



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Wednesday, April 19, 2023

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- WATCH: the meeting will be live streamed on the [Town GMATV YouTube Channel](#).
- JOIN ONLINE: [Join Zoom Meeting](#). See below for login information if using phone audio.
- JOIN BY PHONE: Join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#)
- PROVIDE FULL NAME: For minutes, please provide your full name whenever prompted.
- RAISE YOUR HAND: Click on the hand button feature to request to speak.
- MUTE YOUR MICROPHONE: When not speaking, please mute your microphone on your computer/phone.

I. CALL SELECTBOARD MEETING TO ORDER

II. AGENDA CHANGES/ADDITIONS

III. NEW BUSINESS

1. Review LEMP for Approval

IV. OLD BUSINESS

1. Finalize Budget
2. Review draft warning for budget revote

V. ADJOURN

Town of MORRISTOWN Local Emergency Management Plan

5/1/2023

1. Overview.

1.1. Purpose. This is the Local Emergency Management Plan (LEMP) for the TOWN of MORRISTOWN. It outlines how the municipal government will coordinate support from an Emergency Operations Center (EOC) and, if necessary, direct actions from an Incident Command Post (ICP). This is not a tactical plan for first response fire, emergency medical service, or law enforcement issues. This base document details general municipal Emergency Management activities, while the enclosures and (optional) annexes provide quick reference materials for specific tasks and incidents.

1.2. Planners. The following people are the Emergency Management (EM) stakeholders who wrote and maintain this plan.

- Eric Dodge, Emergency Management Director
- Judy Bickford, Select Board member (Chair)
- Jason Luneau, Chief of Police
- Dennis Digregorio, Fire Chief
- Kevin Barrows, Highway Department Superintendent
- Andrew Glover, EOC Staff Member
- Alec Jones, Regional Planning Commission Emergency Planner

2. Normal Operations.

2.1. Information Sharing.

2.1.1. Town officials get information from many sources, including TV, radio, news websites, email, emergency dispatch, and personal interactions and observations. The Police Chief, Fire Chief, Highway Superintendent, and Emergency Management Director are the primary information collectors and coordinate as required. Residents and transients may also call various offices with observations and reports about emergency situations; town staff and the Select Board should forward those reports to the appropriate official.

2.1.2. Responding organizations will not normally alert others to incidents that do not exceed their capabilities. For example, the Fire Chief will not notify the town about every fire; the Highway Superintendent will not alert the town for every snowstorm.

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2.2. Incident Size-up. As an incident develops, the EMD or Incident Commander must validate the accuracy of reports and the severity of the situation to assess the risk to the town and the need for broader coordination.

2.3. Early Notification. As an incident develops that might affect the whole town, reports should go to the EMD. The EMD, in turn, will keep the Select Board Chair, the Chief of Police, the Highway Superintendent, and the Fire Chief informed as appropriate.

3. Municipal Emergency Operations Center (EOC) Activation.

3.1. General. The EOC should activate when there is an incident that requires significant coordination between responders, municipal officials, and/or residents. This plan routinely uses the term EOC, but in some cases the municipal EOC may also serve as the municipal Incident Command Post (ICP). See Enclosure 2 for facility, organization, and staffing details and specific incident annexes for action plans and municipal command and coordination relationships.

3.2. Decision to Activate. The EMD makes the decision to activate the EOC. These are common reasons to open the EOC.

- Request from an Incident Commander
- Request from Highway Superintendent
- Directive from Select Board
- Weather forecast that may lead to widespread damage

3.3. Location. The EMD selects the EOC location on activation. The following are established EOC locations / Information Posting Centers.

- Primary: Town Offices 43 Portland St
- Alternate: Police Department, 121 Lower Main St
- Alternate: Fire Station, 162 Upper Main St
- Information Postings Only;
 - Library
 - Post Office
 - Village W&L Department

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4. Emergency Operations. This plan provides the general operating framework for municipal Emergency Management for events that require some form of municipal Emergency Operations Center (EOC) or Incident Command Post (ICP), not for emergencies that the on-scene Incident Command structure can handle internally. For what to do during specific incidents, see any incident annexes.

4.1. Incident Command and the Emergency Operations Center (EOC). Each incident must have an Incident Commander (IC) in charge of the response. In some cases, the EOC will support the ICs, but in some cases the EOC may also be the municipal ICP.

4.2. Maintain Situational Awareness The EOC tracks events and response actions for municipal leaders.

4.2.1. Operations Log - Word document (or Excel file, or paper log form, etc), of all significant activities, decisions, and communications.

4.2.2. Map - tracks events graphically on the large situation map in the EOC (or on a projected PowerPoint slide map, etc).

4.2.3. Information Request Tracker - list of information requests and their status/answers in an Excel file (or whiteboard, Word document, paper log, etc).

4.2.4. Damage Report - list of public infrastructure damage (including roads, bridges, and culverts as well as town owned electric departments, public water supplies, water supply and waste water treatment plants, historic structures, public libraries, etc.) to facilitate funding requests during recovery.

4.3. Coordinate Resource Requests. See Enclosure 3. As ICs identify resource needs, the EOC will record them, try to fulfill them locally, and if necessary request them through the State EOC.

4.3.1. Purchasing. When the EOC is active, the EOC Director may authorize the purchase of supplies, equipment, and services as required in support of ongoing incidents, up to a total of \$10,000. Purchases over \$10,000 require approval of the Select Board or, if the Select Board cannot reasonably meet because of the emergency, any available Select Board member (which action must be ratified by the whole board at the earliest convenience of holding a meeting).

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4.3.2. Resource Request Tracker - list of resource requests and their status in an Excel file (or whiteboard, Word document, paper log, etc).

4.3.3. Financial Expenses - documentation for expenses including materials, personnel, and equipment to facilitate funding requests during recovery.

4.4. Provide and Monitor Public Information. See Enclosure 4. Incident Commanders may have Vermont Emergency Management (VEM) send out an alert notification through the VT-Alert system. The Public Information Officer (PIO) in the EOC monitors news reports and social media for information and requests from the public. In coordination with ICs, he or she creates news updates and/or press releases to publish on the town web page and local social media and makes paper copies for distribution in areas that may not have normal communications.

4.5. Vulnerable Populations. See Enclosure 5. If necessary, the EOC may contact organizations and facilities that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk, the EOC will monitor their status and if required coordinate support for them until their situation stabilizes.

4.6. Sheltering and Care. See Enclosure 6. After a natural or manmade disaster, the American Red Cross (ARC) and Vermont Economic Services Division (ESD) can shelter small numbers of people in hotels/motels. If necessary, the EOC may direct the opening of a daytime warming shelter (at a site to be determined), assess the need and/or feasibility of setting up a temporary overnight shelter, or during major emergencies residents may go to a regional shelter in other areas of the state.

4.7. Plan Future Operations. The EOC supports ICs in planning and coordinating future response and recovery operations. As soon as possible, responders should begin collecting supporting documentation that will facilitate reimbursement. At the municipal level, demobilization from response normally means a return to normal work days with additional recovery tasks.

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4.8. Update Briefings. Every day the EOC will conduct full update briefings for the staff, Select Board, and other key leaders. Depending on the emergency this may occur several times a day to set goals for the day, synchronize activities, review the day's events, or as needed. The normal format is as follows.

- Overview (EOC Director)
- Current situation (Situational Awareness)
- Resource issues (Logistics Support)
- Incident / Operations updates and issues
- Priorities and general comments (Select Board)

4.9. Night Shifts. The EOC Director will determine the need for staffing at night and the missions for those on duty.

5. Demobilization.

5.1. Decision to Demobilize. The EOC Director will demobilize the EOC based on the situation and operational objectives. Typical conditions for demobilization include:

- All first responders are demobilized or returned to normal work schedules
- All emergency issues for people within the town are resolved or completely transitioned to an appropriate service agency
- There are less than 10 customers without power in the town, and none of them have unresolved support issues because of the outage
- There are less than 5 homes that are inaccessible by road, and none of the occupants have unresolved support issues

5.2. Demobilization Process.

- Notify Select Board, Chief of Police, Fire Department, Highway Superintendent, and State EOC that local EOC is shutting down
- Collect and file all EOC documentation for the incident
- Clean and put away all EOC equipment and supplies
- Identify any supply or equipment needs for the next EOC activation
- Release EOC staff and secure facility

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5.3. Transition to Recovery. If necessary, the Select Board appoints a Recovery Officer as the Incident Commander for recovery. The EOC Director makes all incident related documentation available to the Recovery Officer. The Recovery Officer establishes a Recovery Committee as his/her staff and sets operational objectives and meetings and tasks as required to achieve the objectives.

Enclosures:

- 1 - Contact Information
- 2 - Emergency Operations Center (EOC)
- 3 - Resources
- 4 - Public Information and Warning
- 5 - Vulnerable Populations
- 6 - Sheltering and Care

Enclosure 1 (Contact Information)
Town of MORRISTOWN Local Emergency Management Plan

April 29, 2022

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Cell	Work	Home	
Local Emergency Management Team					
EM Director (EMD)	Eric Dodge	802-917-1049	802-888-5147		edodge@morristownvt.org
Public Information Officer (PIO)	As assigned by EMD				
EOC Staff	Tina Sweet		802-888-6374		tsweet@morristownvt.org
EOC Staff	Paula Beattie		802-888-1835		pbeattie@morristownvt.org
EOC Staff	Judith Alberi		802-888-5147		jalberi@morristownvt.org
EOC Staff	Todd Thomas		802-888-6373		tthomas@morristownvt.org
EOC Staff	Abbie Griggs		802-888-6371		agriggs@morristownvt.org
EOC Staff	Mitzi Fleming		802-888-6370		mflaming@morristownvt.org
EOC Staff	Elizabeth Chase		802-888-6370		echase@morristownvt.org
EOC Staff	Stacey Ferriman		802-888-6374		sferriman@morristownvt.org
Local Response Organization Contacts					
Fire Chief	Dennis Digregorio	802-730-3575			captdenny14k@comcast.net
Assistant/Deputy Fire Chief	Jason Kelly	802-793-6558			marlyk7@hotmail.com
EMS Chief	Bill Mapes	802-558-5045	802-888-5628		bmapes@morristownvt.org
Chief of Police or Constable	Jason Luneau	802-279-9666	802-888-4211		jluneau@morristownvt.org
Lamoille County Sheriff	Roger Marcoux, LCSD	802-279-2991	802-888-2561		rogermarcoux@lamoillesheriff.org
Lamoille Dispatch Center	Darren Severance		802-888-3502		darren.severance@lamoillesheriff.org
VT State Police	Williston Barracks		802-635-7036		
Local Public Works Contacts					
Road Superintendent	Kevin Barrows	802-279-1314			kbarrows@morristownvt.org
Road Foreman – Town Garage	Derek Small	802-279-7505	802-888-6369		slonge@morristownvt.org
Team Leader - Village Garage	Matt Friedrich	802-730-5095	802-888-3398		mtfriedrich5@aol.com
Morrisville W&L - Manager	Scott Johnstone	802-318-8107	802-888-6289		sjohnstone@mwlv.com
Morrisville W&L – Plant Superintendent	Kevin Newton	802-760-0461	802-888-4217		knewton@mwlv.com

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Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Cell	Work	Home	
Municipal Government Contacts					
Town Administrator	Eric Dodge	802-917-1049	802-888-5147		edodge@morristownvt.org
Select Board Chair	Judy Bickford	802-585-9470			jbickford@morristownvt.org
Select Board Ass. Chair	Don McDowell	802-371-8748			dmcowell@morristownvt.org
Select Board	Laura Streets	802-279-1783			lstreets@morristownvt.org
Select Board	Travis Sabataso	802-503-2252			tsabataso@morristownvt.org
Select Board	Chris Palermo	802-498-3836			cpalermo@morristownvt.org
Town Clerk & Treasurer	Sara Haskins	802-793-8933	802-888-6370		shaskins@morristownvt.org
Town Finance Officer	Tina Sweet	802-498-4641	802-888-6378		tsweet@morristownvt.org
Town Health Officer	Todd Thomas	802-324-9825	802-888-6373		tthomas@morristownvt.org
Forest Fire Warden	Dennis Digregorio	802-730-3575			captdenny14k@comcast.net
Animal Control Officer	Morristown Police Dept	802-888-4211			
School Contact #1 (HS Principal)	Phil Grant		802-888-4600		
School Contact #2 (ML Principal)	Matthew Young		802-888-1401		
School District Office (Superintendent)	Ryan Harrity		802-888-4541		
Local Contacts					
Red Cross		800-660-9130			
VT211		211	802-652-4636		
Morrisville Water & Light	Scott Johnstone	802-888-6289			
Gas Utility					
Telecom Utility					
Mobile Telecom Utility					
Utility - other					
Primary Shelter Contact (HS Principal)	Phil Grant	802-888-4600			

Enclosure 1 (Contact Information)
Town of MORRISTOWN Local Emergency Management Plan

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Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
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Primary Shelter Alt Contact (ML Principal)	Matthew Young	802-888-1401			
Alt. Shelter Contact (VTARNG)			802-888-4446		
Alt. Shelter Alt Contact					
Hospital	Copley Hospital		802-888-8888		
Health Center/Clinic	Lamoille Health Family Medicine		802-888-5639		
Health Center/Clinic	Tamarack Family Medicine		802-851-0999		
Mental Health Services	Lamoille County Mental Health		802-888-5026		
Home Health & Hospice	Lamoille Home Health		802-888-4651		
Nursing Home	The Manor		802-888-8700		
Nursing Home	Copley House		802-888-7323		
Independent Senior Living	Copley Terrace		802-888-7896		
Child Care	Green Mountain Kids		802-888-0869		
Child Care	Mud City Kids		802-888-1881		
Private School	Bishop Marshall		802-888-4758		
Private School	Mountain River School		802-888-2244		
Mobile Home Park	Pine Crest Trailer Park				
Local Community Service Org					
Local Community Service Org					
Snowmobile Club	Snow Packers of L.C.		802-730-9289		
Town Bank Contact					
Heating Oil - Contracted	Bourne's Energy		800-326-8763		
Propane - Contracted	Fred's Energy		802-888-3827		
24 Hour Fuel	Maplefields		802-888-5986		
Vehicle Fuel Supply - Contracted	Stowe Road Irving		802-888-7992		
Predesignated Contractor	Gerry Audy		802-888-3059		

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Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Cell	Work	Home	
Local Contractor					
Local Building Supply	RK Miles		802-888-4501		
Equipment Rental Center & Culverts	Johnson Farm & Hardware		802-635-7282		
Heavy Equipment Rental	Pete's Repair & Rental		802-888-5138		
Local Food Vendor or Prep					
Local Food Vendor or Prep					
Outdoor Club/Scout Troop					
Animal Shelter / Kennel	North Country Animal League		802-888-5065		
Adjacent Municipalities					
Town 1 EMD - Stowe	Donald Hull		802-253-7126		
Town 1 Select Board Chair	Billy Adams	802-229-8689	802-253-7350		
Town 2 EMD - Johnson	Eric Osgood	802-793-8491	802-635-2611		
Town 2 Select Board Chair	Same as EMD				
Town 3 EMD – Hyde Park	Roland Boivin	802-279-7129	802-888-2300		
Town 3 Select Board Chair	Brian Shackett	802-279-8940	802-888-2300		
Town 4 EMD - Wolcott	Steve Princ	802-522-7823	802-888-2746		
Town 4 Select Board Chair	Linda Martin		802-888-2746		
Town 5 EMD - Elmore	Michele Lacasse		802-888-2637	802-888-5485	
Town 5 Select Board Chair	Caroline Devore		802-888-2637		
STATE/FEDERAL Partners					
State Emergency Operations Center (SEOC)		800-347-0488			
VTrans District 6	Kevin Gadapee	802-461-8764	802-828-7260 Main Office		
Vermont Dept of Health		802-863-7200			
State HazMat		800-641-5005			

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Town of MORRISTOWN Local Emergency Management Plan

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Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Cell	Work	Home	
VT DPS Fire Safety Office		802-479-7561			
ANR River Engineer					
ANR Floodplain Manager					
ANR Dam Engineer					
Lamoille Regional Planning Commission	Alec Jones	802-730-9999	802-888-4548		
Railroad Contact					
U.S. Coast Guard					
U.S. Forest Service					
Other Agency					

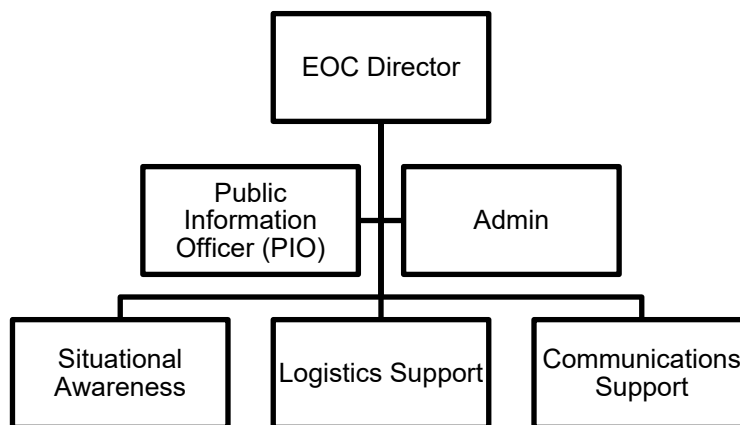
1. Concept. The Emergency Operations Center (EOC) is an organization that coordinates information, support, and response across the municipality for Incident Commanders and government officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

1.1. In some cases, the EOC coordinates support for one or more ICs (for example, during an ice storm the Road Foreman may be clearing roads while the Fire Chief is fighting a fire). In that case, the EOC may request information and provide or prioritize resources, but the EOC should never direct tactical operations.

1.2. In some cases, typically during recovery or long-running, low threat incidents like pandemics or extended power outages, the EOC Director may be the Incident Commander for town-wide efforts. In that case, the EOC acts as the municipal Incident Command Post (ICP) and may direct tactical operations.

2. EOC Organizational Structure.

2.1. This is the preferred operating structure for MUNICIPALITY.



2.2. These are the functions of the positions within the preferred operating structure above. Depending on the specific emergency and staff available, positions and functions may be combined or subdivided.

Position	Job Description
EOC Director	- Supervises and directs all EOC activities coordinating municipal support and response
Public Information Officer	- Coordinates all messaging with Incident Commander(s) - Produces and posts public information and press releases - Monitors public media for useful information and to correct inaccurate reports
Admin	- Maintains operations log - Supports incident commanders in documenting expenses for reimbursement
Situational Awareness	- Updates status board and map - Tracks and answers any Requests For Information (RFI) from Incident Commander(s) and town officials
Logistics Support	- Tracks and coordinates fulfillment of any Requests For Support (RFS) from Incident Commander(s) - Provides resources for the EOC itself (e.g. coffee, food, sleeping areas, batteries, fuel for generator, ...)
Communications Support	- Staffs phones and radio

3. Potential EOC Staff

3.1. Town Employees / Officials.

- Eric Dodge, Town Administrator / EMD – EOC Director, PIO
- Sara Haskins, Town Clerk & Treasurer – Awareness, Communications
- Tina Sweet, Finance Director - Finance
- Paula Beattie, Asst. Finance Director - Finance
- Judi Alberi, Admin. Asst. to T.A. – Admin, Logistics, Awareness
- Todd Thomas, Zoning Administrator – Logistics, Awareness
- Abbie Griggs, Listing Coordinator - Communications
- Bob Beeman, Select Board Chair - PIO
- Judy Bickford, Select Board Asst. Chair – Awareness, PIO
- Mitzi Fleming, Asst Town Clerk - Awareness
- Elizabeth Chase, Administrative Clerk – Communications

4. Primary EOC Facility.

1. Title and E911 Address: Town Offices, 43 Portland St, Morrisville, VT
2. Phone Numbers(s): 802-888-5147 (public)
3. Mobile service available / provider: AT&T – good, Verizon – good
4. EOC risk factors: Currently, the building doesn't have backup power supply
5. Facility Contact: Town Administrator
6. Access: Keys and entrance instructions pre-distributed through Select Board Assistant
7. Internet: Network provided internet service / Wifi – Password morristownvt
8. Available equipment:
 - Multifunction printer/scanner/copier
 - Base radio for highway/police/fire/rescue
9. Equipment needed (and where it is / who has it)
 - To be determined as needed
10. Backup power / instructions: No ability for secondary power supply
11. Layout: Town Administrator's office serves as communication station.
 - Conference room is available for operational staff/briefings

5. Alternate EOC Facility.

1. Title and E911 Address: Police Department, 121 Lower Main St, Morristown, VT
2. Phone Number(s): 802-888-4211 (public), 802-888-6368 (responders)
3. Mobile service available / multiple providers: AT&T - good, Verizon - good
4. EOC risk factors: Minimal
5. Facility Contact: Chief Jason Luneau
6. Access: Keys will be distributed as needed. Controlled access building.
7. Internet: Via network computers; No wifi available
8. Available Equipment:
 - Computers
 - Copy Machine
 - Base Radio
9. Equipment needed (and where it is / who has it):
 - Laptop from town office / Town Administrator's office
10. Backup power / instructions: automatic propane generator, fuel for ~40 hours
11. Layout: Conference room / petitioned office space

Town/City of MUNICIPALITY Local Emergency Management Plan

1. Concept. The Emergency Operations Center (EOC) can coordinate resource support for Incident Commander(s). The municipality should **use municipal resources, mutual aid agreements, and local purchases first** to get resources for response as needed and available. The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

1.1. State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swift Water Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

1.2. State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

1.3. The state may be able to provide resources at no expense, and in major disasters there may be state and federal funds available to help defray expenses, but **normally municipalities are responsible for paying for emergency response costs**. When requesting resources through the SEOC, the SEOC will ask if local resources have been exhausted; if so, the SEOC will help find sources from which the municipality can buy or contract for supplies or the SEOC may coordinate supplies and other resources for the municipality if the timing and cost is acceptable.

2. Emergency Purchasing.

2.1. Authority. Town Administrator has authority for purchases up to \$10,000 unless otherwise authorized by the Select Board. The Select Board will otherwise approve all purchases \$10,001 and above.

2.2. Processes. The town credit card is kept in the Finance Department. All purchases will be recorded with receipts and submitted to the Finance office using standard protocols.

3. Businesses with Standing Municipal Contracts.

Currently, there are no standing contracts for service.

4. Other Local Resources:

Town/City of MUNICIPALITY Local Emergency Management Plan

5. National Incident Management System (NIMS) Typed Resources.

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team	N/A	N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center	N/A	N/A	N/A	N/A		Hydraulic Excavator, Medium Mass Excavation		1			
Mobile Communications Unit	N/A	N/A	N/A	N/A		Hydraulic Excavator, Compact	1				
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper			1		
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile			2			Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team	N/A	N/A	N/A	N/A		Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer		1			
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)		2				Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport	N/A	N/A	N/A	N/A		Truck, On-Road Dump		3	7	2	
Aerial Apparatus, Fire		1				Truck, Plow	N/A	N/A	N/A	N/A	
Foam Tender	N/A	N/A	N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering	N/A	N/A	N/A	N/A	
Engine Strike Team	N/A	N/A	N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump	N/A	N/A	N/A	N/A	
Water Tender (Tanker)		2				Water Pump, Water Distribution	N/A	N/A	N/A	N/A	
Fire Boat	N/A	N/A	N/A	N/A		Water Pump, Wastewater	N/A	N/A	N/A	N/A	
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck	1				
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe		1			
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium				2	
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	1				
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer			1		
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	1				
Generator	N/A	N/A	N/A	N/A		Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader		2									

Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.org>

*Additional resource information is available on the FEMA Reimbursable Equipment List:

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

1. Concept. During any significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

2. Public Information Officer (PIO) Coordination.

2.1. The EOC Director normally appoints a municipal PIO, though he or she may keep those responsibilities. Incident Commanders normally appoint an incident PIO or act as the PIO for their incidents. The municipal PIO may provide PIO support for one or more Incident Commanders, as requested. The Select Board representative at the EOC usually serves as the municipal PIO.

2.2. If there is more than one PIO, **each PIO must only release information within his or her area of responsibility**, that the appropriate Incident Commander has approved, and all PIOs must coordinate their messages to make sure they are not in conflict. Coordinating information is one of the most important functions of a municipal PIO and the EOC. For example, if there is an ice storm and major fire, there may be a municipal PIO and a fire PIO. The municipal PIO may release information about general town issues and road clearance statuses on behalf of the Highway Superintendent (road clearance Incident Commander), but not the fire. The fire PIO may release information about the fire scene, but not general town issues or road statuses. Both PIOs should coordinate information releases and share any information they receive.

3. Releasing Public Information.

3.1. Emergency Notifications. The VT-Alert notification system can send phone messages to all landlines in an area, and phone calls, text messages, and emails to people who have registered for them. To send a notification, pass the message and target area to the State Emergency Operations Center (800-347-0488).

3.2. Current Information. The PIO will post all official municipal emergency news to the town web site/Facebook page/email list as soon as possible. The main town web site/Facebook page should only contain current, accurate information - the PIO will remove or archive old or erroneous information.

3.3. Press Releases. The PIO will publish press releases as required. In addition to posting them to the town website, if there are power or connectivity issues, the PIO will make paper copies to post or distribute at key locations around town.

3.4. Media Inquiries and Interviews. The PIO will answer any media inquiries and coordinate, if not give, any media interviews.

3.5. Media Corrections. When possible, the PIO will correct inaccurate information in news and social media by ensuring the town web site has the correct information, and then as soon as possible notifying the inaccurate source (e.g. by posting a comment, calling, sending an e-mail, etc. along with a link to the town website).

4. Monitoring Public Information.

4.1. Public Media. The PIO will monitor regular news broadcasts from WCAX TV and WLVB radio, and will review the daily print issue and website for the News & Citizen and Burlington Free Press.

4.2. Social Media. The PIO will monitor the VEM Facebook page for state emergency news, and will also monitor these locally active social media sites:

- Front Porch Forum
- Contact reports on Town website <https://morristownvt.org/>

5. Vermont 2-1-1. To coordinate for Vermont 2-1-1 to give out information during a local or regional emergency, call 2-1-1 directly and pass on the critical information. 2-1-1 will pass that information on to any residents who call.

5.1. United Ways of Vermont operates the Vermont 2-1-1 system. The system provides information and referral services to the people of Vermont in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.

5.2. In a major state emergency, the State Emergency Operations Center will coordinate with 2-1-1 to provide and collect general information and will also coordinate directly with affected governments to pass along key local information, both to and from 2-1-1, depending on the emergency.

5.3. 2-1-1 is always available (24-7-365) to provide general information and referral services - it is not just for emergencies. Individuals contact 2-1-1 by dialing 211 from a phone within Vermont, calling 1-866-652-4636 (toll free within Vermont), or (802) 652-4636 (from outside of Vermont). While 211 is the preferred number, the other numbers are useful if there are emergency issues with phone exchanges or when using a mobile phone that is reaching a tower outside of Vermont.

1. Concept. During a long duration emergency, the Emergency Operations Center (EOC) may need to monitor the needs of and coordinate support for vulnerable populations. The EOC will determine whether vulnerable populations may be at risk, identify individual needs, and monitor their status until normal services are restored. In many cases support for vulnerable populations may be reason to open or continue an EOC, even after initial response operations have ended.

2. Risk Determination. An Incident Commander determines whether vulnerable populations may be at risk based on the emergency and its potential impact on local residents. For example, closed and damaged roads may prevent people from getting food and medicines, and home medical equipment may not work during power outages, but even major flooding that only affects a limited area may not present any significant problems to vulnerable residents.

3. Identification.

3.1. The EOC will create an At-Risk List of facilities and/or organizations that care for people who may have special issues based on the emergency. The EOC will contact the organizations and request that they contact their clients and, if necessary, notify the EOC of any people who are having issues. Any residents the EOC staff or other responders personally know may need a welfare check (e.g. relatives and friends) should also go on the list, as well as anyone that may call into the EOC.

3.2. Due to confidentiality restrictions, social service and medical organizations usually cannot provide towns with lists of people they serve. However, they can contact their clients and get permission to share information during an emergency, and they can request welfare checks if they cannot get in touch with a client.

4. Contact and Monitoring.

4.1. The EOC will contact organizations, facilities, and individuals on the At-Risk List to determine if they need help soon, if they will need help if the situation continues for a given period (e.g. 48-72 hours), or if they are unaffected.

4.1.1. Phone calls are the best means of contacting people.

4.1.2. The EOC may designate a person, team, or group (e.g. the Fire Company or spontaneous volunteers) to go to residences to check on people.

4.1.3. In a long-duration emergency, the EOC may need to contact people on the At-Risk List every day or two.

4.2. The EOC will coordinate support for anyone on the At-Risk List who needs help as required and as resources allow. The EOC should continue to monitor people on the At-Risk List until everyone on the list is in a stable situation with normal services again.

5. Organizations and Facilities that Serve Vulnerable Populations. The following organizations routinely work with people who may have short or long term special needs;

- The Manor Nursing Home and Rehab Center – Provides Level I & II (assisted living) care.
- Morristown Emergency Medical Service – Provides 911 response and is capable of doing long distance facility-to-facility transport.
- Copley House – Community care home for physically and mentally challenged. Approximately 20 beds.
- Morrisville Water & Light Dept – Maintains a list of residents with life-saving medical devices at home.
- Lamoille Home Health – Provides at-home nurse visits for the elderly and post-surgical recovery.
- Lamoille County Mental Health – Provides mental health services throughout the Lamoille County region.
- Copley Hospital – Regional critical care facility. 25 beds

1. Concept. During some emergencies, the Emergency Operations Center (EOC) will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

2. Spontaneous Sheltering. If there is no local shelter available:

- Determine the approximate number of people who need sheltering.
- Call the State EOC / Watch Officer at 800-347-0488 and request support.
- Track the status of residents who need shelter until their situation stabilizes.

2.1. Temporary Lodging. When small numbers of people are displaced by disasters, the American Red Cross (ARC) and Vermont Agency of Human Services, Economic Services Division (ESD) can provide temporary lodging in hotels or motels.

2.2. Regional Shelters. In major emergencies, the state will work with the American Red Cross to open regional overnight shelters for large numbers of displaced people.

3. Daytime Shelters

3.1. Peoples Academy High School – Gymnasium (Showers, Cafeteria, Warming/Cooling)

- 202 Copley Ave
- Phil Grant: Principal
- Phone: 802-888-4600
- Staff Required: 2
- Capacity: 75
- Generator: No
- Pets: No

3.2. Cooling/Warming Only Shelters – Morristown Centennial Library (During normal hours of operation)

- 7 Richmond St.
- Kendra Aber-Ferri -
- Phone: 802-888-3853
- Staff Required: As Scheduled
- Capacity: 30
- Generator: No
- Pets: No

4. Overnight Shelters.

4.1 Currently, there are no identified overnight sheltering facilities. Regional Red Cross has reached out to set up a visit for the purpose of identifying and inspecting possible sights.

TOWN OF MORRISTOWN

Budget Overview

	2021-22	2022-23	2023-24	Voted %
	VOTED	VOTED	PROPOSED	of
<u>Article</u>	Budget	Budget	Budget	Change
General Government	\$ 2,070,316	\$ 2,234,914	\$ 2,862,046	
General Government Revenue (\$240,00 Fund Bal)	\$ (813,945)	\$ (774,411)	\$ (1,063,086)	
<i>Total</i>	\$ 1,256,371	\$ 1,460,503	\$ 1,798,960	23.2%
Police Department	1,391,688	1,628,828	2,008,073	
Police Revenue	(14,500)	(69,631)	(133,051)	
<i>Total</i>	1,377,188	1,559,197	1,875,022	20.3%
Fire Department	353,425	362,333	342,942	
Fire Revenue	-	-	-	
<i>Total</i>	353,425	362,333	342,942	-5.4%
EMS Department	665,148	802,244	860,973	
EMS Revenue	(234,600)	(216,400)	(293,700)	
<i>Total</i>	430,548	585,844	567,273	-3.2%
Highway Department	2,485,323	2,786,622	3,377,376	
Highway Revenue	(214,750)	(427,950)	(248,850)	
<i>Total</i>	2,270,573	2,358,672	3,128,526	32.6%
Paving	190,000	190,000	-	-100.0%
Sand & Gravel	140,000	100,000	-	0.0%
Total OPERATING BASE Budgets	\$ 6,018,105	\$ 6,616,549	\$ 7,712,723	16.6%
<u>Special Warning Items</u>				
Fire Dept Capital Equip. Fund (1¢)	\$ 65,234	\$ 66,143	\$ 67,757	2.4%
Highway Dept Capital Equip. Fund (1¢)	\$ 65,234	\$ 66,143	\$ 67,757	2.4%
Noyes House - Restoration (1/2¢)	\$ 32,617	\$ 33,072	\$ -	-100.0%
Conservation Commission Fund (1/2¢)	\$ -	\$ 33,072	\$ -	-100.0%
Bridge & Highway Infrastructure Fund (1/2¢)	\$ -	\$ -	\$ 33,879	100.0%
Sidewalk Article	\$ -	\$ -	\$ -	100.0%
Purchase Ambulance	\$ -	\$ -	\$ 37,500	100.0%
Paving - Australian Ballot - \$500,000 - 5 years	\$ -	\$ 104,700	\$ -	0.0%
Bridge Replacement - Australian Ballot - \$510,000 - 1	\$ -	\$ 58,000	\$ -	0.0%
Total Special Warning Items	\$ 163,085	\$ 361,130	\$ 206,893	-42.7%
Sub-Total Town Budget	\$ 6,181,190	\$ 6,977,679	\$ 7,919,616	13.5%
<u>Appropriations</u>				
Service Agencies	\$ 101,969	\$ 101,969	\$ 87,969	-13.7%
	\$ 101,969	\$ 101,969	\$ 87,969	-13.7%
Veterans Exemption	\$ 9,120	\$ 9,120	\$ 9,120	
Total Appropriations	\$ 111,089	\$ 111,089	\$ 97,089	-12.6%
Total Warned	\$ 6,292,279	\$ 7,088,768	\$ 8,016,705	13.1%
		\$ 796,489	\$ 927,937	Increase



Jason Luneau
Chief Of Police

Tel: (802)888-4211
Fax: (802)888-4044

April 13th, 2023

To the members of the Morristown Select Board,

During the April 3rd, 2023 select board meeting, the question was asked about delaying (6 months) the hiring of the proposed additional Police Officer position. After careful and thoughtful consideration of the Police services we are expected to deliver, I believe it's best to continue to move forward with funding this position July 1st. There are several reasons leading to this decision that I have highlighted below.

1. Hiring / training of new police officers is a lengthy process. Police officer applicants have about a three month long hiring process, which involves numerous different examinations, etc. Once they are actually hired, the officer will need to attend five months of training at the Vermont Police Academy. Following graduation of the Police Academy, the officer will participate in 16 additional weeks of field training. What this means is a newly hired police officer with no experience will not be able to actually start working and filling patrol shifts until one year after they are hired.
2. Two officer coverage 24 hours a day / 7 days a week. Currently, the PD has just one patrol officer on duty 1/3 of the day. During that time, it's not uncommon for officers to get backed up on calls of service. It's also dangerous not to have adequate back-up for officers responding to potential volatile calls of service, which does happen even here in Morristown. MPD is the busiest law enforcement agency in Lamoille County with over 5,000 calls of service in 2022. More on statistics below.
3. Extra/Added Duties. Animal Control Officer (ACO). The Town of Morristown has struggled to hire someone to fill the duties of an ACO. The ACO has been handled on a on-call/as needed basis for years. With nobody to fill the duties of the ACO, the workload has fallen onto the PD. A simple loose dog that needs to be brought to the pound could tie an officer up for 45 minutes.
4. Increased calls of service / criminal arrests. We are busy. Morristown is the hub of Lamoille County and home to numerous large industrial businesses, social services, health care establishments, large private / public schools and numerous retail establishments.

-
- a. An increase of arrests / incidents has been continuing on an upwards scale over the past few years. 2023 is no different. Below is some year to date comparison on what 2023 is shaping up to be compared to year to date from 2022.

January 1st, 2023 – April 11th 2023 – **61 Arrest / 1216 Incidents**

January 1st 2022 – April 11th, 2022 – **42 Arrests / 1136 Incidents**

This is a **46.5%** increase in Arrests and **7%** increase in Incidents

Included with this letter is also a copy of a letter sent to the select board in January regarding the extra patrol officer position.

Respectfully,

Chief Jason Luneau





Tel: (802) 888-4211

Fax: (802) 888-4044

Why does Morristown Police Department need an additional Patrol Officer?

1. Increased Calls of Service (Incidents)

- 2022 Incidents: **5175** (as of 12.27.22)
- 2021 Incidents: **4105**
- 2020 Incidents: **4532**

In 2022, we saw an increase of **25%** in the number of calls of service from 2021 and a **13%** increase from 2020

2. Currently, Morristown Police only has **one** Patrol Officer on-duty for about an 8-hour period from 2AM – 10AM.

- Due to the increase in crime, increase in volume of incidents, and the unknowns of what may happen at any time, it is dangerous to have only **one** Patrol Officer on at a time. When Patrol Officers are inundated with calls of service, this leads to an overwhelming amount of paperwork that needs to be completed and prevents the Patrol Officer from doing proactive patrols.
- Neighboring departments to the south and north that are in comparative size both operate with **two** Patrol Officers on all the time.
- Currently, when we have only **one** Patrol Officer on-duty, our closest back-up is utilizing Patrol Officers from Stowe PD or the Lamoille County Sheriff's Department. This could be a delay of 15 + minutes until our **one** Patrol Officer gets any help.

3. In 2022, **18%** of our calls of service came in when there is only **one** Patrol Officer on-duty.

- i. In 2021, **21%** of our calls of service came in when there is only **one** Patrol Officer on-duty.
- ii. In 2020, **20%** of our calls of service came in when there is only **one** Patrol Officer on-duty.

Currently – **33 %** of the day (24-hour period), we only have **one** Patrol Officer on-duty.

4. Morristown Police has seen an increased in Mental Heath related calls of service. Compared to 2021, Morristown Police has seen a **58%** increase in Mental Health calls. .
5. The number of arrests has increased. Over the last two years (2020 / 2021), the average number of arrests has increased by **39%**.

Crime Statistics

- Criminal Warrant Arrests: **24% Increase** over the last two years
- DUI Alcohol – Arrests: **72% Increase** over the last two years
- Criminal Driving with a Suspended License: **23% Decrease** over the last two years
- Unlawful Trespass: **176% Increase** over the last two years
- Violation of Conditions of Release: **10.5% Increase** over the last two years
- DUI Drugs - Arrests: **27% Increase** over the last two years

Incident Statistics

- Traffic Stops: **52% Increase** over the last two years
- Suspicious Events: **19% Increase** over the last two years
- Motor Vehicle Complaints: **14% Increase** over the last two years
- Property Damage Accidents: **3% Increase** over the last two years
- Thefts: **10% Increase** over the last two years

6. MPD is being tasked with taking over most animal control duties as well as parking enforcement duties.
 - In 2022, MPD investigated 82 Animal Problem cases. (ACO responded to many more)
 - In 2022, MPD investigated 49 Parking Problem cases.

In conclusion, I feel the need for an additional Police Officer is a necessity. The increase in the volume of calls of service along with the additional duties being tasked to the PD will require an additional Police Officer.

Respectfully,

Chief Jason Luneau



General Government
Budget Worksheet

EXPENSES					Proposed	
Account Number	Account Description	Budget 2021-22	Actual 2021-22	Budget 2022-23	Budget 2023-24	Difference
Recreation						
100-30-3730-78.03	Summer Recreation Program	0	0.00	15,000	XXXX	-15,000
	No appropriation as this is part of the Recreation budget					
100-30-3740-10.13	Salaries & Wages	2,000	6,787.42	33,684	53,685	20,001
	Funding for full time year around employee to direct recreational activity					
100-30-3740-10.22	Summer Camp Wages	0	0.00	54,600	89,700	35,100
	Funding for summer recreation camp counselors. Estimated 21 staff					
100-30-3740-15.00	Program FICA/MEDI	153	519.22	6,754	10,969	4,215
100-30-3740-15.01	Retirement	0	293.76	2,274	3,625	1,351
	See Detail - Benefit Package Worksheet					
100-30-3740-15.02	Health Insurance	0	0.00	0	7,045	7045
	See Detail - Benefit Package Worksheet (10% employee contribution)					
100-30-3740-15.03	Life/Disability Insurance	0	0.00	350	360	10
	See Detail - Benefit Package Worksheet					
100-30-3740-15.04	Health Reimb Acct	0	0.00	0	2,275	2275
	See Detail - Benefit Package Worksheet					
100-30-3740-15.09	Miscellaneous Emp Benefits	0	0.00	40	200	160
	Includes fingerprinting for counselors and background checks					
100-30-3740-21.00	Operating Supplies	600	395.65	2,950	4,000	1,050
	Includes supplies for all activities including summer program supplies used to increase recreational public enjoyment. Includes 2 e-mail licenses @8/ea per month x 12 = \$192.00					
100-30-3740-30.00	Advertising	500	0.00	500	500	0
100-30-3740-40.02	Meetings & Trainings	0	0.00	0	1,000	1,000
	VRPA membership = \$115, VRPA annual conference					
100-30-3740-50.00	Field Trips	0	0.00	10,000	10,000	0
	Field trips for summer recreation camp					
100-30-3740-55.00	Facility Fees	0	0.00	900	3,500	2,600
	Fees for Elmore State Park and People's Academy gym					
100-30-3740-56.00	Safety Classes	0	0.00	5,000	4,000	-1,000
	Classes for lifeguard and water safety					
100-30-3740-56.42	Uniforms/T-Shirts	0	0.00	750	4,000	3,250
	Summer camp counselor uniforms and summer camp t-shirts					
100-30-3740-74.00	Travel & Transportation	0	0.00	12,000	20,000	8,000
100-30-3740-79.00	Other Program Expenses	0	0.00	0	5,000	5,000
100-30-3740-80.00	Program Development	1,500	582.00	2,300	XXXX	-2300
100-30-3740-82.00	Improvements	3,000	1,203.09	3,000	XXXX	-3000
Total		7,753	9,781.14	150,102	219,859	69,757
REVENUE						
RECREATION (2000)						
100-02-2900-01.00	Summer Rec Program Fees	0	0.00	73,277	88,900	15,623
	Based on resident rate campers for 110 estimated children					
100-02-2900-01.01	Other Events Registration Fees	0	0.00	0	5,000	5,000
	Registration for other camps or programs					
100-02-2900-05.00	Sponsors/Donations	0	0.00	1,500	20,000	18,500
	T-shirt sponsors from Summer Camp Program					
100-02-2200-04.00	Town Appropriation	0	0.00	15,000	0	-15,000
100-02-2900-06.01	Class Income	0	0.00	0	4,000	4,000
	Child care class fees					
Total Recreation		0	0.00	89,777	117,900	28,123
Increased cost of going from a part time to a full time Recreation Program						\$ 41,634

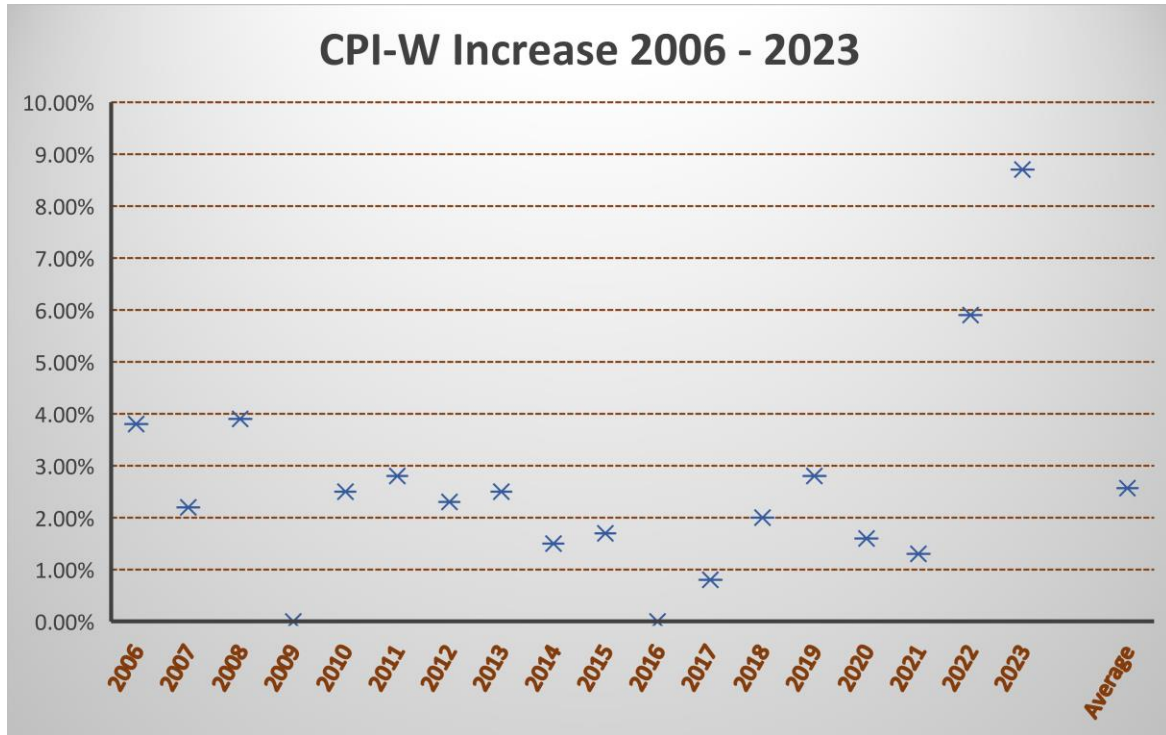
TOWN OF MORRISTOWN
TRUCK PRICE INCREASE OVER THREE YEARS

Truck Type	FY 21/22	FY 22/23	FY 23/24	Difference
Tandem	\$ 198,020.50		\$ 272,933.00	\$ 74,912.50
Single Axel		\$ 166,537.00	\$ 259,426.00	\$ 92,889.00

TOWN OF MORRISTOWN HISTORY OF CPI-W INCREASES

Year	CPI-W Increase
2006	3.80%
2007	2.20%
2008	3.90%
2009	0.00%
2010	2.50%
2011	2.80%
2012	2.30%
2013	2.50%
2014	1.50%
2015	1.70%
2016	0.00%
2017	0.80%
2018	2.00%
2019	2.80%
2020	1.60%
2021	1.30%
2022	5.90%
2023	8.70%
Average	2.57%

Without 2023 CPI-W	1.98%
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Town of Morristown **ESTIMATED** 2023-2024 Property Tax Increases

ESTIMATE include an approximate 2% Grand List growth

Budget increase of 13.0% = 10.07% tax rate increase

Tax Description	Estimated Increase	Housesite Value					
		\$ 75,000.00	\$ 100,000.00	\$ 200,000.00	\$ 300,000.00	\$ 400,000.00	\$ 500,000.00
Municipal	\$ 0.0669	\$ 50.18	\$ 66.90	\$ 133.80	\$ 200.70	\$ 267.60	\$ 334.50
Highway	\$ 0.0400	\$ 30.00	\$ 40.00	\$ 80.00	\$ 120.00	\$ 160.00	\$ 200.00
Local Agreement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 0.1069	\$ 80.18	\$ 106.90	\$ 213.80	\$ 320.70	\$ 427.60	\$ 534.50

Morristown Centennial Library Responds to Proposed Budget Cuts

The Morristown Centennial Library Board of Directors would like to set the record straight on why our 2023 town appropriation request has increased. We understand the concerns that residents have about the overall town budget and how it could impact our property taxes. We too are residents who do not want to be priced out of this wonderful town. We are also aware of how hard town employees, as well as library staff, work to meet the needs of the town. With increasing growth on the horizon, the expectations and demands generated by this increase will only put more pressure on all town services, including the library.

For the second year in a row, the library budget has been affected by budget cuts. Last year we were level-funded (no budget increase) and this year, as part of the overall town budget, we are being asked to make significant cuts. Doing so will impact all library services, including our library staff.

We feel it is important for town residents to understand how their library has been funded in the past, and why this needs to change. There are two types of public libraries in Vermont: municipal and incorporated. Municipal libraries are run by the town as a department, and are funded by taxpayer dollars. Incorporated libraries are run by a 501(c)(3) nonprofit organization with both public and private funding. MCL is an incorporated library run by a Board of Trustees. Funding comes from a town appropriation, as well as from an endowment that was created over 125 years ago when the library was founded. For decades, this endowment has provided a substantial discount to Morristown residents.

In the last year, this discount means that each Morristown resident paid approximately \$35 to fund the library's operations. Compare that to Waterbury (\$94), Stowe (\$126), Rockingham (\$76), and Randolph (\$49), all towns with similar populations. Our nearest neighbor Hyde Park pays \$57 per capita for their library. There are only 27 libraries in Vermont that serve populations larger than Morristown. Yet 101 libraries are funded at a higher per capita rate than MCL. (These statistics are available from the Vermont Department of Libraries' 2021 annual report.)

Unfortunately, our endowment can no longer sustain the increasing levels of annual withdrawals needed to run the library. Our financial advisors have been sounding the warning bell for years. We should be withdrawing only the fund's income and not its principal. They warn us that if we continue at the current rate of withdrawals, we could deplete the fund entirely in less than a generation. If that should happen, Morristown residents would have to fund the library 100%, or not have a library at all. It is the responsibility of the Board of Trustees to adhere to the advice of our financial advisors to protect this fund for future generations.

This is why we are seeking more town funding for our thriving, energetic library. Our actual budget has only increased 10.8% from last year, a year we were level-funded. This increase is due in part to the rise in utility costs such as fuel and electricity. Inflation has affected the cost of office and cleaning supplies, books, audiobooks, DVDs, etc. Our staff as well deserve a

moderate cost-of-living increase. Our appropriation request would bring taxpayer support up to about \$55 per capita, still far below other towns of our size in Vermont. This \$20 increase is less than the cost of one book, or one pizza, or half a tank of gas.

The Morristown Centennial Library is a vital resource to the town. The library not only provides an extensive collection of materials for residents to borrow—books, a/v materials, museum and state park passes, snowshoes, seeds for your garden, metal detectors, a telescope, and more, we also offer a vast array of programs and services for all ages. We have a book sale room, and computers for visitors to use. We have a meeting space where a variety of free classes are held and where local bridge, mah-jongg, and whist groups meet. We offer free wifi outside the building, accessible in our parking area and around the building, as well as inside the library. Recently we became one of the first libraries in the state to offer virtual author talks with nationally renowned authors thanks to the support of our active Friends of the Library group, led by Donna Merriam. Check out the calendar of events on our website (www.centenniallibrary.org) and you will be impressed.

We believe, and we hope you do too, that the library is worth every penny of the requested town appropriation. We will do our part to make any reasonable cuts to the budget and we hope the taxpayers will recognize what a treasure they have.

Morristown Centennial Library Board of Directors

Julie Pickett
Nate Beyer
Steph Hoffman
Kate Lamb
Lucas Peterson
John Buttolph
Ruth Ann Rogers
Johnna Cote

WARNING
TOWN OF MORRISTOWN, VERMONT SPECIAL MEETING

June 6, 2023

The legal voters of the Town of Morristown are hereby warned and notified to meet in the Morristown Municipal Building, 43 Portland Street in said Town on Tuesday, June 6, 2023, at 8:00 a.m. to transact the following business by Australian ballot:

Legal voters are further warned that the Selectboard will hold a public informational hearing on the warned article at the Morristown Municipal Building, 43 Portland Street in said Town on Thursday, June 1, 2023, at 6:00 p.m.

The legal voters of the Town of Morristown are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

ARTICLE 1: Shall the voters authorize total fund expenditures for operating expenses of \$XXX, of which \$XXX shall be raised by taxes and \$XXX by non-tax revenues?

Dated this 27th day of April 2023

By the Selectboard members of the Town of Morristown:

Judy Bickford

Donald McDowell

Christopher Palermo

Travis Sabatase

Laura Streets