	-	-	-	-	-	-	-
Minimum Front Setback	-	30	35	50	35	-18-	25	35	45
Minimum Side Setback	-	5	5	10	10	-	5	10	15
Minimum Rear Setback	-	5	10	10	10	10	10	15	15
Minimum Shoreline Setback	50	50	50	50	50	50	50	50	50

*=IND Zone Class 2&3 Development allowed in IND#2 (Houle Ave.. frontage to the east), IND#3, IND#4 (west of Ryder Brook only), & IND#5

** = Areas of LDR Zone with Class 2 Development require a 15,000 ft2 minimum lot size per family, and areas of the LDR Zone relying on Class 3 Development require a 25,000 ft2 minimum lot size per family

*** = The Dwelling Multi-Family use is only allowed in when at least 51% of the Residential use is located on upper floors, i.e., the Com Zone when a Business Services Restaurant or Retail Sales of Goods & Services use or a combination thereof, is provided on at least 50% of the ground/ first floor of the building

**** = 4,000 ft2 of land area per Dwelling Unit is required on Brooklyn St (not 2,000 ft2 as required elsewhere in the HDR Zone)

• = An 8 foot minimum front setback is required only in the HDR section of Brooklyn Street

Section 205. General zoning requirements. In addition to the use and dimensional tables found above in §204a and §204b, all zoning application shall comply with Article III Special Protection Areas, the General Regulations found in §400-§499 of these Bylaws, and §500 Site Plan Approval.

Section 206. Design Criteria. The Zoning Administrator or DRB may require the submission of a proposed building rendering to ensure that the below design criteria requirements are met for Dwelling Unit Multi-Family-YSeS, Dwelling Unit Two-Family, and business uses in the following zones: CB, COM, IND #4 (north of Bridge St only) & IND #5 (airport), HOS, -&HDR & MOR.

- Architectural repetition: Each architectural building proposed shall be architecturally different than any directly adjacent building (regardless of pprg lor property lines). In a townhouse style or similar development, the prohibition on architectural repetition shall be evaluated between the individual townhomes and not between the adjacent larger building pods (with a building pod being defined as containing 3 or more townhomes on a common

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foundation). Building articulation of 2 feet or more or the use of a different roof design (ex. flat, gable, gambrel, hip, shed) are minimum requirements to avoid the architectural repetition prohibition between otherwise identical buildings.

- b. Blank walls: Blank walls shall not face any Street on which the property has frontage. A blank wall is a building wall that has an expanse of 30 feet in length or greater without fenestration, building articulation or ground level doorways.
- c. Cladding: The trimboards for all windows and doors shall sit proud of vinyl siding and hide all J-Channel trim.

& d. Exterior Access: To encourage townhouse style development in the HDR Zone, all Dwelling Units shall provide a private entry/exit door that accesses at ground level.

Front porches: All new multi family residential construction must include a front porch, foot deck, or front patio equivalent, with a minimum size of 8 feet by 6 feet, located on the side(s) of the building that parallel S existing or new public sidewalk if (as required by the Morristown Sidewalk Policy).

e-j Garages. Attached and detached garages shall be located at least 5 feet further from the primary street frontage than the foundation of the home or business that the garage is accessory to, and at least 20 feet from the closest edge of sidewalk or street pavement. Garages shall not be more than twice the length of said home or business with both lengths measured along the primary street frontage. Interpretation of primary street frontage when a property has multiple frontages shall be made by the DRB or ZA.

f4. Public entrance §: Structures All Dwelling Units shall include at least one astive functional public entrance that faces the parcel's primary street frontage. In the case of a corner lot, additional public entrances are only required if a sidewalk is present along the additional frontages.

b.e Loading docks & garbage storage: All loading docks and garbage storage and pick-up areas shall be located in the rear of Buildings and away from public right-of-way, and then residential uses. When said location is not possible, screening shall be used to obscure these areas from view of the public right-of-way.

H7L Outside space: All new dwelling unit multi-family uses shall include 24 ft² of exterior outdoor space per unit that may be comprised of any combination of the following: a common roof-deck, a common area deck or porch, a common front lawn area located outside required setbacks (5% grade or less), or a private deck, porch, or patio that is attached or adjacent to the dwelling unit.

hL Rooflines: Rooftop mounted mechanicals and flat roofs shall be screened by extended parapets or projecting cornices, or located so they are not visible from any Street. Space enclosed by parapet walls, including head-house access to a rooftop, shall not count towards the Building Height measurement, nor §207b.

L Parking: In addition to the parking requirements found in §450, other than handicapped parking, parking shall be located to the sides or rear of buildings. No Parking Space Off-Street shall be located between the building and the road WAefefrom which it derives its frontage.

k-cl Pedestrian and bicycle infrastructure: If called for by the Morristown Sidewalk Policy, development shall include sidewalks along the parcel's Street frontage to ensure pedestrian connectivity to adjacent parcels. This frontage sidewalk shall be physically connected to the walkway to the Building's main entrance. A bike rack shall also be provided for new Development that has 10 or more new parking spaces.

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h!!!:_ Lighting: A lighting plan that demonstrates compliance with Section 490 of the Bylaws.
m-,_n._ Utilities: Utilities shall be underground.
A-Q_ Waiver. The ORB may grant a Waiver for any and all design requirement of this section along said Streets if doing so meets at least two of the goals specified in §204.4.

Section 207. Historic Preservation Criteria.

- 207.1 Goals: The goals of the §207 Historic Preservation Criteria are to (1) protect the built character of the Morrisville Historic District (referred to hereafter as the MHD), (2) ensure that the built forms of the remaining "Contributing Structures" that are protected by this Bylaw remain in perpetuity, (3) protect the unique and rich late 19th Century architecture found on the main commercial thoroughfares in the MHD), and (4) provide a minimum set of prescriptive requirements to ensure that the front and side facades of new buildings constructed within the MHD reasonably match the architectural features commonly found on nearby Contributing Structures.
- 207.2 Applicability: The following Historic Preservation Criteria are required for Dwelling Unit Multi-Family uses and commercial uses with frontage on the following streets within the Central Business (CB) Zone: Bridge, Hutchins, Park, Portland, Pleasant, Lower & Upper Main (Rte. 100 section only). Said criteria shall also be required for Dwelling Unit Multi-Family uses with frontage on Brooklyn Street in the High Density Residential Zone. However Sections 207.3(G) for Front Setback, 207.3(1) for Glazing, and 207.3(K) for Mix of Uses of the Criteria shall not be required on this section Brooklyn Street because commercial uses are not allowed therein.
- 207.3 Criteria: Historic Preservation Criteria are per cut-sheets A, B & C of Appendix 2, and as follows:
- a. Building Height. Minimum Building Height along said Streets is 25 feet.
 - b. Building Materials. All Development shall use "Preferred Exterior Building Materials" on the front facade and side elevations to protect the built architectural legacy of said Streets. Preferred Exterior Building Materials are brick, glass, natural stone, wood, and solid (not formed) siding choices that are meant to mimic the appearance and density of wood siding. Vinyl siding and trim, and similar formed materials that require a J-Channel at joints, are explicitly excluded from being considered a "Preferred Exterior Building Material." Nothing in this section of the bylaw shall prohibit the use of materials not listed as preferred, provided the Zoning Administrator or ORB finds the proposed materials meet the stated objective of this zone.
 - c. Corner Boards: Corner boards shall be at least 6 inches in width. Eave & Rakes: Eave and Rakes shall be no taller than 6 inches.
 - d. Frieze Boards: Frieze Boards shall be of a width that matches the intersecting corner board with no step (in the example below, the 10:12 pitch results in a frieze board width of approximately 10 inches);

any other local, state, or federal law. Where this Bylaw imposes a greater restriction, the higher standards shall control.

321. **Development in Floodways.** The areas shown as "Floodway" on the FIRMs are officially designated as Regulatory Floodways.

321.1 In a Regulatory Floodway any development or encroachment, including fill, new construction, and substantial improvements is prohibited unless certification by a professional registered engineer is provided demonstrating through a hydrological and hydraulic study that the encroachment will not result in any increase in flood levels during occurrence of the base flood discharge. Residential structures are prohibited in a Regulatory Floodway.

321.2 If the no-rise certification required in §321.1 is approved, then any development in the same hydraulic reach of the Regulatory Floodway covered by the certification will be subject to the same regulations and restrictions as provided for in the Special Flood Hazard Area. However, fill placed within this hydraulic reach of a Floodway requires Compensatory Storage at a 1:1 ratio.

323. **Development in the Special Flood Hazard Area.** The Special Flood Hazard Area is the area shown on the FIRMs located outside the Floodway and designated as Zone A or AE. Development, including the use of fill, is allowed in A & AE Zones. However, due to the propensity for flooding within these designated SFHA, the following additional standards are required:

- a. All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- b. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- c. AU Substantial Improvement of structures~~New structures~~, both residential and non-residential! shall have the lowest floor, including basement, elevated two feet to or above base flood elevation. Substantial Improved or Substantial Damaged structures shall have a bottom-floor elevation of at least 2-feet above base flood. Said elevation shall be demonstrated via the submission of a FEMA Elevation Certificate to the zoning office.
- d. Pursuant to VT DEC permitting, all new and replacement water supply, sanitary sewer, and on-site septic systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters
- e. All new development, construction or substantial improvements shall be constructed by methods and practices that minimize flood damage to proposed development and to public facilities/utilities and to provide adequate drainage to reduce exposure to flood hazards and be constructed with electrical heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during flood conditions.
- f. In unnumbered "A" Zones, if base flood elevation data is available from alternative sources, such as historical high water marks, the Zoning Administrator shall obtain, review and reasonably utilize this data to obtain a base flood elevation. Contour Interpolation, when feasible, shall be the preferred method of obtaining a base flood elevation in unstudied A Zones. Development, including basements, and Substantial Improvements in unnumbered A Zones shall, per 323.c, be elevated 2 feet above the determined base flood elevation. If no base flood elevation can be reasonably determined in an unnumbered A

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Zone, all Development shall be elevated 5 feet above the highest adjacent grade of the build site. Until a regulatory floodway is designated in unnumbered A Zones, no new construction, Substantial Improvements, or other development (including fill) is permitted unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than 1 foot at any point within the town.

- g. All new construction and substantial improvements with fully enclosed areas below the lowest floor that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following criteria: a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters. The use of these areas designed to equalize hydrostatic flood forces shall be limited to parking, limited storage, and building access. Basements or living spaces of any kind are prohibited for new, substantially improved, or substantially damaged structures.
- h. Proposed house sites that are located within 100 linear feet or less from the boundary of the Special Flood Hazard Area shall provide proof that the bottom floor of the Structure will be elevated to or above the base flood elevation.
- i. New and replacement manufactured homes, in addition to the 2-feet of freeboard elevation possibly required in §323.c, shall be placed on a permanent foundation and be anchored to resist flotation, collapse, or lateral movement during the occurrence of the base flood.
- j. All subdivision proposals shall be consistent with the need to minimize flood damage by having public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage. All subdivision proposals shall also have adequate drainage provided to reduce exposure to flood hazards. Base flood elevation data shall be provided by the applicant for subdivision proposals that contain development lots located in or partially located in unnumbered A Zones when either five lots or five acres is proposed.
- k. Recreational vehicles placed on sites within Zones A or AE shall either be on site for fewer than 180 consecutive days, be fully licensed and ready for highway use, or meet all standards of §60.3(b)(1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for 'manufactured homes' of §60.3(c)(6)

324. **Watercourse Alterations.** The applicant shall give notice to adjacent, up-and down-stream communities and the Vermont Department of Environmental Conservation prior to an alteration or relocation of a watercourse, with copies of said notice submitted to the Zoning Administrator. The applicant shall give assurance that the flood-carrying capacity within the altered or relocated portion of any watercourse will be maintained via certification by a professional registered engineer demonstrating that the watercourse alteration will not result in any increase in flood levels during occurrence of the base flood discharge.

325. **Administration and Enforcement in Special Flood Hazard Areas.** Prior to issuing a permit for the construction of new buildings, the Substantial Improvement of existing buildings, or for

wheels disengaged via storage on blocks or anchoring to a permanent foundation or pad. All such Mobile Dwelling Units shall also have a durable skirt installed around the home to ensure viability of utility connections in the winter months.

Section 425. Fences

425.1 **Fence, Conditional Use.** Fences that are not exempted under §425.2.

425.2 **Fences, Exempt.** Fences associated with a working farm do not require a zoning permit. All other exempt Fences shall not be higher than six feet when placed on side and rear property lines, and not higher than four feet when placed in front yards along any Streets.

Section 426. Ponds.

426.1 Ponds with a surface area greater than 5,000 square feet (about 1/8 of an acre) are an accessory use requiring a zoning permit. Applications for pond permits shall include a sketch of the pond location on a survey of the property (if available), or other reasonable representation of the property showing:

- a. setbacks from property lines, leach field, structures, and water supply
- b. existing slope of the pond site
- c. water source and method of discharge
- d. location and size of emergency spillway
- e. route of flow of outlet and/or spillway
- f. Cross section depiction of the pond, to include dam or other form of retention
- g. Approximate volume of water to be contained
- h. Description of vegetative cover planned to prevent erosion

426.2 Ponds and supporting structures (dams, etc.) must meet the following setbacks:

Property line: 25 feet, leach-field: 100', drilled well: 25', & shallow well: 100'

Additionally, ponds and their supporting structures may not fall within any right-of-way or easement. No pond or dam that is up-gradient to and within 1,000 feet of a town road shall have its overflow discharge draining towards or into the Town's right-of-way. Said situation is only allowable upon receipt of a stamped engineering letter that any potential overflow or failure of the pond poses no threat to the Town right to way due to topography or other natural features. All ponds applications must receive the approval of the Village/Town Road Foreman prior to the release of the zoning permit. Ponds which fall within the setbacks above may be approved as a conditional use upon review by the DRB.

426.3 State and Federal Permit Requirements:

- a. Any pond that impounds or is capable of impounding 500,000 cubic feet or more of water will require a permit from the VT Department of Environmental Conservation.
- b. No in-stream pond may be built without the approval of the VT DEC Stream Alteration Permit. A Stream Alteration Permit may be needed if the project involves work in a stream that drains an area of more than 10 square miles.
- c. VT Wetland Rules regulate dredging, draining, filling, grading, removal of vegetation, alteration of the flow of water into or out of a wetland and other similar activities within significant wetlands or their buffer zones. A Conditional Use Determination or Water Quality Certification from the VT Agency of Natural Resources may be required.

Section 427. Limitations on Municipal Bylaws.

These bylaws shall comply with the limitations contained in 24 VSA §4413 regarding state or

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or the damaged structure shall be repaired or replaced. Upon approval of the ORB, and if good cause has been demonstrated which prevents compliance of this regulation, an extension of the above dates may be granted.

442. **Repair of Buildings.** Either through the cessation of construction or via a lack of maintenance, no building shall be directly open to the elements for longer than 90 days consecutively, except that open to the elements shall also include boarded-up or broken windows even when said windows do not provide a direct openness to the elements.

Section 450. Parking and Driveway Requirements.

451. **Parking Requirements.** Parking spaces shall be provided in accordance with the specifications in the below table whenever any new use is established or existing use enlarged. For any use, public off-street parking in lieu of on-site parking may be utilized to fulfill any or part of the parking requirements if the proposed use is located within 500 feet of a municipal parking lot. A straight line measurement shall be made between the proposed use and a municipal parking lot to determine the applicability of this provision. However, the Zoning Administrator may require an applicant to seek §500 Site Plan Approval from the ORB to use off-street parking to fulfill parking requirements for the proposed use if the accessibility or availability of parking in the municipal lot is in question.
452. **General Requirements.** For the purpose of this Bylaw, a Parking Space, Off-Street shall be 9 feet wide by 18 feet long and have access to a public street, private road, or alley and maneuvering room. Required off-street parking areas for 3 or more automobiles shall have individual spaces marked and shall be so designed, maintained and regulated that no parking or maneuvering incidental to parking shall be on any public street, or sidewalk, and so that any automobile may be parked and un-parked without moving another. Required parking areas for 3 or more automobiles within the Village limits shall be paved. Parking areas for 3 or more automobiles outside the Village limits do not require pavement and said parking may take places on gravel, dirt or lawn areas.

Minimum Parking Ratio Requirements	
Use	Parking Spaces Required
Business Services, Business/Professional Office, Sales of Goods Produced On-Site, and Health Care Facility	1.5 per employee per largest shift
Community Facility, Day Care Facility, and Family Child Care Facility	1.5 per employee per largest shift
Dwelling Unit, Single-Family	
Dwelling Unit, Two-Family	J2
Dwelling-Low Density, Multi-Family	2 per unit
Dwelling Unit, Multi-Family in CB & HDR Zone, or for Senior Housing in any zone	1 per unit
Group Home & Shelter	0.5 per bed
Home Business	4
Extraction of Earth Resources, Manufacturing, Wholesale Distribution, and Warehouse & Storage Facility	1 per employee per largest shift
Motor Vehicle Service Station, and Sales & Repair Facility	5 spots per each repair bay door
Recreation Facility/Indoor	1 per 4 seats

- d. The facility shall be designed, built and operated in accordance with all State and Federal safety standards.
 - e. Facilities for the storage and transfer of pressurized gaseous fuels shall be separated from other fuels and shall meet all State and Federal safety standards.
482. **Development on Class 4 Roads.** Conditional Use is required in all zones for Development that is further down a Class 4 Road than existing Development.
483. **Motor Vehicles Sales and Repair.** In all zones where permitted, motor vehicle sales and repair uses shall comply with the following:
- a. No pieces or parts or other material or supplies are to be stored outside unless completely concealed from view from neighboring properties and Streets.
 - b. All hazardous materials must be disposed of properly, including but not limited to: grease, oil, solvents, transmission fluids, antifreeze, paints, batteries, etc.
 - c. All vehicles shall have a valid Vermont Inspection Sticker within 15 days of arriving on the property and must be in a drivable roadworthy condition, or must be moved to another approved location. Vehicles where parts have been ordered for and have not arrived shall have a total of 15 days (the time before the parts were ordered and once the parts arrive) to have a valid Vermont Inspection Sticker or the vehicle must be removed.
 - d. No junk vehicles may be kept on site for more than 24 hours.
484. **Gas Stations.** In all zones where the Gas Station use is allowed, all fuel pumps, fuel and oil storage shall be located 35 feet or more from Street centerline.
- a. Signage and corporate branding shall not be located on the canopy or its supports.
 - b. Any canopy provided over the fueling area shall comply with the following requirements:
 - 1. Canopies must be consistent with the architecture of the primary building.
 - 2. Canopies shall be of one color, matching the main color of the primary building.
 - 3. Corporate branding, signage, and facade lighting is prohibited on canopies.
 - 4. Canopies with flat roofs are prohibited.
 - 5. The roof of a canopy shall connect to the primary building.
 - 6. Existing canopies shall be made to comply with these requirements when any changes thereto are proposed.
 - c. There shall be no more than two access driveways to any Gas Station regardless of how many Streets it has frontage on.
 - d. The width of each driveway to a gas station shall comply with the Morristown Road Policy.
 - e. The installation of a sidewalk is a requirement of any new or redeveloped Gas Station. Said sidewalks shall comply with the Morristown Sidewalk Policy.
485. **Extraction of Soil, Sand or GravelEarth Resources via the Special Industry Use.** In any zone where allowed, the removal of rock, soil, sand or gravel for sale (except when incidental to construction of a building proposed development on the same premises/parcel) shall be allowed via the Special Industry Use and be permitted-~~only~~ by the ORB, after a plan for the rehabilitation of the site approved at a public hearing. The following provisions shall apply:
- 485.1 **Performance Bond.** Before approval of any new or proposed extension of a soil, sand, or gravel operation, a performance bond shall be secured from the applicant sufficient to ensure that upon completion of the extraction operations the abandoned site will be left in

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functioning water, sewer or septic facilities while being used as a temporary construction housing and shall comply with §323c if parked in a §320 Flood Hazard Area

Section 490. Exterior Lighting.

- 490.1 Exterior Lighting. All exterior lighting for residential or business uses shall be accomplished by using cut-off, down-shielded light fixtures. Light emanating from said fixtures shall not spill onto neighboring properties, Streets or, in the opinion of the Zoning Administrator, produce a hindrance to traffic movement. All exterior lighting, other than security lighting (which shall be set on a 5-minute or less motion sensor), including parking lot lighting, and exempted lighting per §490.5, shall remain off between the hours of 10:00PM and 6:00AM
- 490.2 Parking Lot Lighting. Parking lot light structures shall be limited to 20 feet in height and the light emanating therefrom shall be accomplished by using cut-off, down-shielded light fixture and shall not spill onto neighboring property lines or Streets.
- 490.3 Building facades. Building facades may be illuminated provided that the lighting shall be accomplished by using cut-off, down-shielded light fixtures and light shall not spill onto neighboring property lines or Streets.
- 490.4 Externally Illumination for Signs. Sign lighting shall be regulated per §477 of the Bylaw.
- 490.5 Exemptions. Exemptions--~~fe!fQ.~~ §490 shall include lighting for streetlights, lighting installations on municipally owned property, and holiday or string lights during the months of October through January Holiday or string lights which by design are not down shielded ma:1 remain in place year-round provided they are turned off nightly at 10:00 PM and attached to a structure located outside of required setbacks and located below the drip-edge of a Structure's roof.
- 490.6 Unusual Situations. Proposed lighting installations that do not comply with §490 Exterior Lighting may be approved by the ORB only when that Board finds that the proposed lighting utilizes LED bulbs, is designed to minimize glare and does not direct light onto adjacent properties or Streets.
- 490.7 Prohibited. Mercury vapor and florescent lighting is prohibited.

ARTICLE V. SPECIAL REGULATIONS AND PROVISIONS

Section 500. Site Plan Approval.

- 501 A Permitted Use within any zone can be approved by the Zoning Administrator without a public hearing if the site plan requirements in §502 through §506 are satisfied by the Applicant. At the discretion of the Zoning Administrator, or request of the applicant, any permit application can be referred to the ORB for further permitting. If the application is classified as a Permitted Use, the ORB may approve the application without a warned public hearing.
502. **Site Plan Requirements.** In applying for approval of a Permitted Use by the Zoning Administrator, or a hearing before the ORB for Site Plan Approval, Conditional Use, Variance, or Waiver, the applicant shall submit a printed copy of the site plan, as well as an electronic copy of said site plan in PDF format. All site plan submittals shall include the following information:
- The name, address and daytime telephone number of the person or firm preparing the map and supplying the data and information;
 - The name and address of the owner of record and of the applicant if different;
 - The date of map preparation and a bar scale showing miles or feet;
 - A north arrow with the most recent magnetic declination if available
 - Existing and proposed features including streets, utility easements, rights of ways, structures, and all waterbodies.
- And for all new commercial development, and Dwelling Unit Multi-Family uses, site plan submittals shall also include the following details:
- A boundary survey;
 - The location of propane tanks, which shall be placed underground (only the Bulk Storage of Fuel uses allows above-ground tanks).
 - The location of trash, recycling, and compost containers/dumpsters, ~~which shall be screened from views of streets and surrounding properties, and maintained in a sanitary manner. The use of dumpsters shall not be allowed for single family dwellings located inside the Village in the CB, COM, IND & HOS Zones. Dumpsters are prohibited in all residential zones.~~ with the exception of short-term use for construction activity.
 - The location of USPS approved 4C centralized or cluster mailboxes, which are required when 5 or more residential units are proposed on the same parcel. All cluster mailbox installations require at least 1 parcel locker per every 5 dwelling units. All cluster mailbox and parcel locker installations shall be located on the secondary development road, or no closer to the primary road than the front facade of the proposed building(s).
503. **Additional Conditions.** Appropriate conditions of approval may be attached to any permit with respect to the following:
- 503.1 Adequacy of traffic access and circulation
 - 503.2 Provision for vehicular and/or pedestrian access to connect site to adjacent properties
 - 503.3 Provision of parking
 - 503.4 To protect the utilization of renewable energy resources
505. **Landscaping Plan Standards.** Landscaping shall be a requirement of §500 Site Plan Approvals for all non-residential uses and Dwelling Unit Multi-Family uses.

- a. Landscaping proposed on a site plan shall include a combination of shade trees (deciduous and/or coniferous), deciduous and evergreen shrubs and may also include grasses and ground covers.

Landscaping shall be required to reasonably shield parking areas from roadside view and to screen the rear yards of commercial properties from abutting residential properties. A landscaped buffer of at least 5 feet in width is required to separate a parking lot with more than 10 or more parking spaces therein from a public sidewalk.

A landscaped buffer of at least 5 feet in width shall be required in the following circumstances: (1) To reasonably screen 10 or more off-street parking spaces from roadside view. (2) To reasonably screen 10 or more off-street parking spaces from abutting residential properties, and (3) To have proposed non-residential properties provide screening to abutting residential properties in the COM.IND. & HOS Zones.

- &.e ., Landscaping plans shall include shade trees when ten or more parking spaces are proposed. In such areas, no open-air parking space shall be more than 30 linear feet from the trunk of the closest shade tree. When internal parking lot islands are proposed to meet this 60 foot maximum distance requirement, said islands shall not be curbed and shall be designed to receive and attenuate stormwater from the paved parking area.

- 6'd _ proposed shade trees shall be no smaller than a 2.5 inch caliper trunk diameter, measured at ground level, or, in the case of coniferous trees, a minimum of 5 feet in height. Tree species shall be long-lived (over 60 years) with a high tolerance for soil compaction.

Landscaping shall also include the use of shade trees along any road frontage. At least 1 shade tree shall be planted for each 60 linear feet of said frontage. Said trees shall be salt tolerant, of local origin, and placed/sized so as to not impact overhead utility lines.

- &.-L Maximum effort shall be made to save existing mature trees. No material or temporary soil deposits shall be placed within the drip line of shrubs or trees designated on the landscape plan to be retained. Protective barriers, such as snow or silt fences, shall be installed during construction around the drip lines of vegetation that is to remain on site that may be damaged by construction activity.

- 4L All plantings shall be installed according to accepted horticultural standards. Plant species should be native (unless ornamental), shall not be listed as invasive and shall be hardy (zone three or hardier as defined in UVM Extension Service's "Landscape Plants for VT").

- g:-t The owner shall ensure proper watering and weeding to ensure plant viability and shall replace dead landscaping within the same growing season as any die-off.

- t+.-L Adequate planted screening shall be required that is robust enough to shield any adjacent house, including a house across a roadway, from view of a ground mounted solar array that is greater than 15 kilowatts and requires a Certificate of Public Good from the Public Utility Commission.

- 506. Site Protection and Restoration.** Topsoil shall be preserved and redistributed on all regraded surfaces and disturbed areas and be stabilized by plantings, sodding, mulching and/or seeding - with double or triple the flat field seeding rates for slopes with little reclaimable soil in order to successfully regenerate and re-establish a permanent cover growth. Proper soil erosion control measures shall be taken during and after construction. Landscaping plans shall incorporate a 50 foot wide setback from perennial streams and existing natural drainage patterns shall be preserved wherever possible. Seed and mulch shall be applied as soon as possible on disturbed soils.

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Subdivision. This lot number may need to be amended when a survey of the subject land is completed during the Preliminary Plat Review process.

- c. **Five-Step Design Process.** The applicant shall work through the following five-step design process when laying out a Conservation Subdivision on the subject land:

Step 1. Identify the natural resource areas,

Step 2. Identify the potential development areas outside of the natural resource areas.

Step 3. Within the potential development areas, identify potential development sites.

Step 4. Lay out roads, driveways and utility corridors for the proposed lots.

Step 5. Draw in the Lot Lines.

5. **Dimensional Requirements of Conservation Subdivisions.** The applicant shall submit a formal subdivision plan that incorporates the design given genesis by the Sketch Plan Review process, as well as the following requirements:

- a. **Preliminary Plat Information:** The plan detail requirements found in §770 of the Bylaws.

- b. **Reduction of Dimensional Requirements for Conservation Subdivisions.** The following reduced dimensional requirements apply for Conservation Subdivisions when a minimum of 50% on the proposed development area is to be permanently protected as open space:

1. The total footprint of the development may be reduced by up to 50% (i.e. ten acres of land that would normally yield 5 two-acre lots, can become a conservation subdivision with the same five lots on 5 acres with another 5 acres of open space).
2. Lot frontage shall not be less than 20 feet.
3. Setbacks shall not be less than one-half of the required setbacks specified by the zone in which the subdivision is proposed. However side setbacks shall not be required for townhouse styleClass 1. Development located in the Village
4. The ORB may waive minimum side setback requirements for multi-unit developments that utilize party-walls to encourage more compact development when doing so furthers the bylaw's purposes.
5. The ORB may allow the reduction of the Minimum Lot Size to no less than one-quarter of the required lot size specified by the zone in which the subdivision is proposed if ~~if-a~~ one of the following criteria can be met:
 - a. When 75% of the subject property is to be permanently protected as open space; ^{9f}
 - LWhen the subject property is located within the village limits i
 - 13-c. When Class 2 Development is proposed in the Low DensityResidential Zone.

6. Open Space Requirements.

- a. A minimum of 50% of the proposed development area shall be permanently protected as open space and shown on the Final Plat and said open space shall be placed on a separate parcel from the building lots.
- b. The open space lot must abut at least half of the proposed lots, and the open space shall be contiguous. Open space may still be considered abutting and/or contiguous if a Street separates it. The ORB may waive this requirement during when it is determined that allowing the proposed open space design will better promote the purpose and intent of this Bylaw.
- c. To achieve this Bylaw's long-term goal of forming large unified open space areas, when there is adjacent public lands, or an adjacent conservation subdivision open space lot that was previously protected, the proposed open space lot should be physically connected to these existing protected public lands. Said adjacent protected public lands shall also be considered "adjacent" if they are only separated from the proposed conservation development by a Street.

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- d. The open space shall include a majority of the Natural Resource Areas identified during Sketch Plan Review and all of the prime ag area located inside SSMA.
- e. Acceptable uses of the dedicated open space include: agriculture and forestry. Additional uses of the dedicated open space may include recreation fields, walking trails, bike paths, view vistas and parklands. The Board may allow open space uses not specified in this section if it finds the proposal consistent with the purpose and intent of this Bylaw, provided that doing so will not result in any reduction in the agricultural potential for the designated agricultural soils.
- f. Disturbed Areas within Open Space: These aforementioned "acceptable uses of the open space" in §6e shall not disturb more than ½ of dedicated open space from its present condition. At the discretion of the Board, already disturbed areas may be considered as contributing towards this requirement when a reclamation plan is in place (ex. the regrading & replanting of a gravel pit).
- g. Open space shall not include land set aside for the road's right-of-way.
- h. Dedicated open space may be used for sewerage disposal systems if the ORB determines that the proposed layout and grading of the systems will not inhibit the recreational use of the area.
- i. Stormwater drainage systems may be allowed in the open space if the ORB determines that the proposed layout and grading of the systems will not inhibit the recreational use of the area.
- j. Storage of equipment and placement of structures, except structures built for the residents of the development such as a boat launch or community building, shall not be allowed in the open space. No structures shall be allowed in the section of dedicated open space that is depicted on the subdivision plan as the prime ag area.
- k. The ownership of the Open Space shall be conveyed to the Town, the Town's Conservation Commission, or a nonprofit organization or land trust whose principal mission is the conservation and protection of open space, or to a corporation or trust owned jointly or in common by the owners of lots within the proposed Conservation Subdivision. If conveyed to a trust or the subdivision's homeowners association, maintenance of such open space and facilities shall be permanently legally guaranteed, with said guarantee providing for mandatory assessments for open space maintenance expenses being levied against each lot as part of the homeowner's association. Any proposed open space, unless conveyed to the Village, Town or its Conservation Commission, shall be subject to a recorded conservation restriction, providing that such land shall be perpetually maintained as open space and be preserved exclusively for the purposes set forth herein
- l. A maintenance easement shall be granted to the Town if the open space is to be retained in private ownership or to be owned by the homeowner's association. Said easement over such land shall ensure its perpetual maintenance and provide that in the event the trust or other owner fails to maintain the open space is not maintained in reasonable condition, the easement must state that the Town may, after notice to the lot owners and public hearing, enter upon such land to provide maintenance. The cost of such maintenance by the Town shall be assessed against the properties within the development and/or to the owner of the open space. The Town may file a lien against the lot(s) to ensure payment of such maintenance.
- m. The protected open space must be clearly delineated on the ground with permanent markers or monumentation before any zoning permits are issued for construction within the subdivision. When no visual distinction exists along the boundary of a subdivision lot and the protected open space (ex. in an open field setting), the use of boulders unearthed during construction, blasted ledge, split-rail fence, street trees (per §505 d&e of the Bylaws), tree blazing, signage, or other reasonable measures shall be used to delineate the open space and ensure it is not encroached upon by construction equipment, or by abutting landowners.

- n. Walkways, hiking trails or bicycle paths shall be provided where feasible to link the lots with the dedicated open space. At a minimum, at least half of the proposed house lots shall be connected by said walkways, hiking trails or bicycle paths. Public access to any trail system in the dedicated open space shall not be restricted via the private status of the streets within the development.

- 635.3 Controlling the location and number of vehicular access points to the property
- 635.4 Increasing the street width
- 635.5 Increasing or decreasing the number of off-street parking or loading spaces
- 635.6 Allowing an additional dwelling unit above what the zoning normally yields for an on-site property manager is provided for residential developments of ten or more units.
- 635.7 Specify or limiting a business' hours of operation.
- 635.8 Specifying a specific time limit for construction, alteration, or enlargement to begin for a structure to house a conditional use
- 635.9 Requiring that any future enlargement or alteration of the use be reviewed by the DRB to permit the specifying of new conditions
- 635.10 The DRB may require one, three and five year reviews of any project before the Board.

636. **Extra Conditions.** The DRB may attach such additional reasonable conditions and safeguards as it may deem necessary to implement the purposes of the Act and these zoning regulations, and to protect the health, safety and welfare of the general public.

Section 640. Appeals.

- 641. **Filing Appeals.** An Interested Person, as defined by 24 VSA, § 4465, may appeal any decision or act taken by the Zoning Administrator by filing a notice of appeal with the Chair of the DRB and a copy of such notice shall be filed with the Zoning Administrator.
 - 641.1 **Notice of Appeal.** The notice of appeal, which must be filed within 15 days of the date of that decision or act, shall be in writing and shall include: the name and address of the appellant(s), a brief description of the property to which the appeal is taken, a reference to the regulatory provisions applicable to that appeal, the relief requested by the appellant(s), the alleged grounds why such requested relief is believed proper under the circumstances, and any other requirements dictated in §4466 of the Act.
 - 641.4 **Appeal Fees.** The fee for an appeal hearing before the DRB shall be set by the legislative body. Fees submitted for appeals of Enforcement Orders issued in accordance with §620 of these Bylaws which are subsequently approved by the DRB shall be refunded.
- 642. **Public Hearing on the Appeal.** The DRB shall warn a public hearing on an appeal which shall be within 60 days of filing the notice of appeal according to §4466 through 4468 of the Act.
 - 642.1 **Public Notice.** The DRB shall give public notice of the hearing and shall mail to the appellant(s) a copy of such notice at least 15 days prior to the hearing. The public hearing shall be open to the public. The DRB from time to time may adjourn any hearing held under this section, provided, however, that the date and place of the adjourned hearing shall be announced at the hearing. All procedures of the public hearing shall follow those established in §4468 of the Act.
 - 642.4 **Decisions on the Appeal.** The DRB shall render its decision, which shall include findings of fact, within 45 days after completing the hearing.
 - a. The DRB shall within that same period send to the appellant(s), by certified mail, a copy of the decision.

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receiving a local subdivision permit.

- 820.2 **Street Construction Standards.** All public and private streets, sidewalks, and curbing shall be constructed and/or installed in conformance to the standards established in these regulations and in the: "Morristown Road Policy" & "Morristown Sidewalk Policy." If any of the standards established in these Regulations conflict with those of the road ordinance, the standards found below in the zoning shall apply.

820.2a **Horizontal Intersection Alignment.**

- a. Within 75 feet of the approach to an intersection, the centerlines of the intersecting streets shall be at right angles.
- b. New road intersections shall be at least 125 feet from any existing road intersection on the same side of the road and line up with any existing intersection on the opposite side of the road or maintain at least the same minimum 125 foot buffer distance.
- c. The centerlines of no more than two accepted rights-of-way shall intersect at any one point.
- d. Sidewalks shall be provided per the Morristown Sidewalk Policy. Sidewalks shall be provided so new developments connect to existing sidewalks.
- e. The ORB may waive these above requirements if it finds that enforcement would be impractical because of the character or topography of the land and that the health, safety and welfare of the public shall not be adversely affected. However, the allowable intersection angle shall not be less than 60 degrees.

820.2b **Vertical Alignment at Intersections.** The gradient within 75 feet of intersections shall not exceed 5%.

- 820.3 **Cut and Embankment Slopes.** All slopes shall be well-rounded to form a smooth transition from the shoulder edge to the existing grades

- 820.4 **Dead-end Streets, and Cul-de-sacs.** Dead-end streets shall terminate in cul-de-sacs with a minimum diameter of 100 feet for the more developed areas found in the CB, COM, IND, & HOR zones where the Fire Department will likely respond with a ladder-truck. Dead-end streets, in all other less developed zones, shall terminate in cul-de-sacs with a minimum diameter of 70 feet, as the Fire Department would likely use an engine-truck to respond. The ORB may allow a 70 foot diameter cul-de-sac in any zone if the Fire Chief does not believe the ladder-truck would be needed to respond to the proposed development. The ORB may also make an exception to these requirements for dead-end streets. Provisions shall also be made at the perimeter of all cul-de-sacs for snow removal and storage.

- 820.5 **Streets.** Streets shall be identified by name on the preliminary plat and be approved in name by the Selectboard prior to §750 Final Plat Approval. When the Selectboard names the Street, it shall act upon the Zoning Administrator's recommendation and provide a non-binding indication at that time to the applicant if-i-this street will be accepted in the future as a public road (which directs the developer to design the new road to the meet either standards for a private or public road). If the Selectboard determines that said road fails to serve a public purpose and should remain private as a result, a private road covenant shall be executed and recorded for said street per the Town of Morristown Road Policy. Proposed streets that are obviously in alignment with others already existing and named shall bear the names of existing streets. In no case shall the names for proposed streets duplicate existing names, irrespective of the suffix, be it street, avenue, road,

ARTICLE IX. DEFINITIONS

Section 900. State Definitions.

The definitions under §4303 of the Act shall apply to these Bylaws, and shall supplement those defined herein.

Section 910. Other Definitions.

The following definitions shall also apply to these Bylaws.

Certain means of reference and words used herein shall be defined as listed below: Unless the content clearly indicates contrary, words listed in the singular include the plural and those in the plural include the singular. The word "person" includes a corporation, unincorporated association, partnership, as well as an individual. The word "building" includes structures and shall be construed as if followed by the phrase "or part thereof." The word "may" is permissive, the words, "shall" and "will" are mandatory

The Act• refers to Title 24, Chapter 117 of the Vermont Statutes.

Accessory Apartment - An apartment located within an owner-occupied single-family dwelling, or within an accessory building on the same property, that is dimensionally subordinate to a single-family dwelling, and has facilities and provisions for independent living, including sleeping, food preparation and sanitation. See §423.4

Accessory Retail and Food Use• Activities such as gift shops, cafeterias, fitness rooms, and snack shops that are conducted within a principal Structure, occupying no more than 25% thereof, primarily containing a non-retail use and that serve the primary non-retail use. There shall be no external evidence of retail activity discernible from the outside of the Structure. Access to the retail activity shall only be from within the principal Structure.

Accessory Use -A use or Structure on the same lot with, and of a nature customarily incidental and subordinate to the principal use or Structure.

Administrative Officer - The person appointed per 24 VSA §4448; aka "the Zoning Administrator."

Airport The Morrisville Stowe Airport (MVL) Airport.

Awning -A retractable or permanent structure of flexible material (plastic, canvas, etc.) on a frame attached to the facade of a building and projecting therefrom as a protection against sun or rain.

Bar - A business or part of a Structure used primarily for the retail sale or dispensing of alcoholic beverages for on-premise consumption, or the part of a building, structure, or premise of a private club, association or organization that dispenses alcoholic beverage for on-premise consumption.

Base Flood -A flood having a 1% chance of being equaled or exceeded in any given year.

Base Flood Elevation (BFE) - The elevation of the water surface elevation resulting from the Base Flood.

Basement - Any area of the Building, including a crawl space, having its floor below grade on all sides.

Bedroom - a room with one or two beds in it being used for sleeping purposes.

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Brewery: A facility for the production and packaging of beer, vinous, distilled or fermented alcohol products for distribution, retail, or wholesale, on or off-premise. A majority of a Brewery's on-premise alcohol sales (retail, tastings, etc.) shall be brewed or distilled on-site.

Building - See definition of Structure. Any walled and roofed Structure, including a fuel storage tank that is principally located above ground.

Building Envelope That portion of a lot which remains available for location of Structures after all setbacks and other applicable regulatory limitations have been satisfied.

Building Front Line - Line parallel to the front lot line transecting that point in the Building face which is closest to the front lot line. This face includes decks and porches whether enclosed or not, but does not include steps or ramps.

Building Height - Vertical distance measured from the average elevation of the Building's finished grade to the midpoint of its roofline, or, in the case of a flat roof, to its highest point. Building Height above the maximum height specified in each zone shall require Conditional Use review.

Bulk Storage of Fuels - The storage of 1,000 gallons or more of liquid or gaseous fuels for distribution. Such fuels include fuel oil, and pressurized gasses such as propane and compressed natural gas.

Business Services - Establishments providing primarily services to individuals, institutions, farms, industries, or other businesses (ex. including: bank, consulting firm, distributors, insurance or real estate agency, barbershop, beauty parlor, laundry, photographic studio, and wholesalers). Business Services is also inclusive of the assemblage of parts to manufacture hardware or consumer products.

Class 1 Development - Any use in which all necessary water supplies AND sewage disposal is provided by municipal off-lot water and sewage systems.

Class 2 Development - Any use in which either the necessary water supply OR the necessary sewage disposal is provided for on the same lot as the building(s) for which these utilities are provided; and the other utility is provided by an off-lot system.

Class 3 Development - Any use in which the necessary water supply and the necessary sewage disposal is provided for on the same lot as the building(s) for which these utilities are provided.

Clubs, Private - Building, facilities, or uses catering exclusively to club members and their guests for recreational purposes and not operated primarily for profit.

Commercial Use - This use shall include all operations and processes for businesses, whether they be located in stores, warehouses, offices, or similar Structures. This use shall not include the Gas Station or Sexually Oriented Business uses.

Commercial Communication Equipment Satellite dishes, towers and antennas that receive and or transmit signals, except those used for private or personal reception.

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Community Facility - Any meeting hall, place of assembly, government office, government facility, museum, art gallery, library, school, or other similar establishment not operated primarily for profit.

Compensatory Storage - A volume not previously used for flood storage that is incrementally equal to the theoretical volume of flood water at each elevation, up to and including the base flood elevation, which would be displaced by the proposed project. Said compensatory volume has an unrestricted hydrological connection to the same waterbody.

Conditional Use - A use that may be permitted by the Development Review Board after public notice and hearing to determine whether the proposal conforms to standards set forth in §630 of the Bylaw.

Day Care Facility - A conditionally allowed State licensed or State registered Family Child Care Facility caring for more than six full-time children and/or caring for a maximum of six full-time children and more than four part-time children.

Development - The division of a parcel into two or more parcels or any human-made changes to improved or unimproved real estate, including buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment and materials.

Development Review Board - The Morristown/Morrisville Joint Development Review Board created per 24 VSA §4461.

Directory Board Sign - An additional Sign allowance for any business location for which a Sign thereon would not be clearly legible from the Street.

Drive-Through - An establishment which by design, physical facilities, service, or by packaging procedures encourages or permits customers to receive services, beverages, food, goods, or be entertained while remaining in their vehicles. Drive-Through uses may be the principal or accessory use on a lot.

Dwelling Unit, Single-Family - A detached residential Building to be used solely as a seasonal or year-round home for one family that may or may not have an Accessory Apartment on the premises.

Dwelling Unit, Two-Family - A detached residential Building designed for or occupied as a home by 2 families living independently of each other or 2 Single-Family Dwelling Units located on the same lot.

Dwelling Unit, Multi-Family - A detached residential Building designed for or occupied as a home by more than two families living independently of each other or the combination of more than two residential uses in multiple Buildings on the same lot.

Easement - The authorization of a property owner for the use by another, and for a specified purpose, of any designated part of his or her property, conveyance suitable for record in the Town's land records.

Elevation - For the purpose of determining the height limits in all zones set forth in this Ordinance and shown on the zoning map, the datum shall be mean sea level elevation unless otherwise specified.

Family - Other than a Group Home per 24 VSA §4412.1g, a Family shall be defined as a "functional family unit" (regardless of household size) living together for 30 consecutive days or more where all common spaces, appliances, food preparation and costs are shared, or a group of not more than four unrelated persons living together for 30 consecutive days or more where all common spaces, appliances, food preparation or costs are NOT shared.

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Family Child Care Facility - A State licensed or State registered family child care facility caring for less than six full-time children, which shall be permitted as a Dwelling Unit, Single-Family use of the property. A State licensed or State registered family child care facility caring for up to four part-time children, in addition to a maximum of six full-time children, is also a Family Child Care Facility that shall be permitted as a Dwelling Unit, Single-Family use, but that this expanded use shall require §500 Site Development Plan Approval by the Development Review Board.

Fence - Any combination of commonly used man-made materials erected to enclose, screen or separate areas of land. Fences may be constructed of wood or vinyl in an open style (e.g. picket or split-rail) or a closed style (including stockade fences, natural stone walls, or masonry walls).

Final Subdivision Plat - The final drawings on which the subdivider's plan of subdivision is presented to the ORB for approval and which, if approved, recorded on 18" X 24" Mylar with the [Municipal Town or Village](#) Clerk.

Firewood Processing - The processing of less than 100 cords (or board foot equivalent) per calendar year of firewood from off-site logs for commercial purposes by 3 or fewer employees. Said small-scale commercial processing, including the delivery of logs and other wood processing, including but not limited to mulch grinding, pellet and fencepost making, shall be limited to the hours of 7am to 5pm Monday through Friday, 9am to 2pm on Saturdays, and no holidays. Processing of 100 or more cords (or board foot equivalent) of wood per year shall only be allowed in the Industrial Zone.

Flood Insurance Rate Map (FIRM) - An official map of the community on which the Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study - An examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations.

Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved for to discharge the base flood without cumulatively increasing the water surface elevation more than 1 foot.

Frontage - Frontage of a lot is its boundary abutting a Street or right-of-way.

Garage, Lawn, or Porch Sale - Temporary sale of personal property belonging to household residents conducted by those residents from a lawn, porch, or accessory Building adjoining a dwelling. (See §487)

Gas Station - Any area of land, including Structures thereon, used or designed to be used for the supply of gasoline, oil, or other fuel for the propulsion of motor vehicles and which may include facilities used or designed to be used for polishing, greasing, washing, spraying, or otherwise cleaning or servicing such motor vehicles.

Group Home (per 24 VSA 4412.1G) - See §423.1g for Residential Care of Group Home.

Ground Water Source Protection Area (SPA)-An area designated by the State of Vermont, Agency of Natural Resources as a public drinking water source and recharge zone, and given special protection in §300 of these Bylaws.

Health Care Facility -A facility whose purpose is to provide on-site medical treatment for humans, including but not limited to hospitals, clinics, nursing homes, convalescent homes, and multi-unit assisted-living facilities.

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Hotel, Inn or Motel: A Structure or combination of structures on the same lot with the capacity to rent short-term lodging to 17 or more persons in 9 or more bedrooms. Hotels shall be approved by the Division of Fire Safety and have a valid waste-water permit. The Occupancy per Bedroom definition is not applicable for this use.

Home Occupation - An accessory business conducted within a minor portion of a dwelling by the residents thereof so that the floor area dedicated to the business is less than 25% of the total floor area of the dwelling unit.

Home Business - A commercial use housed in the principal dwelling, an accessory Building, or on property owned by the business owner for their primary residence. A Home Business is an accessory use that is clearly incidental and secondary to the residential use of the property. All Home Businesses under this definition shall conform to requirements specified in §415 of the Bylaws. Gas Station, Motor Vehicle Sales and Repair, and Firewood Processing are not eligible uses for a Home Business permit.

Legislative Body- The Selectboard of the Town of Morristown.

Lot - A parcel of land under common ownership and not divided by any state or town highway that is of at least sufficient size to meet the minimum lot size of this document. If one or more lots are pre-existing small lots, it shall not be considered merged if it can meet the criteria under §421 of these bylaws. Pre-existing small lots that cannot meet the criteria under §421 of these bylaws shall be deemed merged.

Lot Size• Acreage or square footage of a lot. Calculation of lot size to determine that it meets the minimum size for the district where located shall not include the road right of way of any public Street.

Lot of record -A lot which is part of a subdivision recorded in the office of the TownNillage Clerk, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

Lowest floor - [as used in the Flood Hazard Area regulations in §320 of these Bylaws] -Bottom floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, useable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a Building's lowest floor; provided that such enclosure is not built so as to render the Structure in violation of the applicable non-elevation design requirements (see 44 CFR §60.3).

Manufactured Home -A Structure, transportable in one or more sections, built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities.

Mean sea level - For purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on the community's FIRM Maps are referenced.

Mobile Home - [Except as used in Flood Hazard §320, of these Bylaws] A Structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities.

Motor Vehicle Sales and Repair -An enclosed establishment for the display, sale, services and repair of new and used motor vehicles and boats. For fuel dispensing, see the Gas Station use.

Municipal Clerk The Town Clerk of the Town of Morristown.

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Permitted Use - A use that is specifically allowed in the district for which it is proposed. After determining that an application conforms to district regulations established by this Bylaw, the Zoning Administrator may issue a permit without public hearing or notice.

Planning Commission (a/k/a Municipal Planning Commission) - The Morristown-Morrisville Joint Municipal Planning Commission established in accordance with 24 VSA, Chapter 117, §4321 & §4327.

Plat-A map or representation on paper, or mylar of a piece of land subdivided into lots and streets, drawn to scale.

Prime Ag Soils - Land designated on the Vermont Agency of Natural Resources "Natural Resource Atlas" website as "Prime" or "Statewide." Any other designated agricultural land on said website, such as "Prime (b), Statewide (a) or Local, shall not be considered Prime.

Primitive Camp - A dwelling unit allowed in all zones, whose occupancy, per the Vermont Wastewater System and Portable Water Supply Rules, shall not exceed 3 people, and whose use shall not exceed 3 consecutive weeks per calendar year, nor exceed a total of 60 days per calendar year, that has no interior plumbing except for one sink with water. Primitive camps may contain a composting or incinerating toilet that does not yield a liquid provided its contents are disposed of in compliance with said VT Rules.

Professional Office - Rooms used for conducting the affairs of a business, profession, service, industry generally furnished with desks, tables, files and communication equipment.

Public Entrance - An exterior door that provides public access to an interior common area or hallway with 2 or more private doorways to residential apartments, commercial units, or communal storage space.

Public Water System - Any water system owned by the same person that supplies water for public, domestic, commercial or industrial use to ten or more households by pipe connection or by containers.

Reasonable Modification - A structural change made to existing premises, occupied or to be occupied by a person with a disability, in order to afford such person full enjoyment of the premises. Reasonable Modifications include structural changes to interiors and exteriors of dwellings and common and public area uses. Any request for Reasonable Modification shall be reasonable and demonstrate an identifiable relationship between the requested modification and the disability.

Recreation Facility - Includes bowling alley, theater, pool hall, skating rink, gymnasium, swimming pool, hobby workshop, golf course, golf driving range, shooting/archery range, tennis court, riding stable, park, beach, recreation stadium, ski trails, and other places of outdoor public or commercial recreation.

Recreational Vehicle - A vehicle built on a single chassis, 400 ft² or less in size (measured at the largest horizontal position), designed to be self-propelled or permanently towable by a light duty truck, and designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreation or seasonal use. This use includes "campers."

Residential Use - Dwelling Unit, Single-Family, Dwelling Unit, Two-Family, Dwelling Unit, Multi-Family, group homes serving no more than eight qualifying persons.

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Retail Sales of Goods & Services -Any enclosed business concerned primarily with the sale of produce, products, goods, equipment, or commodities. This shall exclude any drive-up service, free-standing retail stand, gas station, motor vehicle repair service, new and used car sales and service, trailer and mobile home sales and service.

Restaurant - An establishment where food and drink is available to the general public. Alcoholic beverages may or may not be served, but shall only be incidental to the serving of food. Restaurant use does not include uses for Drive-In Restaurant or Refreshment Stand and Bar.

Road - see "Street."

Sale of Goods Produced On-Site• Direct sale to consumers of goods produced or manufactured on-site or assembled on-site from un-worked materials. Examples of un-worked materials include sheet metal, glass, lumber, etc., upon which a craft is applied on-site. Retail sale of accessory items not produced on-site is also allowed, provided that no more than 25% of retail floor/display space is devoted to these accessory items

Shelter - A facility whose primary purpose is to provide temporary or transitional shelter for a guest whose stay shall not exceed 30 total days in a calendar year. A Shelter shall be staffed 24 hours a day and serve no more than 8 adult guests at any one time who may or may not have a disability as defined in 9 VSA §4501. A Shelter is not a detox center and guests of a Shelter shall not be under the influence of drugs or alcohol at any time while they reside at said shelter.

Short-Term Housing -A Structure or combination of structures on the same lot that is required to be Owner Occupied, renting Bedrooms to persons for a period of fewer than 30 consecutive days. Short-term Housing containing 8 or lessfewer Bedrooms (maximum occupancy 16 people), must be approved by the Division of Fire Safety, and have a valid State waste-water permit. Short-Term Housing with 4 Bedrooms or lessfewer (maximum occupancy 8 people) is exempt from the above local permit requirements but not th!2 Owner Occupied provision. The Short-Term Housing use is not a Hotel, Inn or Motel use, with said use regulating 9 or more bedrooms for 17 or more people.

Setback• The distance from the footprint of a Structure to any lot line including the Street centerline. For purposes of this section a structure shall not include: (1) eaves, sills, pilasters, gutters, cornices, chimneys, and roof overhangs; (2) the footprint of stairs to first floor of a Structure; (3) ramps or other Reasonable Modifications under the Fair Housing Act; (4) Fences, (5) Signs, (6) at-grade stone or paver patios, (7) publicly accessible pedestrian walkways, boardwalks and items normally found accessory thereto, (8) front porches provided they are not enclosed that are open to the elements in all 4 seasons, (9) paved parking lots, and (10) driveways and streets.

Sexually Oriented Businesses - an inclusive term that describes the following businesses: a sexually orientated cabaret, a sexually oriented cinema, a sexually oriented store that sells sexually oriented materials such as, but not limited to, videos, images, and toys. Said definition shall not prohibit the sale of lingerie or a lingerie store.

Shoreline - The bank or edge of a watercourse, as used to determine the shoreline setback requirement. For the purpose of these bylaws, the following watercourses are covered by this definition: Lamoille River, Lake Lamoille, named brooks identified on the Town of Morristown Property Maps (Jacob Brook, Mud Brook, Beaver Meadow Brook, Sterling Brook, Kenfield Brook, Ryder Brook, Lawrence Brook, and Bedell Brook)

Sign -Any device, structure, building or part thereof, used to bring a subject to the public's attention.

Sketch Plan - A sketch of the proposed subdivision showing information specified in §720-720.4b.

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Solar Energy System - A complete design or assembly consisting of a solar energy collector, an energy storage facility, where used, and components for the distribution of transformed energy, to the extent they cannot be used jointly with a conventional energy system. Passive solar energy systems, which use natural or architectural components to collect and store solar energy without using external mechanical power, are included in this definition.

Special Industry - Extraction or processing of natural earth resources such as rock, stone, sand, gravel, and minerals, or wood. These operations are generally incompatible with other uses and require large land areas. The Special Industry use specifically per §485 of the Bylaws--1.1 is only allowed east of Garfield Road between the river (south) and the town line (north).

Special Flood Hazard Area (SFHA). The land within the floodplain within Morristown and Morrisville subject to a one percent or greater chance of flooding in any given year shown as Zones A & AE on the FIRMs. For purposes of this bylaw, the term "area of special flood hazard" is synonymous in meaning with Special Flood Hazard Area.

Start of Construction. Start of Construction determines the effective map or bylaw that regulated Development, including substantial improvement, in the special flood hazard area. The Start of Construction for Development shall be the date the zoning permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footing, piers, or foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Storage Trailer - Per §488, a trailer having one or more axles, whether intact or removed, with a hitch to be pulled by a motor vehicle, and designed as a permanent enclosure, not completely removable, with doors or hatches to gain entry. This use includes "sea boxes"

Street - Any public or private way which provides, or is reserved for, the principal access to 3 or more properties.

Structure. An assembly of materials for occupancy or use. A walled and roofed building, including a manufactured home, a gas or liquid storage tank, including but not limited to: Buildings, mobile homes or trailers, manufactured homes, billboards, signs, walls, or fence, except a wall or fence on an operating farm.

Subdivision - Any land, vacant or improved, which is divided or proposed to be divided into two or more lots, parcels, sites, units, plots, or interests for the purpose of offer, sale, lease, or development. The term includes amended subdivisions and resubdivisions and the development of a parcel of land as a conservation subdivision.

Subdivider - Any person, firm, corporation, partnership or association who owns or controls for the purpose of sale or development any subdivision or part thereof as defined herein.

Substantial Damage - The damage of any origin sustained by a structure where the cost of restoring the structure to its pre-damaged conditions equals or exceeds 50% of the listed or market value of the structure before the damage occurred.

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Substantial Improvement - Any repair, reconstruction, rehabilitation, addition, or other improvement of a structure after the adoption date of this bylaw, the cost of which equals or exceeds 50% of the Town's listed or appraised market value of the structure before the Start of Construction of the improvement. This term includes structures which have incurred Substantial Damage, regardless of the actual repair work performed. The term does not, however, include any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety codes which have been previously identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.

Town Clerk - The Town Clerk of the Town of Morristown and/or the Village of Morrisville.

Town Highways:

Class 1 - Town highways designated by the Transportation Board which are parts of a State Highway route and which carry a State Highway route number.

Class 2 - Town highways designated by the legislative body of the municipality with the approval of the Transportation Board for securing trunk lines of improved highways from town to town and to places which by their nature have more than normal amounts of traffic.

Class 3 - All other traveled town highways, other than Class 1, or Class 2, designated by the legislative body of the Municipality, after conference with a member of the Transportation Board.

Class 4 - All other town highways, including trails and pent roads, other than Class 1, 2 and 3 highways, designated by the legislative body of the Municipality.

Town Highway Notation - For clarification of definitions of Town Highways (Class 1, 2, 3 & 4) reference is hereby made to 19 V.S.A. §17 as now in force, or as may be from time to time amended. Where conflicts or confusion arises between the referenced standards and the above definitions, the referenced standards shall apply.

Violation - The failure of a structure or other development to be fully compliant with this bylaw. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 C.F.R. § 60.3 is presumed to be in violation until such time as that documentation is provided.

Warehouse and Storage Facility - Within business zones, this use includes warehouses, contractor's yards, storage yards, mini storage facilities, and other similar Structures. Where this use is allowed in residential zones, it is inclusive only of seasonal storage or cars, boats, snowmobiles, etc., inside existing barns. Warehouses and mini storage facilities shall not be allowed as part of this use in residential zones.

Waterbody - Means all watercourses such as brooks, streams and rivers; also includes ponds, lakes and wetlands. Is intended to apply to both natural and man-made situations and includes seasonal flows as well as year round flows.

Wetland - Shall mean those areas of the state that are inundated by surface or ground water with a frequency sufficient to support significant vegetation or aquatic life that depend on saturated or seasonally saturated soil conditions for growth and reproduction. Such areas include but are not limited to marshes, swamps, sloughs, potholes, fens, river and lake over flows, mud flats, bogs and ponds, excluding such area that grow food or crops in connection with farming activities.

Zoning Administrator - The person appointed per §4448 of the Act; also referred to as "Administrative Officer."

ARTICLE X. ZONE BOUNDARIES

Section 1000. Central Business (CB). The purpose of this zone is to allow for retail commercial uses, businesses, and very high density residential uses in a vibrant downtown that serves the community and the region.

1001. CB #1 (Downtown).

Traveling in a clockwise direction, from a point beginning on the northwest corner of Parcel 21069 east to the intersection with the railroad at the intersection of the Truck Route and the Lamoille Valley Rail Trail (referred to hereafter as the LVRT). right of way. Along the railroad right of way on the west to the Lamoille River on the east. Traveling against the current of the Lamoille River on west to an intersection with a line projecting due north from the northernmost point of the Riverview Cemetery, Parcel 21193. Then turning south from said point in the river, crossing Park St, and arriving at the base of the Soldiers' Monument. Then traveling from the Soldiers' Monument to the southeast corner of parcel 21009 (10 Summer St). Then turning west from said corner to southwest corner of parcel 21009, and then turning south along the eastern lot line of Parcel 21010 a point 200 feet south of Upper Main St. The turning west from said point, forming a line parallel with Upper Main St. Then west along this line parallel and 200 feet south of Upper Main St to Congress St. Then continuing west from Congress St on the same line to East High St and then turning north to the intersection of East High St and Main St and then west along Feline Loop to its intersection with B Street. Then from said intersection of Feline Loop and B Street, traveling northwest on B Street, over the Bridge to the Lamoille River. Then running with the current of the Lamoille River to the intersection of the Truck Route Bridge. Then turning north up the Truck Route to the intersection with the LVRT at the point of beginning, but fully including Bridge St. Then turning west to fully include Parcels 210652 1069, & 21077 and then turning north and arriving at the point of beginning.

Section 1010. Commercial (COM). The purpose of this zone is to provide for mixed uses and space for businesses serving the community and the region. Good highway access and close proximity to the village characterize the area.

1011. COM #1 (Uptown).

From a point beginning at the southwest northernmost corner of Parcel 08-167 (which is approximately WG800 feet west of the intersection of VT Route 15 W. and Needle Eye Rd) and traveling in a clockwise direction. A line projecting southeast from the point of beginning to the intersection of Langdell Rd and Center Rd. Then a line projecting southeasterly to the easternmost portion of the Town right-of-way on Lanphear Rd. From said end of Lanphear Rd, a line projecting due south to VT Rte. 15 E. Then turning westbound on VT Rte. 15 E to Munson Ave, but including Parcel 08075 (PriceChopper), and the western half of Parcel 08076 (House of Pizza). Then turning southerly down Munson Ave until a point of intersection with Harrel St on the south. Then turning west on Harrel St to a point of intersection with Brooklyn St, but including Parcel 21139. Then turning south along Route 100 until a point of intersection with the road into Brooklyn Heights. Then west for 100 feet along the Brooklyn Heights road before turning northerly and running parallel to Route 100 but remaining 100 feet west thereof until a point of intersection with the Village/Town Boundary. Then following the Village/Town Boundary west, crossing the Truck Route, to a point 1,000 feet west of Brooklyn St. Then turning north from said point, staying 1,000 feet west of Brooklyn St. until a point of intersection with Stafford Ave. Then turning northwesterly and continuing to the end of the Town right-of-way on Stafford Ave. Then a line projecting from the end of Stafford Ave to the northernmost point of Parcel 20032-1. Then continuing northerly to the point of beginning at 396 VT Rte. 15 W.

1012. Commercial Zone #2 (Lower Village).

From the intersection of the town/village boundary, the Alternate Truck Route, and the northwest corner of Parcel 07328, south along the town/village boundary to a point of intersection with the town/village boundary and Route 100 / LaPorte Rd, then along Route 100 west to a point of intersection Jersey Way, and then south along Jersey Way to the southern eastern most point of Parcel 07003f, and then west

along the southern lot lines of Parcels 07002 --&07004 & 07006 to the intersection of the town/village boundary on Parcel 07006, then projecting on the same plane from this point of intersection westward across Parcel 07007-01 to a point of intersection with the Truck Route, and then northeast along the Truck Route to the point of beginning.

Section 1040. Mixed Office Residential (MOR). The purpose of this zone is to provide for an area for small professional offices in close proximity to the Village while concurrently allowing for continued residential uses.

1041. MOR #1 (Bishop Marshall).

Beginning at the intersection of Bridge St and the Town/Village Boundary on tax map 7, then south along the town/village boundary to a point of intersection with the Truck Route, but including parcel 07328-1 directly to the northeast, then from the aforementioned point of intersection of the Village/Town boundary and the Truck Route, turning south along the Truck Route to the intersection of Morristown Corners Rd, then turning west along Morristown Corners Rd to a point of intersection with Ryder Brook, turning north along Ryder Brook until the southern boundary of Parcel 320 that is on the east side of Ryder Brook, then turning east from Ryder Brook along the southern boundary of Parcel 320, then turning north at the eastern boundary of Parcel 320, and then along the eastern boundaries of Parcels 319 and 301 to the point of intersection with Bridge St, then travelling east on Bridge St to the point of beginning.

Section 1050. Industrial (IND). The purpose of this zone is to provide locations for manufacturing and industrial operations in order to encourage the production of goods & services, enhance local employment opportunities, and broaden the local tax base. This zone is characterized by good highway access.

1051. **IND #1 (Uptown).** From a point beginning at the intersection of Needle Eye Rd and the northernmost corner of Parcel 20032-1 traveling in a clockwise direction. From said northernmost corner of Parcel 20032-1 point of beginning to a line projecting southerly to the terminus of the Town portion of right-of-way for Stafford Ave. Then following Stafford Ave southeast to a point 1,000' feet west of Brooklyn St. From said point 1,000' feet west of Brooklyn St, turning south, keeping the same distance from Brooklyn St, to a point of intersection with the Village/Town Boundary on the south. Then turning east along the Village/Town Boundary to a point of intersection with the Truck Route. Then turning south along the Truck Route to the Lamoille Valley Rail Trail Bridge. Then turning north along the Rail-Trail to the northern property line of Parcel 07307. Then west along said northern property line to a point of intersection with the Village/Town boundary in the river. Then north along said boundary to the point where it turns east back to the Rail-Trail. Then north along the Rail-Trail until a point of intersection with Parcel 20035. Then from said southernmost point of intersection of the Rail-Trail and Parcel 20035, a line projecting northerly to the point of beginning.

1053. **IND #2 (Industrial Park & Harrel St).** From a point beginning at southwestern corner of Parcel 08075 (Pricechopper) traveling in a clockwise direction. East along the southern property and then northeast along the eastern property lines of Parcel 08075 to a point of intersection with VT Rte. 15 E. Then traveling east along Route 15 to a point 250 feet east of its intersection with Harrel St. A line projection due south from said point to the Lamoille River on the south. Then turning west, downriver, to the southeast corner of Parcel 21145. Then turning northerly along the rear property line of said parcel and continuing along the rear property lines of Parcels 144-139 to a point of intersection with Harrel St. Then traveling east along Harrel St until the point of intersection with Munson Avenue. Then north up Munson Avenue to the point of beginning, but Q.Qjy including the eastern half of Parcel 08076 (House of Pizza).

1054. **IND #3 (Trombley Hill).** From a point beginning at the intersection of Trombley Hill Road and Frazier Road traveling in a counter-clockwise direction. Traveling north along Trombley Hill Road to the Town boundary with Hyde Park. Then west along the town-line to the intersection with Center Road. Then turning down Center Rd to a point of intersection with Red Pine Estates a line projecting approximately 400 feet southeasterly to the center of the village water tank. Then a line projecting from said intersection water tank to the point of beginning.

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1055. **IND #4 (Bridge St & Cadys Falls Rd).** From a point beginning at the intersection of Bridge St and the Village/Town Boundary, then traveling south along the eastern boundaries of Parcels 301 & 319 to the southern boundary of Parcel 320, then west along said boundary to the intersection with Ryder Brook, then south along the brook to the intersection with Morristown Corners Rd, then across said road and continuing along Ryder Brook to include Parcel 13, then north from the point of intersection of the Brook and the westernmost boundary of Parcel 13 back to Morristown Corners Rd, then crossing Morristown Corners Rd to the southwesterly boundary of Parcel 189, then traveling north along the western boundary of Parcel 189 to lot 190, then continuing along the western boundary of Parcel 190 to the point of intersection with Parcel 191, then turning east along the southern boundary line of Parcel 191 to the intersection of Cadys Falls Rd, then traveling north along Cadys Falls Rd to its intersection with Bridge St, then crossing Bridge St to include letsParcels 301-1, 301-2, and 301-3 (the peninsula of the old Green Mountain Arena), then crossing back over Bridge St to the point of beginning.
1056. **IND #5 (Airport).** From the intersection of Ryder Brook and Route 100, and heading east along the brook until a point where the river intersects with eastern boundary of Parcel 12130-1 (State airport) then turning southerly along the eastern lot line of the state airport property, including southerly along the eastern boundary line of Parcels 12136, to a point where said parcel and Ryder Brook intersect, then following the brook to the south to a point of intersection with Goeltz Rd. Then staying along the Brook, crossing Goeltz Rd, and continuing southerly to the far southeastern corner of Parcel 12156-2, then turning westerly along the southern boundary of said parcel, to a point of intersection with LaPorte Rd/ Route 100. Then north along Route 100 to the point of beginning, but including Parcels 12111, 1211J2, & 12113 on the west side of highway.

Section 1060. Hospital (HOS). The purpose of this zone is to provide a desirable area that can accommodate existing and future health care needs, both for the community and the region. Residential uses shall continue to be allowed in this zone for so long as they remain compatible with health care uses.

1061. HOS #1 (Washington Highway).

From a point beginning on Maple Street at northwestern corner of Parcel 23239 traveling clockwise around the district. From said point on the west to southwestern corner of the golf course (Parcel 24083) on the east. Continuing along the southern border of the golf course to its easternmost point, where it intersects with the southeastern corner of Parcel 24041-3. Then southerly along western property lines of Parcels, 40-7, 40-6, 40-3, and 40-2 on tax map 24 to a point of intersection with the Village boundary. Then continuing southerly along the Village Boundary, crossing Washington Highway (askew), and continuing along the Village Boundary to a point parallel with the terminus of the Town right-of-way Farr Ave. A line projecting from said point westerly across Parcel 13026 and into Parcel 13025 until a point of intersection with a line projected due south from the terminus of Mansfield Ave. Then turning north from said point up Mansfield Ave to a point of intersection with Washington Highway. Then turning west down Washington Highway, turning north on Maple St, to the point of beginning at the northwestern corner of Parcel 23239.

Section 1080. High Density Residential (HOR). The purpose of this zone is to provide dense housing that is more affordable through the use of multi-family housing, duplexes, and single-family housing on small lots. This zone is located adjacent to and generally surrounds the CB Zone. It is served by public utilities, and sidewalks that provide for a short walk into downtown.

1081. HOR #1 (Village core surrounding the CB zone).

Beginning at the intersection of Lower Main St, Jersey Heights, and Feline Loop traveling in a clockwise direction. Traveling 200' south of said point of beginning along Jersey Heights/ Route 100 and then turning east until a point of intersection with Congress St. Then bisecting Congress St, remaining 200' south of Upper Main St to a point of intersection with Summer St but ~~Rein~~cluding #46 (Parcel 21008). Then turning north up Summer St, crossing Upper Main St, to the base of the Soldier's Memorial. Then a line projecting

from the Memorial north rly, crossing Park St, to the northernmost point of Riverview Cemetery, Parcel 21193. Then a line due north from the northernmost point of the cemetery to the Lamoille River. Then turning east against the flow of the river to a point of intersection with a line due north from the Morrisville Water & Light vault on Park St. Then turning southerly and running along the western boundary of the People's Academy school property (Parcel 22043), crossing Upper Main St, and heading along the same line to a point of intersection with the Potash Brook. Then turning southwesterly along the flow of the brook, crossing Maple St to a point where the projection of the eastern terminus of Union St would bisect the brook. Then continuing from the point of intersection of the Potash Brook and the eastern projection of Union St, west along Union St to a point of intersection with Congress St. Then turning south on Congress St for approximately 1000 feet to the culvert that takes that Potash Brook under Congress St--oo-tj:le SGT:HR. Then from this culvert, follow the flow of the Potash Brook to the west until its point of intersection with Randolph Road (which is just prior to where the Potash Brook joins the Boardman Brook). From the intersection of the Potash Brook and Randolph Rd a line projecting westerly to the southeast corner of Parcel 07002, but including the Jersey Heights Condos on Parcels 25020 & 25024. Then turning north up Jersey Way to a point of intersection with Jersey Heights and the Village/ Town boundary. Then following the Village/ Town boundary north to its intersection with the Truck Route. Then turning northeast along the Truck Route to the intersection with the Lamoille River. The followingtraveling against the flow of the river to the intersection of the B St Bridge and Feline Loop. Then traveling easterly on Feline Loop to the point of beginning.

1082. HDR #2 (West side of Brooklyn St. & north of the CB zone).

Beginning at the intersection of the Truck Route and the northernmost property line of the Westside Court property/ Parcel 21087-2 and traveling in a clockwise direction. Traveling easterly from the point of beginning along the northern property line of Parcel 21087-2 to the easternmost point of said property. Then a line projecting southeasterly from the easternmost point of Parcel 21087-2 to a point of intersection in the driveway to Brooklyn Heights that is 100 feet to the west of Brooklyn St. Then turning east along the Brooklyn Heights driveway to the point of intersection with Brooklyn St. Then turning southerly down Brooklyn Street to its intersection with the Rail-Trail. Then heading westerly along the Rail-Trail, excepting Parcel 21077 which is located in the Central Business Zone, to a point of intersection with the Truck Route. Then turning northerly on the Truck Route to the point of beginning.

Section 1090. Medium Density Residential (MDR). The purpose of this zone is to promote single-family housing and duplexes outside the HOR Zone in areas that are still walkable to commercial areas and-tneschools. Public utilities are available, and a sidewalk is anticipated on one side of any main street.

1091. **MDR #1 (Central Village and up Elmore St).** From a point beginning at the intersection of Congress St and Union St traveling in clockwise direction. From the intersection of Congress St and Union St on the west, traveling east along Union St, crossing Summer St and Court St, until a point of intersection with the Potash Brook. Then following and going against the current of the brook, across Maple St, to an intersection of a point made in the brook by a line projecting due south from the southwestern most point of the People's Academy school property (Parcel 22043J. Then turning north along said line, crossing Upper Main St, and following the western border of the People's Academy property until the intersection with the MW&L vault on Parcel 22048. Then due north from said vault, crossing Park St, and intersecting the Lamoille River. Then turning east along the river, running against its current, to a point of intersection fFem a line running due north from the easternmost point of the school's frontage on Park St. Then a line projecting southerly from said point in the ri\er to a line runningdue north from the front door of the MW&L offices on Parcel 24059 at 857 Elmore St. Then continuing southerly along said line, crossing Elmore St, along the eastern boundary of Parcel 24041 & 24041-3at 848 Elmore Street, to a point of intersection with the Village/Town Boundary. Then turning westerly, southerly, and westerly again, along the southern boundary of Copley Country Club to the point of intersection with the old Village garage property on Parcel

2332 8). Then continuing westerly along the southern border of Parcel 233228 until a point of intersection with Maple St. Then turning south on Maple St to the intersection of Washington Highway, across from Pleasant View Cemetery. Then traveling westerly along Washington Highway onto Randolph Rd until the point where the Pot Ash Brook goes underneath Randolph Rd. Then following the Pot Ash Brook, against its current to a point of intersection with Congress St. Then traveling north on Congress St until the point of beginning at the intersection with Union St.

1092. **MDR #2 (Bridge St. west of Truck Route & Rail-Trail).**

Beginning at the Truck Route Bridge over the Lamoille River and traveling in a clockwise direction. From the bridge, running with the flow of the river and following it across Bridge St to the northernmost point of Parcel 07307 (east side of the river). Then turning easterly along the northern property line of Parcel 307, and then southeasterly down the Rail-Trail to a point of intersection with the Truck Route. Then turning southerly down the Truck Route to the point of beginning, but excluding Parcels 21065 & 21069 which are located in the Central Business Zone.

1093. **MDR #3 (Wilkins, Wabun, and east side of Bridge St).**

Beginning at the intersection of the Truck Route and the northernmost property line of the Westside Court property/ Parcel 21087-2 and traveling in a clockwise direction. Traveling northerly on the Truck Route from the point of beginning to the intersection of the Village Boundary line. Then turning east along the Village boundary line to a point 100 west of its intersection with Brooklyn St. Then turning southwesterly from said point 100 feet west of Brooklyn St. to a point of intersection with the driveway to the Brooklyn Heights condos located on 21087-1. Then turning easterly along said driveway to Brooklyn Heights out to Brooklyn St. Then turning northeasterly along Brooklyn St to the northernmost point of Parcel 140 on tax map 21. Then turning southeasterly along the northern property line of Parcel 140 to its point of intersection with the Lamoille County Mental Health buildingproperty on Parcel 138 of tax map 21. Then turning southwesterly along the western property line of the Lamoille Mental Health, continuing along the common property line between Parcels 21145 and 21213 to the intersection with the Lamoille River. Then traveling south along and with the flow of the river to the intersection with the Rail-Trail. Then from this intersection of the river and the Rail-Trail, west along the Rail-Trail, to its intersection with the Truck Route BrooklynSt. Then turning north along Brooklyn St. to its intersection with the driveway to the Brooklyn Heights Condos. Then traveling west along said driveway to a point 100 feet to the west of Brooklyn Street. Then a line projecting from said point to the easternmost point of Parcel 21087-2 (West Side Court). Then traveling west along the northern property line of West Side Court to the point of beginning on the Truck Route.

Section 1100. Low Density Residential (LDR). The purpose of this zone is to promote housing in the further reaches of the Village and adjacent areas of the Town that are suitable and desirable for the placement of single-family homes on smaller lots than in rural areas. Lot size and density is variable based on the availability of public utilities (Class 1, 2, or 3 Development).

1101. **LDR #1 (Jersey Way area).** From a point beginning at the southeast corner of Parcel 07002 traveling in a clockwise direction. A line projecting easterly from the point of beginning to the point where the Pot Ash Brook flows underneath Randolph Rd. Then turning southerly on Randolph Rd and then easterly up Washington Highway to the intersection with Mansfield Ave. Then turning southwest down Mansfield Ave to a point of intersection with Parcel 13025. Then continuing along the same line into Parcel 13025 to a point of intersection with a line projecting due west from the terminus of Farr Ave. Then continuing east along that line projecting from Farr Ave, across the terminus of Farr Ave, easterly to a point of intersection with the Village boundary. Then following the Village boundary south until its southernmost point. Then turning west along the Village boundary to a point of intersection of Beacon Hill Rd (where the road bends to the south). Then a line projecting westerly from said point in that road at the Village Boundary to a point 100 feet due south of the intersection of Route 100 and Meadow Drive. Then heading west parallel to but 100 feet south of Meadow Drive to a point of intersection with Ryder Brook. Then turning north following the

brook north to a point of intersection with Morristown Corners Rd. The turning east on said road to a point of intersection with Route 100. Then turning northerly on Route 100 for approximately 800 feet to a point of intersection with a line projecting westerly from the rear property lines of Parcels 2, 4 & 6 on Tax Map 7. Then traveling east along said line projection to the point of beginning but excluding the Jersey Heights Condos on Parcels 25020 & 25024.

1102. **LOR #2 (Park St to Elmore St).** From a point beginning in the Lamoille River from a line due north of the easternmost point of the school's frontage on Park St and traveling in a clockwise direction. From said beginning point in the river, then traveling east along and against the current of the river to the Village/Town Boundary. Following the Village/Town Boundary southerly and then easterly until said boundary turns away (southerly) from the MW&L water tank property (Parcel 08034). A line projecting southerly from the point where the Village/Town Boundary turns away from Parcel 08034 to the intersection with Elmore Rd and Lower Elmore Mountain Rd. Then following Lower Elmore Mountain southerly for approximately 200 feet, and then turning westerly down Washington Highway. Continuing westerly along Washington Highway until a point of intersection with the Village/Town Boundary. Then turning northerly along the Village/Town Boundary to a point of intersection with Parcel 24041-3 at 848 Elmore Street. Then continuing northerly along the eastern boundary of Parcel §.24041-3 & 24041, crossing Elmore Street, to a point of intersection with the front door to the office of MW&L. Then a line projecting from said front door of MW&L to the easternmost point of the school's frontage on Park St.
1103. **LDR #3 (Sunset and Langdell).** Traveling in a clockwise direction, beginning at the intersection of Center Rd and Langdell Rd, then a line projecting westerly to the northernmost point of Parcel 08167, which is approximately 800 feet west of the terminus of Needle Eye Rd on VT Rte. 15 W. Then a line projecting northeasterly to the northernmost point of Parcel 08163. Then a line projecting from said point easterly where Center Road meets the boundary with Hyde Park. Then from said town-line point, a line projecting approximately 400 southeast to the center of the Village water tank easternmost point of Parcel 08114 2. Then a line projecting from said point to the intersection of Frazier Rd and Trombley Hill Rd but including all of Parcel 08090. Then staying on a similar southerly projection to the easternmost point of the town right-of-way on Lanphear Rd, then a line projecting northwesterly to the point of beginning.
1104. **LDR #4 (Cadys Falls).** Traveling in clockwise direction, from a point beginning at the intersection of Cadys Falls Road and the Lamoille River, turning west along the river passing the southern boundary of Parcel 07-212 to a point where the westernmost boundary of 07213 abuts the river, then turning north away from the river along the western boundary of Parcel 07213 to a point of intersection with Parcel 07214, then traveling west along the southern boundaries of Parcels 07214 & 07215, then turning north along the western boundary of Parcel 07215 to a point of intersection with Griggs Road, from said point turning east on Griggs Road, but including Parcels 07233 & 07234, to a point of intersection with the southwest corner of Parcel 07236, then turning north along the western boundary of Parcel 07236 and continuing in the same northerly direction until reaching the northwest corner of Parcel 07242. Then following the western and northern property lines of Parcel §.07244-1 & 07245 until the point of intersection with Cadys Fall Road. Then turning south on Cadys Falls Road until a point of intersection with the northern boundary line of Parcel 07252, then heading east along the northern boundary line of Parcel 07252 until the point of intersection with the Rail-Trail, then turning southeasterly along the Lamoille Valley Rail-Trail until a point of intersection with Needle's Eye Road, then traveling westerly on Needle's Eye Road until the intersection with the northeastern corner of Parcel 07294, then turning south and then west along the boundaries of Parcel 07294 to a point of intersection with the Lamoille River, then turning west with the flow of river to the point of beginning at the intersection of the Lamoille River & Cadys Falls Road.
1105. **LDR #5 (Morristown Corners).** Traveling in a clockwise direction, from a point beginning at the intersection of Walton Rd and the back driveway to the nursery on Parcel 07154-3, then a line following the nursery driveway northerly, and projecting from the straight section of said road to the northern boundary line of said parcel. Then turning easterly along said northern boundary of Parcel 07154-3 to the intersection

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with Stagecoach Rd. Then crossing Stagecoach Road and continuing east on the same projection-~~te--tAe~~
~~westerly boundary of splitting~~ Parcel 07168-1 ~~and continuing to its eastern boundary~~, then turning southerly
along rear boundar~~feSy~~_e of said parcel, and the rear property lines of the adjoining ~~property lines of the~~
~~Parcels~~ to the south, until a point of intersection with Morristown Corners Rd. Then crossing Morristown
Corners Rd to include Parcels 07019, 07020 & 07021 on the east side of Stagecoach Road and then
crossing Stagecoach Road to a point of intersection with Godfrey Ln. Then a line projecting from the
intersection of Godfrey Lane to the point of beginning.

Section 1110. Rural Residential/Agricultural (RRA). The purpose of this zone is to preserve an area for agriculture, forestry, and very low-density single-family homes.

1111. RRA #1 (Rural Morristown).

All lands ~~+ GWM~~ located outside the ~~of Zone Boundaries described above in Sections 1001 through 1105.~~
~~Village of Morrisville, but excluding the following Zones in the Town: Industrial #5 (Airport), MOR (partial),~~
~~COM (partial), IND 1 (partial), IND 2, IND 3, IND 4, LOR 1&2 (partial).~~

Section 1120. Sewer Service Management Area (SSMA).

The Sewer Service Management Area shall include all the land in the village and the town that has a zoning designation other than Rural Residential Agricultural (RRA). The following areas, which would otherwise qualify for SSMA designation based on the preceding sentence, are specifically exempted therefrom: Industrial #3 (Trombley Hill), Industrial #5 (Airport), Low Density Residential (LOR) Zone #1 (south of a line between Morristown Corners Rd and the southern Village Boundary line, LOR #2 south of the ravine that runs from village/town line on Washington Highway easterly up towards Lower Elmore Mountain Road, LOR #4 for Cadys Falls, LOR #5 for Morristown Corners, and the area west of Ryder Brook located in IND #4.



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Administrative Assistant
Date: October 2, 2023
Subject: Rescind the motion of August 7, 2023 Joint Rules Policy

Background:

During the August 7th Selectboard meeting, Planning Director Todd Thomas, reviewed proposed edits to the Rules for Jointly Appointed Boards. Mr. Thomas explained that the track-changes shown in the Selectboard's meeting package were all housekeeping items, proposed by him (with an assist from resident Christy Snipp on a couple of grammatical issues). He added that the only substantive change to this policy was being proposed by resident Tom Cloutier, and this change was highlighted in yellow fill in the Board's meeting packet. Mr. Thomas, and eventually Mr. Cloutier, explained that the proposed substantive change in yellow fill would restrict Selectboard Members and Village Trustees from simultaneously serving on "Jointly Appointed Boards". Upon a suggestion from Planning Council Chair Hancock, it was decided that this yellow fill language be reworded so members of the Selectboard and Village Trustees would only be prohibited from serving specifically on the Planning Council and Development Review Board and vice versa, but members of any of these four aforementioned boards could serve on other jointly appointed boards (such as a temporary charter committee).

Motion made by Laura Streets to adopt the Rules for Jointly appointed Boards as presented, with Planning Council Chair Hancock's suggestion to specify the two-way restriction on serving on these named Boards simultaneously. Motion seconded by Don McDowell. Motion carried. (4/0)

Mr. Thomas said he would draft Mr. Hancock's suggested language change and forward it to Selectboard Chair Bickford for her signature. At the end of this discussion, it was noted by Mr. Thomas that the Village Trustees would have to vote to accept this same language for it to be perfected. During the September 20, 2023 meeting of the Village of Morrisville Trustees, no motion was made by the trustees to approve the proposed edits to the Joint Rules Policy, so the item failed. The Selectboard should rescind their motion.

Suggested Motion:

Move to rescind the motion made by Laura Streets on August 7, 2023 to adopt the Rules for Jointly appointed boards as presented.

Attachments:

1. Joint Rules for Appointment 2022 final with signatures 2022

Rules of Procedure for Jointly Appointed Subordinate Boards

1. Source of Authority

All jointly appointed subordinate boards of the Morristown Selectboard and the Morrisville Village Trustees shall be governed by the provisions of all applicable Vermont State Statutes (specifically including the Vermont Open Meeting Law – 1 VSA §310-314), Municipal Bylaws, and these Rules of Procedure.

2. Purpose

All jointly appointed subordinate boards shall be subject to these “Rules of Procedure” to ensure that all meetings are timely, efficient and transparent to and for the public, and to ensure consistency of procedures for all joint boards.

3. Application

This policy setting forth these Rules of Procedure for all meetings of all jointly appointed subordinate boards shall apply to all regular, special and emergency meetings of these boards. These Rules of Procedure for jointly appointed subordinate boards shall be made available by the Town & Village Clerk upon request. These Rules of Procedure may only be amended by a successful majority vote of each Legislative Body.

4. Appointment

All jointly appointed subordinate boards shall be appointed by a majority vote of each Legislative Body. Upon receiving notice of a board vacancy per #9 of these rules, the Legislative Bodies, to ensure the continuity of the subordinate board or committee, shall first look to fill any vacancy with an existing board alternate that desires to become a full-time member of their respective board. If no such alternate exists, the Town’s Administrative Assistant shall notice the vacancy on jointly appointed boards on the Town’s website, and post a link regarding this vacancy on Front Porch Forum. Only Village or Town residents who appear on the current voter checklist shall be eligible to serve on jointly appointed boards¹. However, if no Village or Town residents on the voter checklist step forward to serve within a month of a vacancy being posted, the Legislative Bodies may appoint a non-Town or non-Village resident to fill the vacancy. Village and Town residents interested in serving on a jointly appointed subordinate board shall email the Town’s Administrative Assistant (Admin@MorristownVT.org) regarding interest in filling said vacancy. The Town’s Administrative Assistant shall keep an ongoing list of all emails received from eligible residents wishing to serve on a jointly appointed board during the current calendar year. The Administrative Assistant shall provide all emails received (from candidates that responded to the vacancy posting, and from candidates that previously applied within the calendar year), to each Legislative Body. Candidates for any vacancy on a jointly appointed board shall interview with the board that they are interested in, and said board shall furnish an appointment recommendation to each Legislative Body at the conclusion of the interview process.

5. Election of Officers

All jointly appointed subordinate boards shall elect annually a Chair & Vice Chair. Said election shall take place at the board’s first meeting after appointments are made by the respective Legislative Bodies.

¹ All existing members of jointly appointed subordinate boards as of 4 May 2022 are grandfathered from this new residency requirement. Said members, regardless of existing or future residency, may continue to serve on said boards, and shall remain eligible to be reappointed thereto upon the expiration of their current term.

6. Chair

The Chair shall set the agenda, preside over the meeting, call it to order, maintain order, decide all questions of order and procedure, and shall appoint any sub-committees found necessary to carry out the business of the respective board or commission.

7. Vice Chair

The Vice Chair shall assume all duties and authorities in the absence of the Chair.

8. Meeting Minutes

Meeting minutes shall include all meeting actions and proceedings, showing the vote of each board member upon every question, or if absent, disqualified, or failing to vote, shall so indicate. Meeting minutes shall include the names of all board members in attendance, a summary of the facts on which the decisions are based and the decisions rendered. All meeting minutes must be kept in accordance with 1 VSA §312(b)(2).

9. Vacancies

The Chair of all jointly appointed subordinate boards shall notify the Morristown Selectboard and the Morrisville Village Trustees of any vacancy on their board within one week from said vacancy taking place. Said vacant seat shall be filled via the #4-appointment process for the remainder of the term.

10. Quorum

A quorum must be present for any meeting, vote or official action of all jointly appointed subordinate boards. A quorum shall consist of a majority of the jointly appointed respective board, regardless of any vacancies or disqualification, in order for the respective board to act. If a quorum of the members of the respective board or commission is not present, no action shall be taken and/or conducted.

11. Recess of Meeting or Hearing

All jointly appointed subordinate boards may recess a meeting or hearing if all business cannot be disposed of on the day set. No further public notice shall be necessary provided that the date, time and place of the recessed meeting shall be announced before adjournment.

12. Majority Vote Required

Determinations on any matter before all jointly appointed subordinate boards shall require the concurrence of a majority of the respective board or commission regardless of any vacancies or disqualifications.

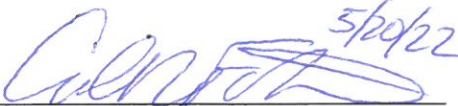
13. Attendance

Members of all jointly appointed subordinate boards are strongly encouraged to resign if total absences exceed fifty percent of the total meetings in a calendar year. Attendance of all jointly appointed subordinate boards can be reviewed by the Morristown Selectboard and the Morrisville Village Trustees annually and shall be a consideration during the reappointment decision-making process.

14. Conflict of Interest

All jointly appointed subordinate boards are strongly encouraged to adopt their own conflict of interest policy until such time that a blanket policy is adopted by the Morristown Selectboard and/or the Morrisville Village Trustees.

For the Village of Morrisville:


Village Trustees Chair & Date

For the Town of Morristown:


Selectboard Chair & Date



In accordance with 24 V.S.A. §2291(16) and 4426, the Selectboard of the Town of Morristown, established an ordinance to develop a more uniform street naming & street addressing system throughout the Town of Morristown that would enable people to locate addresses effectively for providing services and deliveries. Section V-Future Development states: Prior to the issuance of a subdivision permit a developer shall furnish a plan for street naming and street numbering system in accordance with this ordinance to the Selectboard. Final approval of a certificate of occupancy of any principal building erected after July 19, 1996 shall be withheld until permanent and proper numbers have been displayed in accordance with this Ordinance. Private road/street sign shall be the responsibility of the land owner(s). For further information, refer to Ordinance Article 0807-11 on file in the Town Clerk's Office. The Selectboard will allow the option of identifying the road as a private road.

Applicant's Name:

Phone:

Copley Terrace (Lamoille Area Housing Corp)

Mark Sutton, 802-888-8312

Mailing address:

528 Washington Highway, Morrisville, VT 05861

Location of the Road

Off Washington Highway, opposite Copley Hospital, leading to Copley Terrace building.

Reason for naming road?

Name of Road

Transfer to Town

Doctor Tinker St. PVT

What gives you the right to name this road?

Current owner of the road.

Complete this application and submit it to the Zoning Administrator, with a map of your road attached. You will be notified promptly of the decision of the Selectboard.

Applicants Signature

Date

Mark Sutton

9/13/23

Reason

☐ Approved

☐ Denied

For the Selectboard

Date



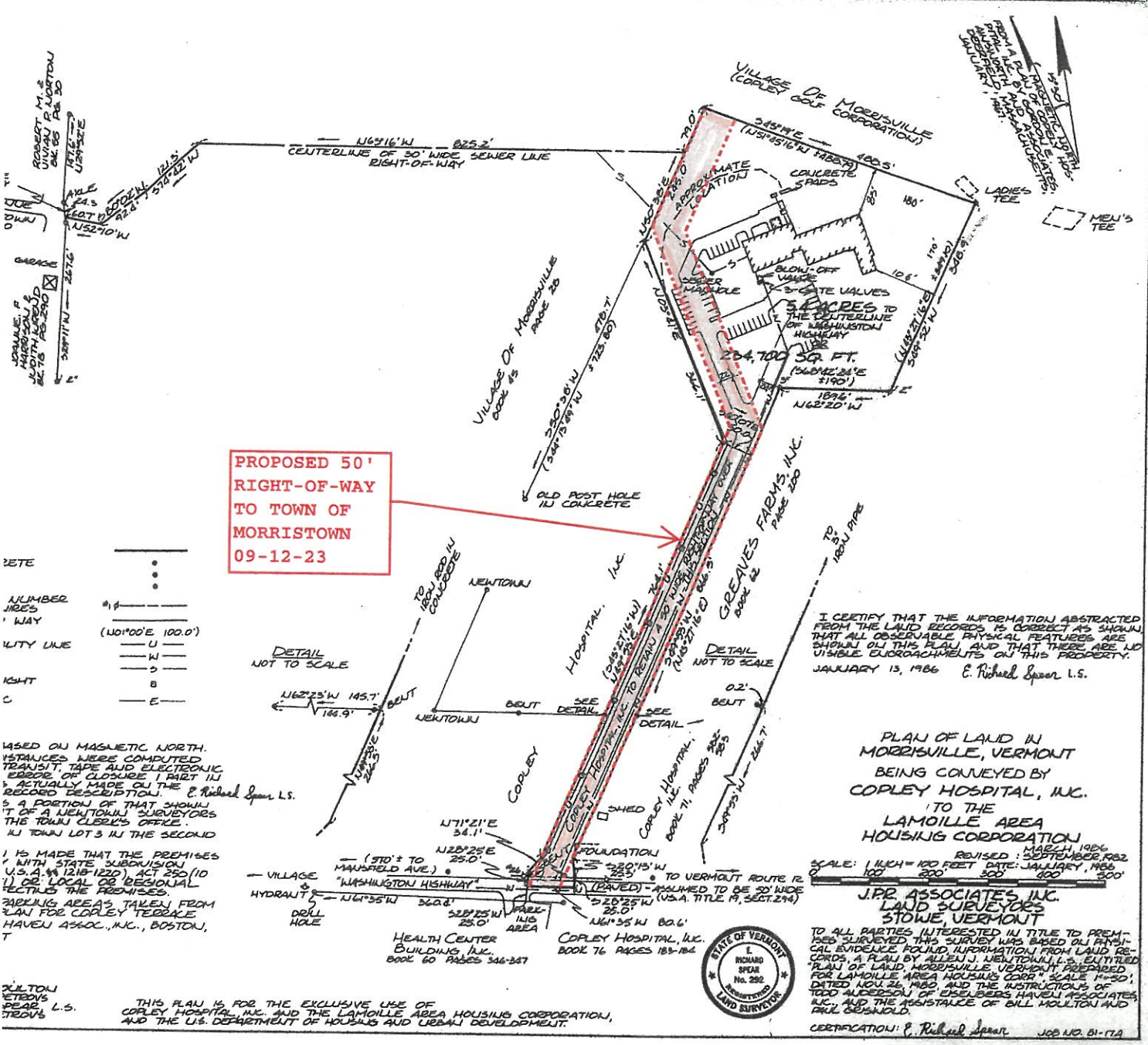
Private Road Naming

When a private road name is approved by the Morristown Selectboard a road sign must be ordered and installed. The Town will order the private road sign. The cost of the sign and post must be reimbursed to the Town. For an additional cost the Town can install the private road sign. The sign can be installed by residents **with sign location approved by the Town.** State regulations require Town approval of sign placement.

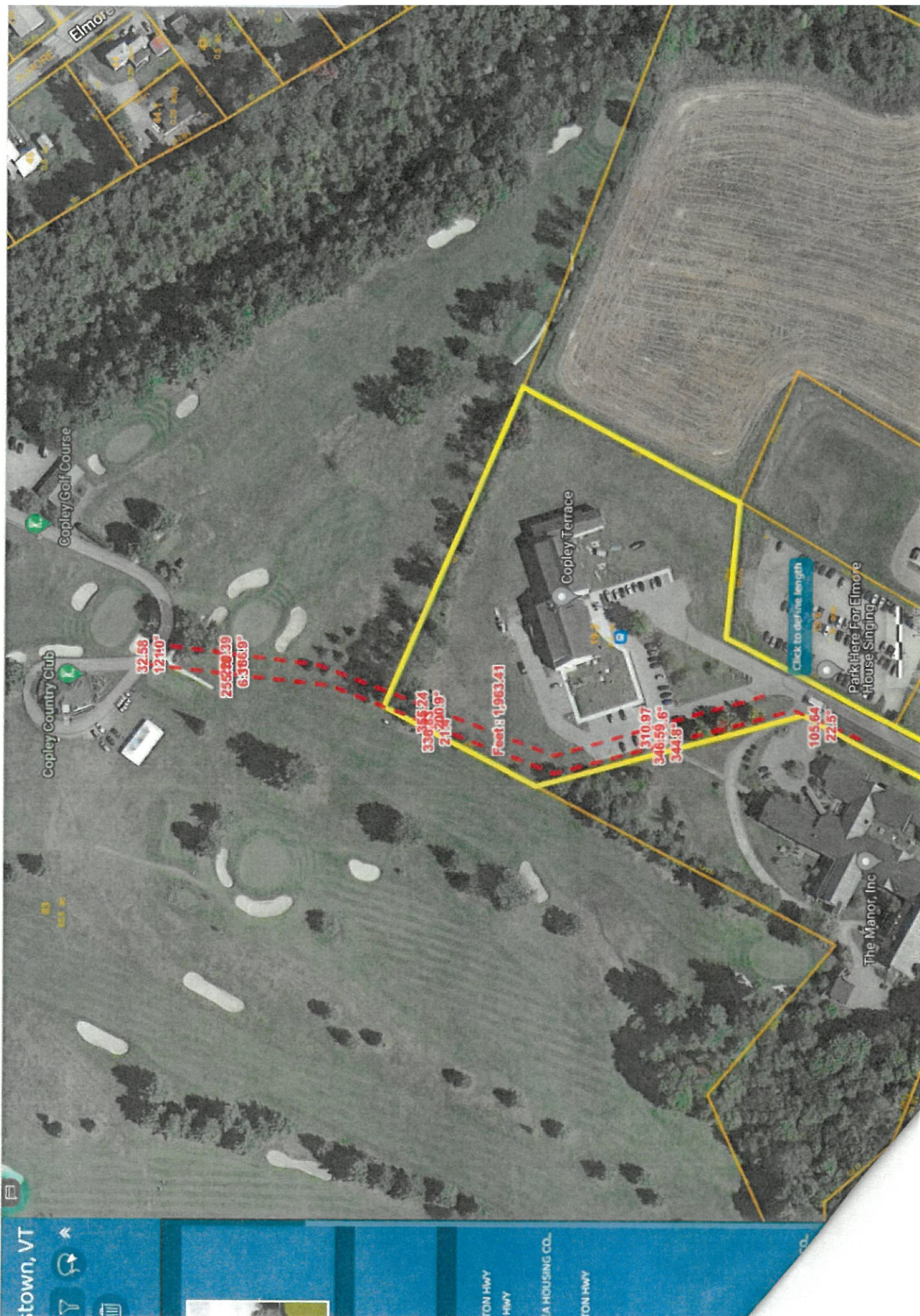
Please check one of the boxes below

- ☒ I would like the Town of Morristown to install the sign and post.
- ☐ I would like to install the sign and post **with sign location approved by the town.**

Name and number to call when sign is delivered to town:
Mark Sutton, 802-888-8312



Name of Road: Doctor Tinker St. Dr.
 Submit it to the Zoning Administrator, with a map of your road
 Date: 9/13/23
 Submit it to the Zoning Administrator, with a map of your road
 Submit it to the Zoning Administrator, with a map of your road





Town Administrators Office

PO Box 748

802-888-5147

Morrisville, VT 05661

www.morristownvt.org

Application for Right of Way Permit

Copies of the Town of Morristown Right Way Excavation and Obstructions Policy are available from the Select Board Office.

Tax Map Number: 23-080, 23-079, 23-078

Permit Number: _____

Applicant Name: Mink Properties LLC

Mailing Address: PO Box 28, Morrisville VT 05661

911 Location: 05 Winter Street, 28 South Street, 62 South Street

Phone Number: Day 802-505-6633

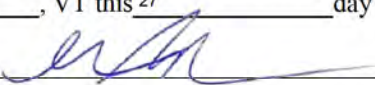
Evening: _____

Work Commencement Date: 10/3/2023

Estimated Date of Completion: _____

Description of Work to be Performed: Installation of conduit for underground utilities.

The undersigned request a permit to work within the Town Right of Way in accordance with the Town of Morristown Right of Way Excavations and Obstructions Policy to serve the Applicant's property, located on the side of the Town Highway number 546 and 536. The name of this road or street is Winter Street and South Street. The proposed work will be located approximately _____ feet or miles from the intersection of this road/street with _____ road. The Applicant agrees to adhere to requirements of the **TOWN OF MORRISTOWN RIGHT OF WAY EXCAVATION AND OBSTRUCTIONS POLICY** and the directions, restrictions, and conditions forming a part of this permit application. Dated at Morristown, VT this 27 day of September, 20 2023.

Signature of Applicant: , or Agent: _____

Instructions: in addition to completing this application, a site visit must be scheduled with the Highway Superintendent or their designee. The Superintendent can be reached at 888-6369/371-9103.

#####

RIGHT OF WAY EXCAVATION AND OBSTRUCTIONS PERMIT

All work within the right of way must be conducted in accordance with the Town of Morristown Right of Way Excavation and Obstructions Policy. Prior to final approval, all work must be inspected by the Highway Superintendent or their designee. This permit may be revoked at any time in the event of misrepresentations on this application or failure to meet the directions, restrictions or conditions of this permit.

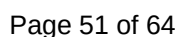
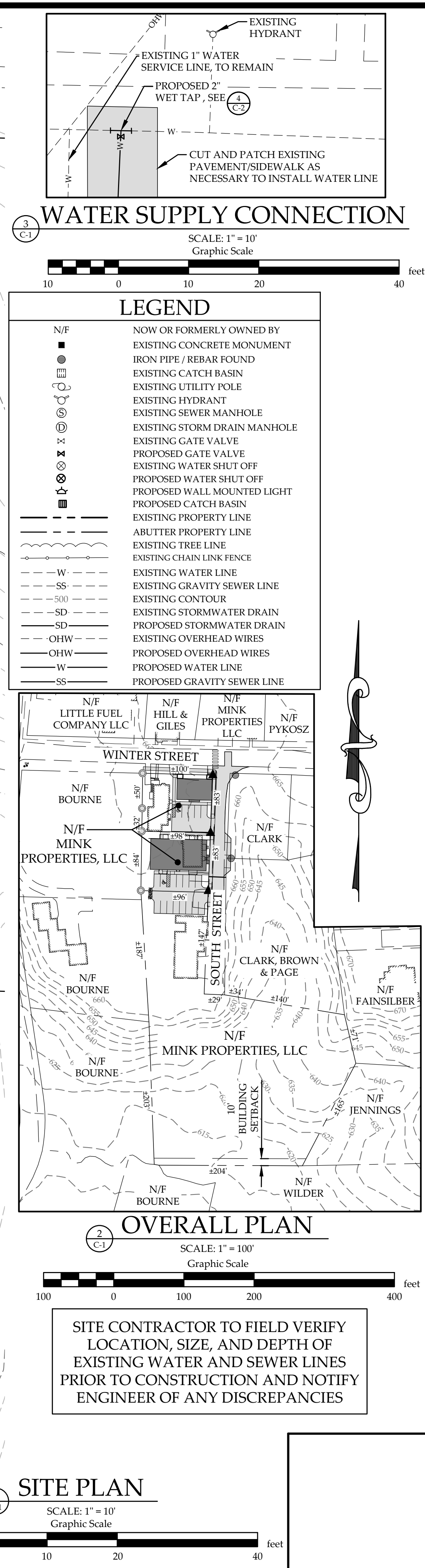
This application is DENIED: _____

This Application is APPROVED: _____

Restrictions, directions and/or conditions: _____

Dated at _____, VT this day of _____, 20 _____.

Signed _____ Title _____ Expirations date if Right of Way work is not completed and has not received final inspection by the Highway Superintendent. _____.



Form PVR-4261-E

ERRORS AND OMISSIONS CERTIFICATE

The Board of Listers of the Town of Morristown are hereby supplying the following changes to the 2023 Grand List. Specifically:
(Year)

Owner ALLAIRE EDWIN R		SPAN 414-129-11306
Change From \$345,100	Change To \$253,400	Difference -\$91,700
Reason THIS ACCOUNT HAD TWO DWELLINGS ON IT WHEN IT WAS ALREADY SUBDIVIDED		
Owner BARBOUR CONSTRUCTION & DEV CORP		SPAN 414-129-13703
Change From \$50,200	Change To \$251,300	Difference \$201,100
Reason THIS SUBDIVISION HAD A DWELLING ON IT AT TIME OF THE REAPPRAISAL AND WAS ADDED AS A SECTION #2 ON ABOVE ACCOUNT		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		
Owner		SPAN
Change From	Change To	Difference
Reason		

LISTERS/ASSESSOR AND SELECTBOARD

Signature of Lister/Assessor  <i>Charles B. Sullivan</i>	Date <i>9/20/23</i>	Signature of Selectboard/Alderman 	Date
Signature of Lister/Assessor  <i>Dennis J. McGuire</i>	Date <i>9/22/23</i>	Signature of Selectboard/Alderman 	Date
Signature of Lister/Assessor 	Date	Signature of Selectboard/Alderman 	Date
Signature of Lister/Assessor 	Date	Signature of Selectboard/Alderman 	Date
Signature of Lister/Assessor 	Date	Signature of Selectboard/Alderman 	Date

TOWN CLERK

I, _____, town clerk of _____, certify receipt of these changes. This certificate will be attached to or recorded in the grand list of _____ for tax year _____.

Signature of Town Clerk 	Printed Name	Date
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32 V.S.A. § 4261. Correcting omission from grand list

When real or personal estate is omitted from the grand list by mistake, or an obvious error is found, the listers, with the approval of the Selectboard, before December 31, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the Selectboard.

MUST BE ATTACHED TO THE FINAL GRAND LIST FILED WITH THE TOWN CLERK.

TOWN OF MORRISTOWN TAX RATE INFORMATION

TOWN TAX RATE Voted FY 7-1-23 to 6-30-24		LAST YEAR	DIFFERENCE	
			\$	%
RESIDENTIAL TAX RATE:				
Municipal	\$ 0.4233	\$ 0.6245	\$ (0.2012)	
Highway	\$ 0.2747	\$ 0.4276	\$ (0.1529)	
Local agreement	\$ 0.0009	\$ 0.0022	\$ (0.0013)	
MUNICIPAL TAX RATE	\$ 0.6989	\$ 1.0543	\$ (0.3554)	-33.71%
EDUCATION RATE:	\$ 1.0356	\$ 1.5841	\$ (0.5485)	-34.63%
HOMESTEAD TAX RATE (per hundred of assessed value)	\$ 1.7345	\$ 2.6384	\$ (0.9039)	-34.26%

NON-RESIDENTIAL TAX RATE:				
Municipal	\$ 0.4233	\$ 0.6245	\$ (0.2012)	
Highway	\$ 0.2747	\$ 0.4276	\$ (0.1529)	
Local agreement	\$ 0.0009	\$ 0.0022	\$ (0.0013)	
MUNICIPAL TAX RATE	\$ 0.6989	\$ 1.0543	\$ (0.3554)	-33.71%
EDUCATION RATE:	\$ 1.1803	\$ 1.7045	\$ (0.5242)	-30.75%
NON-RESIDENTIAL TAX RATE (per hundred of assessed value)	\$ 1.8792	\$ 2.7588	\$ (0.8796)	-31.88%

SUGGESTED MOTIONS:

- 1) I move to set the municipal tax rate of \$.6989
- 2) I move to accept the residential education tax rate of \$1.0356
- 3) I move to accept the non-residential education tax rate of \$1.1803



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Administrative Assistant
Date: October 2, 2023
Subject: Halloween Road Closure for 2023

Suggested Motion:

Approve closing of the following streets in the Village for trick-or-treating on Tuesday, October 31, 2023 from 5:00 PM – 7:30 PM: Maple St, Cherry Ave, Harrison Ave, Union St (easterly), Summer St, Court St.

Attachments:

1. Halloween 10.31.23



ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)

TA-60

Town of Morristown Fiscal Year Begin 7/1/23 End 6/30/24

INCOME

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1 3.053	\$ 36,433.00
Class 2 15.410	\$ 67,639.00
Class 3 73.67	\$ 120,073.00
Town Tax Funds – 19 V.S.A. Section 307	\$ 3,159,864.00
Special Funds (e.g., bonds or earmarks):	
a. Misc.	\$ 6,025.00
b.	\$
c.	\$
TOTAL	\$ 3,390,034.00

EXPENSES

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ 1,280,887.00
Non-Winter Maintenance	\$ 1,887,197.00
Major Construction Projects	
a. Retreatment/Paving	\$ 108,950.00
b. Bridges	\$ 60,000.00
c. Construction	\$ 53,000.00
TOTAL	\$ 3,390,034.00

Comments:

Our budget was finally approved on August 29, 2023. This is why this report is late.

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS

TA-60

19 V.S.A. § 306(j)

(page 2)

We, the Legislative Body of the Municipality of Morristown certify
that funds raised by municipal taxes are equivalent to or greater than a sum of at least \$300.00
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

Date: _____

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

Date: _____

District Transportation Administrator



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Administrative Assistant
Date: October 2, 2023
Subject: Approve forming a Town Manager search committee

Background:

In forming a search committee, the following could be used as an advertisement on social media platforms, website and the newspaper.

Town of Morristown
Town Manager Search Committee
October 2, 2023

The Town Manager Search Committee could be responsible for assisting and advising the Selectboard in the search for a Town Manager.

The Committee could consist of five to nine members appointed by the Selectboard, including Selectboard members, town employees and community members.

The charge of the Committee could be as follows:

1. Work in collaboration with the recruitment consultant selected by the Selectboard who shall serve as principal staff person to the committee;
2. Present a draft job description for consideration by the Selectboard;
3. Identify critical issues facing the Town and the Town Manager;
4. Identify desired characteristics, experience, and background for the Town Manager;
5. Assist consultant with preparation of recruitment materials;
6. Receive community input on the above;
7. Conduct the first round of interviews and forward a recommended short list to the Selectboard.

The Committee shall operate in accordance with the Open Meeting Law and be considered a public body.

To apply, please send a letter of interest expressing your qualifications and experience to Judith Alberi at jalberi@morristownvt.org.

Attachments:

None



Social Services Agency Appropriation Application Town of Morrystown

This application is for social service agencies having received an appropriation at the most recent Town of Morrystown annual town meeting and requesting the same or smaller appropriation.

New applicants or organizations requesting an increase in funding are required to submit a valid petition. For more information on the procedure for a valid petition or other questions see the Town of Morrystown Social Service Appropriation Policy or contact Town of Morrystown for more information.

Deadline for submissions is December 1st.

Name of Agency: _____ Amount Requested: _____

Address: _____

Contact Person: _____ Position/Title: _____

Email: _____ Phone: _____

Number of Morrystown residents served during the past year: _____

Give a brief description of your organization – (1 sentence or less):

Describe your organization, the population you serve, and the services it provides:

Describe how your organization specifically serves the residents of the Town of Morristown:

If your organization receives an appropriation, how much of the money will be used in Morristown and how will it be used:

Signature: _____ Date: _____

Printed Name: _____ Position/Title: _____



Social Service Appropriation Policy Town of Morrystown

PURPOSE: Under Vermont law, a town may appropriate such sums of money as it deems necessary for the support of social service programs and agencies that provide services to town residents. 24 V.S.A. § 2691. The purpose of this policy is to establish procedures for managing social service agency appropriations that will be voted upon at the Town of Morrystown Annual Meeting.

APPLICABILITY: This policy applies to appropriation requests from social services agencies and programs subject to the provisions of Title 24, Chapter 73 of Vermont Statutes Annotated. Such programs include, but are not limited to, transportation, nutrition, childcare, medical care, and other rehabilitative services for persons with low incomes, senior citizens, children, disabled persons, drug and alcohol abusers, and persons requiring employment to eliminate their need for public assistance.

ELIGIBILITY: To be eligible for a social service appropriation the organization must provide services to Morrystown residents.

GUIDELINE ON APPROPRIATIONS: As a general guideline, the goal of the Selectboard is to maintain the Social Services Budget at or below three percent of the Selectboard proposed General Fund Operating Expenditure Budget.

PROCEDURE:

First time Social Service agency requests/ Increased funding appropriation requests

Those social service agencies that have not had an appropriation request approved at the most recent annual town meeting, or that are requesting a larger appropriation than that approved at the most recent annual town meeting, must submit a petition for an article requesting an appropriation in accordance with 17 V.S.A. § 2642. Such petition must be signed by at least five percent of the voters of the town and filed with the town clerk by the statutory deadline. The article will be a standalone article on the town meeting warning. The petition should be in substantially the following form:

Petition of Legal Voters of the Town of Morrystown

We, the undersigned legal voters of the Town of Morrystown, hereby petition the Selectboard to add the following article to the warning for the annual town meeting to be held on Tuesday, March ____, 20__:

Shall the town appropriate \$ (insert amount of request) to (insert name of social service agency), for (insert brief description of the purpose of the proposed appropriation) in accordance with 24 V.S.A. § 2691?

Print Name

Address

Signature

In addition to providing the name of the social service agency and the amount requested for the appropriation, the agency must include a brief description of the purpose of the proposed appropriation. No proposed article may contain any opinion or comment about the subject being voted upon. Petitions submitted after the deadline will not be honored. Conforming petitioned articles will be placed on the annual town meeting warning as a standalone article.

Before the Annual Town Meeting, the agency must make a brief presentation to the Selectboard explaining how their organization serves the Town of Morristown, their appropriation request and answer questions.

Previously approved Social Service agency requests

Those social service agencies that have had an appropriation request approved at the most recent annual town meeting are not required to submit a petition for an article requesting an appropriation in year two or three of the appropriation cycle if the amount requested is the same or less than the amount approved by the voters in the previous year. In such case, the agency shall complete and submit the ***Town of Morristown Social Services Appropriation Application*** on or before December 1st of each year. The application form will be available to organizations seeking an appropriation on or before October 1st of each year. The form will be available on the Town's website, at the Town Offices, or emailed upon request. If the last day for filing the application falls on a Saturday, Sunday, or legal holiday, then the deadline shall be extended to the next day which is not a Saturday, Sunday, or legal holiday. Articles will be placed on the annual town meeting warning as a standalone article. Agencies that do not submit the application before the deadline must submit a petition in accordance with 17 V.S.A. § 2642 and follow the procedures outlined in the first-time social service agency request.

Every three years, the agency must submit a new petition following the procedures outlined in the first-time social service agency request above.

ANNUAL REPORT: All social service agencies requesting appropriations under this policy are required to submit a description of the agency's programs for inclusion in the town's annual report. Descriptions must be limited to 350 words and should describe the program or services provided to town residents.

Every three years, the agency must make a brief presentation to the Selectboard explaining how their organization serves the Town of Morristown, their appropriation request and answer questions.

Adopted by the Selectboard of the Town of Morristown, Vermont, on October _____, 2023.
It is effective as of this date until amended or repealed.

Judy Bickford

Don McDowell

Christopher Palermo

Laura Streets

Richard Craig



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Administrative Assistant
Date: October 2, 2023
Subject: Possible Executive Session - Personnel, Labor Relations, and Contract

Suggested Motion:

I move to enter Executive Session because I find that premature general public knowledge of labor relationships with employees to the body will clearly place the town at a substantial disadvantage.

I move to enter Executive Session to discuss labor relations agreements with employees under the provisions of Title 1 section 313 (a) (1)(b) of the Vermont Statutes, to include Interim Town administrator Jason Luneau; Interim Human Resources Director, Tina Sweet; and Highway Superintendent, Kevin Barrows.

I move to go into Executive Session because I find that premature general public knowledge would clearly place the public body, or a person involved, at a substantial disadvantage.

I move to go into Executive Session to discuss the appointment or employment or evaluation of a public officer or employee subject to T1 V.S.A. § 313 (a)(3). To include Interim Town Administrator, Jason Luneau and Interim Human Resources Director, Tina Sweet; Administrative Assistant, Judi Alberi

I move to go into Executive session because I find that premature general public knowledge of the pending contract negotiations will clearly place the Town at a disadvantage by disclosing its negotiation strategy.

I move to go into Executive session to discuss pending contract negotiations under provisions of Title 1, Section #13(a)(1) of the Vermont Statutes and to include Interim Town Administrator, Jason Luneau and Finance Director, Tina Sweet

Attachments:

None